

**Caltrans Native American Advisory Committee
Committee Member Appointment Process
September 2012**

Background: The Native American Advisory Committee (NAAC) was established in 1996 to improve the government-to-government relationship between Caltrans and California Tribes. The committee serves in an advisory capacity to the Director of Caltrans, and is made up of 12 to 18 committee members at any given time. Members serve as an “at large” advocate, representing their geographical area to the best of their ability. Each member is appointed to a two-year term.

QUALIFICATION, NOMINATION AND APPOINTMENT: For the purposes of this committee, the terms “Tribe” and “Tribes” shall refer exclusively to the federally-recognized Indian tribes located entirely or partially within the State of California. Each member of the committee is appointed by the Director of Caltrans upon nomination either by a Tribe, or by an Indian organization in California. No single Tribe or Indian organization may nominate more than one member. Nominations will be solicited by Caltrans annually or upon determination that a need to solicit exists. The NAAC will review all nominations; hold a vote for recommendations, and forward recommendations to the Director. Considering the recommendations of the committee, the Director of Caltrans shall have the exclusive authority to appoint members to the committee. If any member of the committee is unable to serve for any reason, the Director in consideration of recommendations from the committee shall have the exclusive authority to determine the appropriate process to select and appoint his or her successor.

Timeline:

Oct. 5 – Letter sent to Tribal Leaders and Indian Organizations from Deputy Director.

Nov. 5 – Nomination form and biography must be postmarked by 11/5 and returned to NALB Caltrans.

Dec. 5 NAAC Meeting – Nominations reviewed by the NAAC and recommendations are made.

Dec. 14 – Recommendations are sent to Director for appointment.

Dec. 20 – Appointment letters sent out to new committee members.

Jan. 1 – Appointed committee members begin term.