



California Department of Transportation  
Office of Community Planning  
Environmental Justice and  
Community-Based Transportation Planning Grant Programs

## Grantee Survey and Process Feedback

To ensure quality and continuity of the Environmental Justice (EJ) and Community-Based Transportation Planning (CBTP) Grant Programs, please complete the following survey. This survey should be completed by the grantee and submitted at the same time the final product is submitted to the district office. The comments will be used to make improvements to the Programs and better serve communities across the State of California.

Grantee Name: \_\_\_\_\_

Project Title: \_\_\_\_\_ FY: \_\_\_\_\_

1) The application process is evaluated by our grant team every grant cycle. Please provide any recommendations to improve the application submission process.

2) Each grant program has particular objectives. Do you believe the project successfully fulfilled the program's objectives? Please explain.

3) Projects are selected on, among many other things, well thought-out goals. Did the project successfully complete its goals? Were any tasks difficult to complete? Please explain.

4) Project management is essential to successful contract execution. Reporting and invoicing are important to both programs. How would you improve the reporting and invoicing process to Caltrans staff?

5) Building strong relationships with grantees and local communities is important to the EJ/CBTP grant programs. Please provide any recommendations you have to improve Caltrans' District customer service and participation in local grant projects.

6) Have any other funding sources been identified for developing and implementing the suggested improvements recommended in the final product for this project? Please explain.

7) What are the next steps for project implementation?

8) What were the project strengths? Please explain.

9) Provide a summary of the project challenges. Please explain.

10) Additional Comments: