

Corner Card Checklist

Client Package Submittal

- Check for fee \$7
- 1 Original Corner Card

Checking Package Backup

- Reference Map
- Assessors Map

Sketch Side

General Map Information

- | | | |
|--------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> North Arrow | <input type="checkbox"/> Scale | <input type="checkbox"/> Street Names |
| <input type="checkbox"/> Legend | <input type="checkbox"/> Found | <input type="checkbox"/> Set |
| <input type="checkbox"/> Lot #s | <input type="checkbox"/> Subdivision Name & Book & Page | |
| <input type="checkbox"/> Parcel # | <input type="checkbox"/> Parcel Map Book & Page | |
| <input type="checkbox"/> Tract # | <input type="checkbox"/> Record of Survey Book & Page | |

Optional

- | | |
|------------------------------|---|
| <input type="checkbox"/> APN | <input type="checkbox"/> Basis of Bearing |
|------------------------------|---|

Survey Information

- | | | | | |
|--|--|---|--------------------------------|---------------------------------|
| <input type="checkbox"/> Lot in Subdivision of property | <input type="checkbox"/> Sectionalized Land | | | |
| <input type="checkbox"/> Found Corner ties | <input type="checkbox"/> Section Corner ties | | | |
| <input type="checkbox"/> Found Monuments Proper Type & Stamp | | | | |
| <input type="checkbox"/> Set Monuments Proper Type & Stamp | | | | |
| <input type="checkbox"/> Record Bearings | <input type="checkbox"/> Rotated Bearings | <input type="checkbox"/> Is Rotation Correct | | |
| <input type="checkbox"/> Record Distances | <input type="checkbox"/> Prorated Distance | <input type="checkbox"/> Is Prorating Correct | | |
| <input type="checkbox"/> Curves (min 2 elements) | <input type="checkbox"/> Radius | <input type="checkbox"/> Chord B&D | <input type="checkbox"/> Delta | <input type="checkbox"/> Length |
| <input type="checkbox"/> Is Assessors Parcel Map the same configuration as Parcel Surveyed | | | | |

Descriptive Side

By Surveyor

- City & / or County
- Brief Legal Description Lot & Sub Name with / or Sec, T, & R
- Corner Type & Survey Date & X in Quadrant of Section
- Corner Note checked
- Brief Description of Monuments Found
- Brief Description of Monuments Set
- Surveyor's Statement – Date of Expiration and Signed, Number, & Stamp

By County Surveyor Office

- Document Data Base Numbers in Top Right Hand Corner
- County Surveyor's Statement - Date Received, Date Reviewed & Filed
- Signed, Number, Title, & Stamp
- APN at Bottom Left
- Township # Range # Section # Quadrant # at Bottom Right