

Inventory of Value Analysis Policies, Guidance and Directives

Type of Document (Memo, Directive, Policy, etc...)	Audience (To)	Signed By (From)	Subject (Title)	Date	Author (Subject Matter Expert)	Outcome or Intent
MAP 21 Moving Ahead for Progress in 21 Century	Agencies with projects on the NHS using federal dollars			Oct. 2012	Congress	VE studies are to be performed during the design process on projects where total cost is at or exceeds \$50 million (Capital + Support Costs). Bridge Projects at or exceeds \$40 million
Federal Legislation SAFETEA-LU	Agencies with projects on the NHS	President	(Value Engineering NHS Act) Title 23 Sec 106	Jan. 2007	Congress	VE studies are to be performed during the design process on projects where total cost is at or exceeds \$25 million (Capital + Support Costs).
Deputy Directive	All Employees involved in Project Delivery	Chief Deputy Director	DD 92 R1- Value Analysis	Dec. 2012	VA Program Manager	To ensure compliance with Federal VE legislation
Project Development Procedures Manual (PDPM)	Project Decision-makers, PDT Members	Department Executives	Chapter 19 – Value Analysis Chapter 9 pg 9-32 Chapter 30 pg 30-8	Sept. 2007	VA Program Managers & Coordinators	It is Caltrans' policy to apply VA in all functional areas including project development, construction, traffic, operations, & maintenance. VA should be applied during the development of projects regardless of whether the work is being accomplished by Caltrans employees, local agencies, consultants, or others.
Project Management Handbook	Project Managers	Project Management	Pg 59 & 60, pg 70	Oct. 2007	VA Program Manager	To ensure compliance with Federal VE legislation
Local Assistance Program Guidelines	Project Managers/Engineers involved with local projects	CT Local Assistance Program Manager(s)	Chapter 7 pg 7-3a, 7-5, Exhibit 7-A pg 7-12, Exhibit 7-B pg 7-14, Exhibit 7-D pg 7-18, Chapter 10 pg 10-6b & Chapter 12 pg 12-6, 12-7, Exhibit 12-D pg 12-48, Exhibit 12-E pg 12-58	Dec. 2011	Local Assistance	To ensure compliance with Federal VE legislation
Guidelines for Preparation of PRs – PDPM Appendix K Sec 6B	Developers & Approving Mgrs of PRs	Department Executives	Value Analysis Pgs K-16 & K-35	April 2011	VA Program Manager	Recommendations from VA studies should be discussed in all PRs.
"Ready-To-List & Construction Contract Award Guide	Project Managers/Engineers & Office Engineers	Project Managers & Office Engineers	Section 5.4 Special Provisions Section 10 PS&E Submittal page 10.15	Nov. 2012	Office Engineering	To ensure compliance with Federal VE legislation
VE Design Build Guidelines	All Employees involved in Project Delivery	N/A	VE Design Build	April 2009	VA Program Manager	To ensure compliance with Federal VE legislation

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VA Guidance Manuals	VA Study Participants	VA Program Manager(s)	VA Team Member Guide & VA Team Leader Guide	Jan. 2013 Feb 2013	VA Program Managers & Coordinators	How & Why to format a VA Report. Provide the roles & responsibilities for VA Team Participation to ensure successful studies
Brochures	All Employees involved in Project Delivery	N/A	VA Brochures on Team Members Project Managers Local Partners Fact Sheet Why Use VA	Nov. 2012	VA Program Manager	A quick reference guide for Project Managers, Team Members & Local Partners, etc.
Special Provisions	All Employees involved in Project Delivery	N/A	VECP Section 4	2010	VA Program Manager	Special Provisions for VECP