



2014 SARC Annual Report

California Department of Transportation, District 6

Alternative Names(s): Caltrans District 6, Department of Transportation, District 6

Agency Type(s): Caltrans

Report Type: Full

Physical Address
1352 W Olive Ave
Fresno, CA 93728
Fresno County
Jurisdiction: Fresno

Mailing Address

CalRecycle Representative
Arlene Miller
Arlene.Miller@CalRecycle.ca.gov

Number of Employees at Agency: 238

Annual Report Status: Submitted

Submitted by Gale Sparkman (gale.sparkman@dot.ca.gov) on May 1, 2015

Additional Annual Report Information

The information below is additional information for this annual report provided by the Agency to CalRecycle staff.

No additional information provided.

Contacts

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2) Gale Sparkman (Recycling Coordinator) - Branch Chief

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3) Sharri Bender-Ehlert (Director) - District 6 Director

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Physical Address
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Facilities**1) Big Cedar Springs Maintenance Station (0 employees)**

Facility Address
44017 State Route 41
Oakhurst, CA 93604

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Contact Address
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2) Buttonwillow Rest Area Northbound (0 employees)

Facility Address
I5; 2 miles N. of Route 58
Buttonwillow, CA 93206

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3) Buttonwillow Rest Area Southbound (0 employees)

Facility Address
I5; 2 miles N. of Route 58
Buttonwillow, CA 93206

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4) Coalinga/ Avenal Rest Area Northbound (0 employees)

Facility Address
I5; 1.2 miles N. of Lassen Ave.
Fresno County, CA 93210

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Contact Address
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5) Coalinga/ Avenal Rest Area Southbound (0 employees)

Facility Address
I5; 1.2 miles N. of N Lassen Ave.
Fresno County, CA 93210

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6) Coalinga Maintenance Station (7 employees)

Facility Address
30933 West Gayle Avenue
Coalinga, CA 93210

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7) Coarsegold Maintenance Station (7 employees)

Facility Address
33500 Highway 41
Coarsegold, CA 93614

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8) Bakersfield Construction Office (75 employees)

Facility Address
1824 Norris Road
Bakersfield, CA 93380

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9) Visalia Construction Office (39 employees)

Facility Address
8530 West Roosevelt
Visalia, CA 93291

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10) C.H. Warlow Rest Area (0 employees)

Facility Address
Route 99 @ Dodge Avenue
Tulare, CA 93274

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Fresno, CA 93728

11) Delano Maintenance Station (16 employees)

Facility Address
805 South Lexington
Delano, CA 93215

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Contact Address
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Fresno, CA 93728

12) Glennville Maintenance Station (0 employees)

Facility Address
Hwy 155; 1.5 miles W. of Glennville
Glennville, CA 93226

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Contact Address
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13) Happy Camp Sand Storage (0 employees)

Facility Address
Fre-180-108.8
Storage Only. Not Staffed, CA 96039

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14) Huntington Lake Maintenance Station (0 employees)

Facility Address
56320 Highway 168
Lakeshore, CA 93605

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15) Kettleman City Maintenance Station (7 employees)



Facility Address
Racine & SR41
Kettleman, CA 93239

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16) Lemoore Maintenance Station (12 employees)

Facility Address
455 South Lemoore Avenue
Lemoore, CA 93245

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17) Lost Hills Maintenance Station (0 employees)

Facility Address
Ker-46-30.4
Storage Only. Not Staffed, CA 93249

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18) Madera Maintenance Station (9 employees)

Facility Address
130 West Almond
Madera, CA 93637

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19) McKittrick Maintenance Station (0 employees)

Facility Address
Ker-33-34.3
Storage Only. Not Staffed, CA 93251

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20) Mendota Maintenance Station (7 employees)

Facility Address
Hwy 180; .5 miles S. of Belmont
Mendota, CA 93640

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21) North Region Maintenance Station (63 employees)

Facility Address
1635 West Pine Avenue
Fresno, CA 93728

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Contact Address
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22) Phillip S. Raine Rest Area Northbound (0 employees)



Facility Address
Route 99; 2.5 miles N. of Tipton
Tulare County, CA 93272

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23) Phillip S. Raine Rest Area Southbound (0 employees)

Facility Address
Route 99; 2.5 miles N. of Tipton
Tulare County, CA 93272

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24) Pierpoint Springs Maintenance Station (0 employees)

Facility Address
177 Pierpoint Drive
Camp Nelson, CA 93208

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25) Pinehurst Maintenance Station (13 employees)

Facility Address
54153 N Highway 245
Miramonte, CA 93641

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26) Porterville Maintenance Station (11 employees)

Facility Address
1331 South Second Street
Porterville, CA 93257

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27) Shaver Lake Maintenance Station (7 employees)

Facility Address
41477 Tollhouse Road
Shaver Lake, CA 93668

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28) South Region Maintenance Office (2 employees)

Facility Address
1226 Olive Dr
Bakersfield, CA 93308

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29) Taft Maintenance Station (17 employees)



Facility Address
27450 Highway 33
Taft, CA 93268

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30) Tejon Pass Rest Area Northbound (0 employees)

Facility Address
I5; 3.5 miles N. of Gorman
Kern County, CA 93243

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1352 W Olive Ave
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31) Tejon Pass Rest Area Southbound (0 employees)

Facility Address
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Kern County, CA 93243

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32) Tulare Electrical Maintenance Station (8 employees)

Facility Address
1250 E. San Joaquin Street
Tulare, CA 93724

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33) Visalia Maintenance Station (35 employees)

Facility Address
15337 Avenue 296
Visalia, CA 93221

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34) Wasco Maintenance Station (0 employees)

Facility Address
201 J St
Wasco, CA 93280

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35) West Avenue Maintenance Station (33 employees)

Facility Address
1283 North West Avenue
Fresno, CA 93728

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36) Tower Building Downtown Fresno (191 employees)



Facility Address
855 M St
Fresno, CA 93721

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37) Bodfish Maintenance Station (0 employees)

Facility Address
3115 Kern Canyon Road
Bodfish , CA., CA 93205

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38) Millbrook Construction Office (52 employees)

Facility Address
3240 N. Millbrook Ave
Fresno CA., CA 93726

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39) Manchester (416 employees)

Facility Address
2015 E. Shields Ave
Fresno, CA., CA 93726

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40) Delano Construction Office (0 employees)

Facility Address
805 S Lexington St
Delano, CA 93215

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41) Kingsburg Construction Office (0 employees)

Facility Address
183 W Ventura
Kingsburg, CA 93631

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Contact Address
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42) Equipment Shop 6 (0 employees)

Facility Address
1385 N West Ave
Fresno, CA 93728

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43) Fresno District Office (0 employees)



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Annual Per Capita Disposal

Employees

Total Number of Employees: 1,265

Explain who was included in this number and how was this employee number calculated.

Employee count was generated from the work sites located in District 6. Which include Maintenance, Construction, Environmental, Local Assistance, Administration, Right of Way, Shop, Project Development, and Program Project Management.

Non-Employee Population

Total number of non-employee population: 7,810

Population Type: Visitors

How was this population number determined?

District 6 Security maintains a sign-in log at each location. Every non-employee that enters our establishment must sign in and state their reason for entering our facility.

Disposal

Total amount disposed: 4,406.00 tons

How was this disposal number determined?

District 6 receives reports (CEM-4401) from Construction and Maintenance at the beginning of each year. The reports are formulated to produce the product count. Paper and trash tonnage report are prepared by Facilities.

Annual Results

	Employee Population		Non-Employee Population	
	Target	Annual	Target	Annual
Per Capita Disposal Rate (pounds/person/day):	27.5	19.08	0.0	3.09

Questions

What types of waste are still thrown away (not reused, recycled, or composted)?

Styrofoam

What difficulties or obstacles have you had with finding ways to recycle, reuse or compost these types of wastes?



Unknow disposal method.

Programs

Recycling

Beverage containers
Glass
Plastics (#3-7)
Cardboard
Newspaper
Office paper (white)
Office paper (mixed)
Confidential shredded paper
Copier/toner cartridges
Scrap metal
Wood waste
Textiles
Tires
Construction materials/debris

The Maintenance division recycles grass, and all hazardous waste. District 6 has hired an outside vendor to recycle paper waste and unusable green waste.

Organics Recycling

Xeriscaping (climate appropriate landscaping)
Grasscycling
Green Waste - Self-haul

District 6 has a Landscape Contract which provides low-water plants and nutrient clippings to assist with the new water regulations as well as the life span of the tree line area.

Material Exchange

Nonprofit/school donations
Internal property reutilizations
State surplus (accepted by DGS)
Employee supplies exchange

When possible District 6 uses electronic files, such as e-mails, e-files, and attachments, to save on paper and storage. Prior to ordering supplies, furniture, or miscellaneous items, the District checks with Department of General Services (DGS) to see if they have the item requested in surplus to be utilize. If the item is not available through DGS before purchasing from an outside agency all districts must inquire with Prison Industries Authority (PIA) to ensure it is not produced or sold by the state. All furniture and equipment is used until it reaches a non-functional stage and then it is disposed using the proper channels.

Waste Prevention/Re-use

Paper forms reduction - online forms
Bulletin boards
Remanufactured toner cartridges
Retreaded/Recapped tires
Reusable boxes
Electronic document storage
Intranet
Reuse of office furniture, equipment & supplies
Reuse of packing materials
Reuse of construction/remodeling materials
Double-sided copies
Email vs. paper memos
Remanufactured equipment
Used vehicle parts

District 6 employees rely on e-mail, on-line forms, electronic bulletin boards, and electronic documentation storage for communication amongst each other. This practice saves on rendition storage as well as paper use. The Reprographic department always prints out hand-outs, training material, binders, status reports, and all other documentation using double sided copies. Equipment, supplies, and furniture are used and shared among the Caltrans employees until it is no longer safe or functional to do so.

Green Procurement

Recycled Content Product (RCP) procurement policy
Environmentally Preferable Purchasing (EPP) procurement policy
RCP/EPP language included in procurement contracts for products and materials
Other green procurement activities (explain in Agency Program Notes below)

District 6 purchases recycled paper from Small Business vendors to support the departments recycle and reuse policy. As our auto pool fleet vehicles are removed from service due to age, miles, repairs and or safety issues, a hybrid or electric vehicle is put in its place. Caltrans and the Department of General Services work hand-in-hand with our Custodians purchasing only ECO Friendly cleaning products for all our buildings. When possible District 6 purchases refurbished equipment for employee use.

Training and Education

Web page (intranet or internet)
Signage (signs, posters, including labels for recycling bins)



Brochures, flyers, newsletters, publications, newspaper articles/ads

Office recycling guide, fact sheets

New employee package

District 6 sets a 25% mandated purchase of recycled paper from Small Business vendors to support the departments recycle and reuse policy.

Employees are educated on the advantages of hybrid and electric vehicles in our fleet as auto pool vehicles are removed from service due to age, miles, repairs and or safety issues, and hybrid or electric vehicles are put in their place.

Caltrans and the Department of General Services work hand-in-hand with our Custodians purchasing only ECO Friendly cleaning products for all our buildings. When possible District 6 purchases refurbished or repairs equipment for employee use.