



2009 SARC Annual Report

California Department of Transportation, District 2

Alternative Names(s): Caltrans District 2

Agency Type(s): CalTrans Facilities

1657 Riverside Drive
Redding, CA 96001

Total Employees: 774

CalRecycle Representative

Cindi Rumenapp
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(916) 341-6604

Annual Report Status: Submitted

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Contacts

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Fax: (530) 225-2078

Address

1657 Riverside Drive
Redding, CA 96001

Facilities

1) District 2 Office (284 employees)

Facility Address

1657 Redding Drive
Redding, CA 96001

Scott Rose

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Phone: (530) 225-3062

Fax: (530) 225-2078

Contact Address

1657 Riverside Drive
Redding, CA 96001

2) Seaid Maintenance (8 employees)

Facility Address

14 Diamond J Road
Salud Valley, CA 96086

Scott Rose

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Contact Address

1657 Riverside Drive
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3) Weaverville Maintenance (11 employees)

Facility Address
Memorial Drive
Weaverville, CA 96039

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Contact Address
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4) Susanville Maintenance (22 employees)

Facility Address
471-800 Diane Drive
Susanville, CA 96130

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Contact Address
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5) Quincy Maintenance (10 employees)

Facility Address
1555 East Main
Quincy, CA 95971

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Contact Address
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6) Special Crews (65 employees)

Facility Address
5056 Mountain Lakes Drive
Redding, CA 96001

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Contact Address
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7) Caterpillar Office (159 employees)

Facility Address
4350 Caterpillar Drive
Redding, CA 96003

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Contact Address
1657 Riverside Drive
Redding, CA 96001

8) Adin Maintenance Station (8 employees)

Facility Address
672150 HWY 299E
Adin, CA 96006

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9) Alturas Maintenance Station (11 employees)

Facility Address
406 E. Hwy 395
Alturas, CA 96101

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Contact Address
1657 Riverside Drive
Redding, CA 96001

10) Beckwourth Maintenance Station (8 employees)



State Agency Reporting Center (SARC)

Facility Address
81313 Hwy 70
Beckwourth, CA 96129

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Contact Address
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11) Burney Maintenance Station (9 employees)

Facility Address
37334 Main St.
Burney, CA 96013

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Contact Address
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12) Chester Maintenance (9 employees)

Facility Address
1187 Hwy 36
Chester, CA 96020

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Contact Address
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13) Gibson Maintenance Station (6 employees)

Facility Address
25305 Gibson Rd.
Lakehead, CA 96051

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Contact Address
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14) Grass Lake Maintenance Station (7 employees)

Facility Address
21021 Hwy 97
Weed, CA 96094

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15) Hat Creek Maintenance Station (7 employees)

Facility Address
13191 Briane`s Way
Old Station, CA 96071

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Contact Address
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16) Hayfork Maintenance (7 employees)

Facility Address
.3 miles North of SR 3, Morgan Hill Rd.
Hayfork, CA 96041

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Contact Address
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17) Mineral Maintenance (5 employees)



State Agency Reporting Center (SARC)

Facility Address
1 mile W. of Mineral, Hwy 36
Mineral, CA 96063

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Contact Address
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18) Newell Maintenance (7 employees)

Facility Address
Hwy 139, 7 miles South of Tulelake
Newell, CA 96134

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19) Platina Maintenance (3 employees)

Facility Address
4600 Hwy 36
Platina, CA 96076

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Contact Address
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20) Pulga Maintenance (9 employees)

Facility Address
13756 Hwy 70
Stonia, CA 96980

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Contact Address
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21) Red Bluff Maintenance (7 employees)

Facility Address
4000 Hess Road
Red Bluff, CA 96080

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Contact Address
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22) Redding Maintenance (24 employees)

Facility Address
1450 George Drive
Redding, CA 96003

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Contact Address
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23) Trinity Center Maintenance (7 employees)

Facility Address
no physical address (PO Box 216)
Trinity, CA 96091

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Contact Address
1657 Riverside Drive
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24) Bogard SRRA (0 employees)



State Agency Reporting Center (SARC)

Facility Address
Lassen County, Hwy 44, Post Mile
14.5
n/a, CA 96071

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Phone: (530) 225-3062
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Contact Address
1657 Riverside Drive
Redding, CA 96001

25) Collier SRRA (0 employees)

Facility Address
Siskiyou County, Hwy 5, Post Mile
56.0
n/a, CA 96097

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Contact Address
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26) Corning SRRA NB/SB (0 employees)

Facility Address
Tehama County, I-5, Post Mile 10.3
n/a, CA 96080

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Contact Address
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27) Douglas City SRRA (0 employees)

Facility Address
Trinity County, Hwy 299, Post Mile
56.9
n/a, CA 96039

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Contact Address
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28) Grass Lake SRRA (0 employees)

Facility Address
Siskiyou County, Hwy 97, Post Mile
21.7
n/a, CA 96094

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29) Hillcrest SRRA (0 employees)

Facility Address
Shasta County, Hwy 395, Post Mile
60.6
n/a, CA 00000

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Contact Address
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30) Honey Lake SRRA (0 employees)

Facility Address
Lassen County, Hwy 395, Post Mile
49.6
n/a, CA 96130

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Contact Address
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31) Chester SRRA (0 employees)



State Agency Reporting Center (SARC)

Facility Address
Plumas County, Hwy 36, Post Mile
12.8
n/a, CA 96020

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Contact Address
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32) Lakehead SRRRA (0 employees)

Facility Address
Shasta County, I-5, Post Mile 43.2
n/a, CA 96051

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Contact Address
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33) L.T. Davis SRRRA (0 employees)

Facility Address
Plumas County, Hwy 70, Post Mile
79.2
n/a, CA 95971

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Contact Address
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34) Massack SRRRA (0 employees)

Facility Address
Plumas County, Post Mile 79.2
n/a, CA 95980

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Contact Address
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35) O'Brian SRRRA (0 employees)

Facility Address
Shasta County, I-5, Post Mile 33.3
n/a, CA 96051

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Contact Address
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36) Red Bluff SRRRA NB (0 employees)

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Tehama County, I-5, Post Mile 34.3
n/a, CA 96080

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Contact Address
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37) Secret Valley SRRRA (0 employees)

Facility Address
Lassen County, Hwy 395, Post Mile
96.5
n/a, CA 96101

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38) Shingletown SRRRA (0 employees)



State Agency Reporting Center (SARC)

Facility Address
 Shasta County, Hwy 44, Post Mile
 34.7
 n/a, CA 96071

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39) Weed SRRA NB/SB (0 employees)

Facility Address
 Siskiyou County, Hwy I-5, Post Mile
 25.8
 n/a, CA 96067

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40) Shop II (47 employees)

Facility Address
 1450 George Drive
 Redding, CA 96003

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Contact Address
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41) Yreka Mainenance (22 employees)

Facility Address
 1745 S. Main Street
 Yreka, CA 96097

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Contact Address
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42) Mt.Shasta Maintenance Station (12 employees)

Facility Address
 1625 Mott Road
 Mt.Shasta, CA 96067

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Contact Address
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Program Information

Program	Existing	Planned/Expanding
Business Source Reduction	X	
Material Exchange	X	
Beverage Containers	X	
Cardboard	X	X
Glass	X	
Newspaper	X	
Office Paper (white)	X	
Plastics	X	



Scrap Metal	X	
Special Collection Events	X	X
Other Materials	X	
Sludge (sewage/industrial)	X	
Tires	X	
Scrap Metal	X	
Wood waste	X	
Concrete/asphalt/rubble (C&D)	X	
Rendering	X	
MRF	X	

Total Tonnage Disposed: 1,089.2
 Total Employees: 774
 Total Additional Factor (Visitors): 12,266,437

Annual Per Capita Disposal (pounds/employee/day): 7.7
 50% Equivalent Per Capita Disposal Target (pounds/employee/day): 710.5

Annual Additional Factor Per Capita Disposal (pounds/person/day): 0.0
 Additional Factor 50% Equivalent Per Capita Disposal (pounds/person/day): 0.0

Hazardous Materials

Note: Hazardous waste, including [universal waste](#), may NOT be disposed as ordinary trash.

Program	Existing	Planned/Expanding
Electronic Waste	X	
Batteries	X	
Used Oil/Antifreeze	X	
Paint	X	
Other Universal Waste	X	
Other Hazardous Waste	X	

Promotional Programs

This section of the annual report presents the methods in which your agency informed both employees and customers served that a recycling program was being implemented. Below are identified the programs you reported were continued or implemented during 2009.

1) Web Page

- 2) Brochures, Newsletters, Publications
- 3) Fliers
- 4) Office Paper Recycling Guide
- 5) Fact Sheets
- 6) New Employee Package
- 7) Recycled Goods Procurement Training
- 8) Speakers (staff available for presentations)
- 9) Technical Assistance
- 10) Waste Evaluations/Survey
- 11) Other Promotional Programs

Procurement Activities Implemented in 2009

This section of the annual report presents your compliance with the State Agency Buy Recycled Campaign (SABRC). The activities identified below were reported as implemented or continued during 2009. (Note: Completing this section does not meet the [SABRC reporting requirements](#) (PCC Section 12162(b)).

- 1) Department-Wide Recycled-Content Procurement (RCP) Policy
- 2) Exceeding SABRC Goals
- 3) Department-Wide Automated Procurement Tracking System
- 4) Requiring Recycled-Content Product Certification for All Purchases
- 5) Annual Submittal of SABRC Report
- 6) Staff Recycled-Content Procurement Training
- 7) Proactively Working With RCP Suppliers
- 8) Sharing Success Stories With SABRC
- 9) Joint Purchase Pools
- 10) Other Procurement Activities

Question/Answer

- 1) IN THE TEXT BOX BELOW, PLEASE PROVIDE ANSWERS TO A AND B.
(A) What are the major types of waste materials that your agency/facility currently disposes (not currently diverting), e.g., waste of significant weight and/or volume? If there are major waste materials that are being disposed, what is your agency/facility doing to find ways to divert these materials?
(B) Please explain any difficulties or obstacles your agency/facility encountered in trying to implement recycling or other programs to reduce the amount of waste disposed. Summarize any efforts your agency/facility made to resolve difficulties or overcome obstacles and if they were successful or not.



Mixed Debris and Wood/Cleared Vegetation seem to be the most prominent waste materials being disposed of this calendar year.

Most Caltrans projects are contracted out to the lowest bidder. It is up to the contractor to complete projects and handle the disposal of waste materials in compliance with the Federal statutes. Some contractors are able to recycle Mixed Debris, Wood/Cleared Vegetation and some use the landfill as a means of disposal.

2) Waste generation includes both materials disposed in the trash as well as materials recycled or otherwise diverted from landfill. There are many reasons why the type or amount of waste generated by your agency/facility may have changed.

SELECT YES OR NO FROM THE DROP DOWN LIST BELOW. IF YOU SELECT YES, YOU MUST PROVIDE AN EXPLANATION IN THE TEXT BOX BELOW.

Do the types or amounts of wastes generated in the last calendar year significantly differ from those that were generated by your agency/facility in the prior report year? If yes, please explain.

The reason why, the type, or amount of waste generated by your agency/facility either may have increased or decreased. For example, construction activities at your agency or facility may increase construction-related wastes; budget cuts may result in cuts to the services your agency provides and, therefore, the related wastes are no longer generated; or a shift in how you do business may create a new type of waste.

If you had changes in the types or amounts of waste generated, then that may have affected the waste diversion programs you implemented. You will be asked in Question #3 about how your waste diversion programs may have changed.

Mixed debris & Wood/Cleared Vegetation seem to be the most prominent materials disposed of at a landfill. Both of these materials in some cases are being reused on some selected projects when able to.

With stimulus monies this calendar year more projects were completed, a much higher number than the last year report.

3) SELECT YES OR NO FROM THE DROP DOWN LIST BELOW. IF YOU SELECT YES, YOU MUST PROVIDE AN EXPLANATION IN THE TEXT BOX BELOW.

Did you make any significant changes (during the report year) to the waste diversion programs implemented by your agency/facility (such as programs to reduce waste, reuse, recycle, compost, etc.)? For example, did you start new programs, discontinue prior programs, or make significant modifications to existing programs? If yes, in the text box below, please explain why you made the change(s).

Yes, a phone book recycle container was set in place for 30 days, complements of City of Redding Waste Management. The recycle container was for collection of old phone books. All District 2 employees were notified.

We are currently working on getting Cardboard collection areas at all the outlining areas Maintenance yards. Only a select few have Card board collection areas now in place.

4) Having an accurate and consistent measurement of trash disposal is important. The annual amount of trash disposed is one factor in the calculation to determine the annual per capita disposal for your agency/facility. CalRecycle considers this calculation, in addition to the waste reduction, recycling, and other waste diversion programs your agency/facility implemented, in determining compliance with statutory mandates.

IN THE TEXT BOX BELOW, PLEASE PROVIDE ANSWERS TO A AND B.

(A) Explain how you determined the annual tons disposed by your agency for the report year (e.g. did you use actual disposal weights provided by a trash hauler, conduct a waste generation study, estimate using weight-to-volume conversions, etc.)

(B) Indicate if this is the same method used to determine tons disposed that was used for the prior report year. If not, please also explain the reason for the change.

Amounts of materials disposed were determined by a variety of methods. For materials, which were disposed of, the primary source for documents was to extrapolate by determining the approximate average weight of the material in the weights of the C&D debris the construction contractor supplied Caltrans with the information. Weight conversion charts from the CIWMB were also used to convert volumes to tons.

5) Having an accurate and consistent method to count employees is also important. The number of employees is one factor in the calculation to determine the annual per capita disposal for your agency/facility. (If your agency submits a modified report, per capita disposal is not calculated, but the number of employees is important in verifying your eligibility to submit a modified report).

IN THE TEXT BOX BELOW, PLEASE PROVIDE ANSWERS TO A AND B.

(A) Please explain how you determined the number of employees working for your agency (e.g. total number of full time employees; full time equivalents; total number of full and part time employees; etc.). This information is usually available from your human resources or payroll department.

(B) Indicate if you used the same method to determine the number of employees that was used for the prior report year. If not, please explain the reason for the change.

Caltrans Dist 2 "employees" are full time normal 40 hour reporting workweek. Caltrans also employs permanent intermittent employees up to 1500 hours per year, retired annuitants up to 960 hours per year, student assistants on a limited term part time to full time basis.

Dist 2 "visitor" numbers are calculated with visitor sign in logs at both building. The rest area visitor numbers are calculated with mechanical vehicle/axle counters and averages.

6) If your agency/facility also has a non-employee population (such as students, visitors, inmates, residents, patients) that significantly contributes to waste generated, then there is a space provided to report that information in Part I – Facility Information. This information is in addition to your employee information - it does not replace it.

IN THE TEXT BOX BELOW, PLEASE PROVIDE ANSWERS TO A AND B.

(A) If you reported a number for a non-employee population, please explain how you determined that number (e.g. full time equivalent students; average number of patients during the report year; etc.)

(B) Indicate if you used the same method that was used for the prior report year. If not, please explain the reason for the change.

If you are not given the option in Part 1 - Facility Information to report an additional population, but believe doing so would be valuable, or if you provided this in the past, but no longer wish to do so, please contact your [CalRecycle representative](#) to discuss the merits of adding or deleting this option from your report.

Same method used as last year.

7) For your agency/facility, if the annual per capita disposal for the current report year is more than the per capita disposal from the previous report year, then, to the best of your ability, please explain why there was an increase. (To find these numbers, click on "Current Year" under "Previous Year" under "View Report" in the left menu bar. These links display the report summary.)

Same state budget crisis, only with allocated stimulus funds there were more projects completed, and more Maintenance repairs made to bridges etc., which generated more trips to the Waste Landfill this year. 1,037 Tons reported compared to last year's 261.12 Tons reported. Bringing up our per capita disposal number up 1.7. We still have the same diversion methods in place.

8) Additional information you wish to provide in your annual report.

Amounts of materials disposed were determined by a variety of methods. For materials, which were disposed of, the primary source for documents was to extrapolate by determining the approximate average weight of the material in the weights of the C&D debris the construction contractor supplied Caltrans with the information. Weight conversion charts from the CIWMB were also used to convert volumes to tons.