



# 2007 SARC Annual Report

## California Department of Transportation, District 2

**Alternative Names(s):** Caltrans District 2

**Agency Type(s):** CalTrans Facilities

1657 Riverside Drive  
Redding, CA 96001

Total Employees: 738

**CalRecycle Representative**

Cindi Rumenapp  
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(916) 341-6604

**Annual Report Status: Submitted**

Submitted on March 25, 2008

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*Address*

1657 Riverside Drive  
Redding, CA 96001

### Facilities

**1) District 2 Office** (271 employees)

*Facility Address*

1657 Redding Drive  
Redding, CA 96001

Sue Miralles

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**2) Seaid Maintenance** (8 employees)

*Facility Address*

14 Diamond J Road  
Salud Valley, CA 96086

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**3) Weaverville Maintenance (11 employees)**

*Facility Address*  
Memorial Drive  
Weaverville, CA 96039

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**4) Susanville Maintenance (22 employees)**

*Facility Address*  
471-800 Diane Drive  
Susanville, CA 96130

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**5) Quincy Maintenance (10 employees)**

*Facility Address*  
1555 East Main  
Quincy, CA 95971

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**6) Special Crews (65 employees)**

*Facility Address*  
5056 Mountain Lakes Drive  
Redding, CA 96001

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**7) Caterpillar Office (134 employees)**

*Facility Address*  
4350 Caterpillar Drive  
Redding, CA 96003

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**8) Adin Maintenance Station (6 employees)**

*Facility Address*  
1187 Hwy 299  
Adin, CA 96006

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**9) Alturas Maintenance Station (11 employees)**

*Facility Address*  
406 E. Hwy 395  
Alturas, CA 96101

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**10) Beckwourth Maintenance Station (10 employees)**



State Agency Reporting Center (SARC)

*Facility Address*  
81313 Hwy 70  
Beckwourth, CA 96122

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**11) Burney Maintenance Station** (9 employees)

*Facility Address*  
37334 Main St.  
Burney, CA 96013

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**12) Chester Maintenance** (10 employees)

*Facility Address*  
1187 Hwy 36  
Chester, CA 96020

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**13) Gibson Maintenance Station** (7 employees)

*Facility Address*  
25305 Gibson Rd.  
Lakehead, CA 96051

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**14) Grass Lake Maintenance Station** (7 employees)

*Facility Address*  
21021 Hwy 97  
Weed, CA 96094

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**15) Hat Creek Maintenance Station** (7 employees)

*Facility Address*  
13191 Briane`s Way  
Old Station, CA 96071

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**16) Hayfork Maintenance** (7 employees)

*Facility Address*  
.3 miles North of SR 3, Morgan Hill Rd.  
Hayfork, CA 96041

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**17) Mineral Maintenance** (5 employees)



State Agency Reporting Center (SARC)

*Facility Address*  
1 mile W. of Mineral, Hwy 36  
Mineral, CA 96063

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**18) Newell Maintenance** (7 employees)

*Facility Address*  
Hwy 139, 7 miles South of Tulelake  
Newell, CA 96134

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**19) Platina Maintenance** (3 employees)

*Facility Address*  
4600 Hwy 36  
Platina, CA 96076

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**20) Pulga Maintenance** (9 employees)

*Facility Address*  
13756 Hwy 70  
Stonia, CA 96980

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**21) Red Bluff Maintenance** (7 employees)

*Facility Address*  
13700 Hwy 36 East  
Red Bluff, CA 96080

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**22) Redding Maintenance** (24 employees)

*Facility Address*  
1450 George Drive  
Redding, CA 96003

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**23) Trinity Center Maintenance** (7 employees)

*Facility Address*  
no physical address (PO Box 216)  
Trinity, CA 96091

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*Contact Address*  
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**24) Bogard SRRA** (0 employees)



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*Facility Address*  
Lassen County, Hwy 44, Post Mile  
14.5  
n/a, CA 96071

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**25) Collier SRRA (0 employees)**

*Facility Address*  
Siskiyou County, Hwy 5, Post Mile  
56.0  
n/a, CA 96097

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**26) Corning SRRA NB/SB (0 employees)**

*Facility Address*  
Tehama County, I-5, Post Mile 10.3  
n/a, CA 96080

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**27) Douglas City SRRA (0 employees)**

*Facility Address*  
Trinity County, Hwy 299, Post Mile  
56.9  
n/a, CA 96039

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**28) Grass Lake SRRA (0 employees)**

*Facility Address*  
Siskiyou County, Hwy 97, Post Mile  
21.7  
n/a, CA 96094

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**29) Hillcrest SRRA (0 employees)**

*Facility Address*  
Shasta County, Hwy 395, Post Mile  
60.6  
n/a, CA 00000

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**30) Honey Lake SRRA (0 employees)**

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Lassen County, Hwy 395, Post Mile  
49.6  
n/a, CA 96130

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**31) Chester SRRA (0 employees)**



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Plumas County, Hwy 36, Post Mile  
12.8  
n/a, CA 96020

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**32) Lakehead SRRRA** (0 employees)

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n/a, CA 96051

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**33) L.T. Davis SRRRA** (0 employees)

*Facility Address*  
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79.2  
n/a, CA 95971

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**34) Massack SRRRA** (0 employees)

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**35) O'Brian SRRRA** (0 employees)

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n/a, CA 96051

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**36) Red Bluff SRRRA NB** (0 employees)

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n/a, CA 96080

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**37) Secret Valley SRRRA** (0 employees)

*Facility Address*  
Lassen County, Hwy 395, Post Mile  
96.5  
n/a, CA 96101

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**38) Shingletown SRRRA** (0 employees)



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 34.7  
 n/a, CA 96071

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**39) Weed SRRA NB/SB (0 employees)**

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 25.8  
 n/a, CA 96067

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**40) Shop II (47 employees)**

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**41) Yreka Mainenance (22 employees)**

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 Yreka, CA 96097

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**42) Mt.Shasta Maintenance Station (12 employees)**

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 Mt.Shasta, CA 96067

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Program Information			
Program	Existing	Planned/Expanding	Tons
Business Source Reduction	X		0.34
Material Exchange	X		3.47
Beverage Containers	X		0.74
Cardboard	X		5.31
Glass	X		0.51
Office Paper (white)	X		17.00
Sludge (sewage/industrial)	X		3.60
Tires	X		31.72



Scrap Metal	X		633.60
Wood waste	X		1,245.09
Concrete/asphalt/rubble (C&D)	X		80,070.30
Rendering	X		0.41
MRF	X		20.10

Total Tonnage Diverted:	82,032.18
Total Tonnage Disposed:	4,239.4
Total Tonnage Generated:	86,271.58
Overall Diversion Percentage:	95.09%

Total Employees:	738
Total Additional Factor (Visitors, Inmates, etc):	11,853,644

Annual Per Capita Disposal (pounds/employee/day):	31.5
50% Equivalent Per Capita Disposal Target (pounds/employee/day):	0.0

Annual Additional Factor Per Capita Disposal (pounds/person/day):	0.0
Additional Factor 50% Equivalent Per Capita Disposal (pounds/person/day):	0.0

**Hazardous Materials**

Note: Hazardous waste, including universal waste, may NOT be disposed as ordinary trash.

Program	Existing	Planned/Expanding	Tons
Electronic Waste	X		0.64
Batteries	X		6.29
Used Oil/Antifreeze	X		27.46
Other Universal Waste	X		0.30
Other Hazardous Waste	X		3.44

**Promotional Programs**

This section of the annual report presents the methods in which your agency informed both employees and customers served that a recycling program was being implemented. Below are identified the programs you reported were continued or implemented during 2007.

- 1) Web Page
- 2) Brochures, Newsletters, Publications
- 3) Fliers

- 4) Office Paper Recycling Guide
- 5) Fact Sheets
- 6) Recycled Goods Procurement Training
- 7) Speakers (staff available for presentations)
- 8) Technical Assistance
- 9) Waste Evaluations/Survey
- 10) Other Promotional Programs

### Procurement Activities Implemented in 2007

This section of the annual report presents your compliance with the State Agency Buy Recycled Campaign (SABRC). The activities identified below were reported as implemented or continued during 2009. (Note: Completing this section does not meet the [SABRC reporting requirements](#) (PCC Section 12162(b)).

- 1) Department-Wide Recycled-Content Procurement (RCP) Policy
- 2) Requiring Recycled- Content Product Certification for All Purchases
- 3) Annual Submittal of SABRC Report
- 4) Staff Recycled-Content Procurement Training
- 5) Proactively Working With RCP Suppliers

### Question/Answer

- 1) Is the mission statement of the State agency/large State facility the same as reported in the previous year?**

Yes

- 2) How has the waste stream (i.e. those materials disposed in landfills) changed since the Integrated Waste Management Plan was submitted? (Changes include kinds and quantities of materials disposed in landfills.)**

*The Department is continually looking into other ways to decrease the amount of materials disposed in landfills. The waste stream has decreased due to the waste diversion programs along with more accurate reporting since the implementation of the Integrated Waste Management Plan.*

- 3) Summarize what waste diversion programs were continued or newly implemented during the report year.**

*Waste diversion programs are in place to capture mixed paper, beverage containers, cardboard, scrap metal, wood waste, furniture and equipment. Numerous collection containers for "Blue Cart Recycling" are placed throughout the buildings for ease of recycling.*

*Another source of material that Caltrans generates is a result from our construction and maintenance projects. This construction and demolition (C&D) waste debris can vary in type and amount depending on the project description and location. Typical C&D waste debris may include concrete, asphalt, steel guard railing, and vegetation.*

**4) How were the tonnages determined for the materials disposed and diverted? (e.g. waste assessments, per capita generation and extrapolation, actual disposal weights, or actual recycling weights)**

*Amounts of materials disposed and diverted were determined by a variety of methods. For materials generated throughout the District, which are recycled, the documentation was achieved by reviewing the actual receipts from the vendors who supply this service. In cases where obtaining actual receipts was not feasible, estimates were used by extrapolating the size and weight of containers and multiplying by the frequency of service. For materials, which were disposed of, the primary source for documentation was to extrapolate by determining the approximate average weight of the material in the disposal containers multiplied by the frequency of service. For determining the weights of the C&D debris the construction contractor supplied Caltrans with the information Weight conversion charts from the CIWMB were also used to convert volumes to tons.*

**5) What types of activities are included in each of the reported programs? (The following link of category definitions may assist you in answering this question.)**

*Source reduction includes recycled toner cartridges. The Department does encourage the use of email, double-sided photocopying, and the reuse of envelopes. While these activities are included in the programs, they are not figured into the diversion calculations. Material Exchange includes furniture, equipment, and tools donated to schools and charitable organizations. Recycling includes aluminum cans, glass and plastics from Rest Areas and the District Office; cardboard, mixed recycle, and white office paper picked up by the city of Redding Recycle program. Special Waste includes miscellaneous aluminum and light poles taken to the scrap yard, cooking oil from the cafeteria. Hazardous Materials include e-waste, batteries, used oil, antifreeze, solvent, carb cleaner, florescent lamps and bulbs.*

**6) Has the State agency/large State facility adopted or changed its waste reduction policy?**

No

**7) What resources (staff and/or funds) did the State agency/large State facility commit toward implementing its Integrated Waste Management Plan during the report year to help meet the waste diversion goals?**

*The Department has identified one recycling coordinator in the district to gather information and report on AB 75. No additional PY's are allocated for these positions. The recycling coordinators have the responsibility to report on AB 75 in addition to their normal duties.*