

State Agency Waste Management Annual Report for

**California Department of Transportation, District 3 (356)  
2003 - Annual Report**

**Annual Report Summary -**

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**Part I**

State Agency Name: California Department of Transportation, District 3  
 Address: 703 B Street Marysville, CA 95901  
 Director: Linda Matsumoto  
 Title: Cheif  
 Recycling Coordinator: Steve Hern  
 Address: 703 B Street Marysville, CA 95901  
 Work Phone: (530) 218-1576  
 Fax Number: (530) 741-5393  
 Email Address: Steve\_Hern@dot.ca.gov  
 Total Employees: 1,588  
 Total Vistors, inmates, etc : 12,926,694

**Part II**

Verified	District 03 Office Complex-Caltrans 703 B Street Marysville, CA 95901 Number of Employees: 360	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Equipment Shop 03 981 N. Beale Road Marysville, CA 95901 Number of Employees: 35	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Willows Maintenance 934 North Humboldt Street Willows, CA 95988 Number of Employees: 8	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Colusa Maintenance Station 1401 Will S Green Avenue Colusa, CA 95932 Number of Employees: 12	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Chico Maintenance Station 2535 Norte Dame Boulevard Chico, CA 95928 Number of Employees: 28	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Marysville Maintenance Station 1001 North Beale Road Marysville, CA 95901 Number of Employees: 34	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Yuba Street Maintenance	Steve Hern

	1315 Yuba Street Marysville, CA 95901 Number of Employees: 16	703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	12th Street Maintenance 320 East 12th Street Marysville, CA 95901 Number of Employees: 11	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Esparto Maintenance P.O. Box 667, 17240 Yolo Street Esparto, CA 95627 Number of Employees: 8	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Woodland Maintenance 624 North East Street Woodland, CA 95776 Number of Employees: 11	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Elk Grove Maintenance 9087 Elkmont Way Elk Grove, CA 95624 Number of Employees: 24	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Auburn Maintenance 1050 Grass Valley Highway Auburn, CA 95603 Number of Employees: 18	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Placerville Maintenance 3065 Blairs Lane Placerville, CA 95667 Number of Employees: 21	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Kyburz Maintenance 13561 Hwy 50 Kyburz, CA 95720 Number of Employees: 19	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Echo Summit Maintenance Hwy 50 P.M. 66.7 N/A, CA 99999 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	South Lake Tahoe Maintenance 2243 Carnelian Drive South Lake Tahoe, CA 96150 Number of Employees: 28	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Tahoe City Maintenance Hwy 89, (551 Nelson Ave) Tahoe City, CA 96145 Number of Employees: 26	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Truckee Maintenance 10152 Keiser Avenue Truckee, CA 96160 Number of Employees: 35	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Kingvale Maintenance I-80 1/2 mile E of Kingvale Exit Soda Springs, CA 95728 Number of Employees: 31	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Donner Summit Rest Area EB Donner Summit Soda Springs, CA 95729 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393

		Email: Steve_Hern@dot.ca.gov
Verified	Donner Summit Rest Area WB Donner Summit Soda Springs, CA 95730 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Whitmore Maintenance I-80 4 miles W of Baxter Alta, CA 95701 Number of Employees: 25	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Gold Run Rest Area EB Between Sawmill and Gold Run O.C. Gold Run, CA 95717 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Gold Run Rest Area WB Between Sawmill and Gold Run O.C Gold Run, CA 95717 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Sierraville Maintenance 241 Lincoln Street Sierraville, CA 96126 Number of Employees: 15	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Downieville Maintenance Hwy 49 2 miles N of Downieville Downieville, CA 95936 Number of Employees: 16	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Nevada City Maintenance-Region Office 10057 Gold Flat Road Nevada City, CA 95959 Number of Employees: 22	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Roseville Maintenance 1000 Altantic Street Roseville, CA 95678 Number of Employees: 12	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Northgate Maintenance 3940 Rosin Court Sacramento, CA 95834 Number of Employees: 11	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	South Bridge Maintenance 2809 B Street Sacramento, CA 95816 Number of Employees: 10	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	West Sacramento Maintenance 1040 South River Road West Sacramento, CA 95691 Number of Employees: 22	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Sunrise Maintenance 11325 Sanders Drive Rancho Cordova, CA 95742 Number of Employees: 46	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Alpha-Omega Rest Area 4.5 miles East of Washington Junction Nevada City, CA 95959 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Willows Rest Area NB	Steve Hern

	4.6 miles North of Willows Willows, CA 95988 Number of Employees: 0	703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Willows Rest Area SB 4.6 miles North of Willows Willows, CA 95988 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Maxwell Rest Area NB 2.5 miles South of Maxwell (P.M. 24.3, Col 5) Maxwell, CA 95955 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Maxwell Rest Area SB 2.5 miles South of Maxwell (P.M. 24.3, Col 5) Maxwell, CA 95955 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Dunnigan Rest Area NB .5 miles North of Dunnigan (P.M. 26.3 Yol 5) Dunnigan, CA 99999 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Dunnigan Rest Area SB .5 miles North of Dunnigan (P.M. 26.3 Yol 5) Dunnigan, CA 99999 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Elkhorn Rest Area SB NW of Sacramento International Sacramento, CA 99999 Number of Employees: 0	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Gateway Oaks 2800 Gateway Oaks Drive Sacramento, CA 95833 Number of Employees: 187	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Regional Traffic Management Center 3165 Gold Valley Drive Rancho Cordova, CA 95742 Number of Employees: 120	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Venture Oaks Building 2389 Gateway Oaks Drive Sacramento, CA 95833 Number of Employees: 167	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Yuba Street Building 720 Yuba Street Marysville, CA 95901 Number of Employees: 200	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
Verified	Sutter / Sierra Region Office 355 Crown Point Circle Grass Valley, CA 95946 Number of Employees: 10	Steve Hern 703 B Street Marysville, CA 95901 Phone: (530) 218-1576 Ext: Fax: (530) 741-5393 Email: Steve_Hern@dot.ca.gov
<b>Total Employees: 1588</b>		

**Part III Section 1**

**Summary of program information entered to date.**

### Diversion Calculations

Program	Existing	Planned/ Expanding	Tons
Business Source Reduction	X		0.290
Material Exchange	X		40.580
Beverage Containers	X		0.980
Cardboard	X		21.100
Glass	X		2.300
Newspaper	X		3.870
Office Paper (white)	X		29.500
Plastics	X		3.000
Special Collection Events	X		1.000
Self-haul greenwaste	X		13.000
Tires	X		36.290
Scrap Metal	X		308.060
Wood waste	X		1,126.500
Concrete/asphalt/rubble (C&D)	X		6,284.190

**Total Tonnage Diverted** **7,870.660**

Total Tonnage Disposed 2,034.660

**Total Tonnage Generated** **9,905.320**

**Overall Diversion Percentage** **79.5%**  
(Tonnage Diverted / Tonnage Generated)

### Hazardous Materials (Programs not included in calculations)

Program	Existing	Planned/ Expanding	Tons
Batteries	X		(15.470)
Used Oil/Antifreeze	X		(56.050)

### Part III Section 2

This section of the annual report presents the methods in which your agency informed both employees and customers served that a recycling program was being implemented. Below are identified the programs you reported were continued or implemented during 2003.

1. Web Page



## Part IV

1. **Is the mission statement of the State agency/large State facility the same as reported in the previous year?**

Yes

**If No, what is the new mission statement?**

2. **How has the waste stream (i.e. those materials disposed in landfills) changed since the Integrated Waste Management Plan was submitted? (Changes include kinds and quantities of materials disposed in landfills.)**

District 3 continues its efforts to recycle paper, newspaper, cardboard, green waste, metals, asphalt, concrete, wood, furniture and equipment. The waste stream should begin to decrease since the Integrated Waste Management Plan has been submitted. This is due to new waste diversion programs that have been put into practice along with more accurate reporting since the implementation of the Integrated Waste Management Plan

3. **Summarize what waste diversion programs were continued or newly implemented in 2004.**

At the District Offices, Headquarters, and the larger field offices, typical office supplies, furniture, and equipment are recycled. For example, white paper, mixed paper, beverage containers, cardboard, toner cartridges, are diverted. At some of the smaller field offices, the employees are encouraged to recycle the above-mentioned materials, but because of their location or relatively small amount of waste generated, are not always tracked and therefore may not be included in the report. When appropriate, office furniture and computer equipment are donated to charitable organizations.

Another source of material that Caltrans generates is a result from our construction and maintenance projects. This construction and demolition (C & D) waste debris can vary in type and amount depending on project description and location. Typical C & D waste debris may include concrete, asphalt, steel, guard railing, and vegetation. Even though much of this material is being diverted from the landfills, the process to capture this information for all projects is still being developed. So, for the 2003 AB 75 Report, one construction project per district was selected to determine the amount of C & D waste debris disposed of and diverted from landfills. The intent is to have information from all construction projects and maintenance operations report on their recycling activities in the future.

Other types of materials that are generated by the Department are a result of the fleet of vehicles owned by Caltrans. Some of these materials include motor oil, engine lubricants, anti-freeze, tires, and solvents. Even though these waste materials do not count towards AB 75, they still do get recycled. Over the years, the Department has undergone a significant move to lower emissions from our vehicles. Caltrans has termed this "Greening the Fleet". More information on this can be found at <http://www.dot.ca.gov/hq/eqsc/CleanAir/greenfleet.htm>.

4. **How were the tonnages determined for the materials disposed and diverted? (e.g. waste assessments, per capita generation and extrapolation, actual disposal weights, or actual recycling weights)**

Amounts of materials disposed and diverted were determined by a variety of methods. For materials generated within the District Offices and Headquarters, which were recycled, the documentation was achieved by reviewing the actual receipts from the independent vendors who supply this service. In cases where obtaining actual receipts was not feasible, estimates were used by extrapolating the size and weight of containers and multiplying by the frequency of service. For materials, which were disposed of, the primary source for documentation was to extrapolate by determining the approximate average weight of the material in the disposal containers multiplied by the frequency of service. For determining the weights of the C & D debris the construction contractor supplied Caltrans with the information

based on weight tickets and receipts. Weight conversion charts from the CIWMB were also used to convert volumes to tons.

5. **What types of activities are included in each of the reported programs? (The following link of [category definitions](#) may assist you in answering this question.)**

The Department does encourage the use of email, double-sided photocopying, and the reuse of envelopes. While these activities are included in the programs, they do not figure into the diversion calculations.

6. **Has the State agency/large State facility adopted or changed its waste reduction policy?**  
No

**If Yes, what is the new waste reduction policy?**

7. **What resources (staff and/or funds) did the State agency/large State facility commit toward implementing its Integrated Waste Management Plan in 2004 to help meet the waste diversion goals?**

The Department has identified one recycling coordinator in each district and at headquarters along with a Resource Conservation Senior in the Headquarters Resource Conservation Branch. No additional PY's were allocated for these positions. The recycling coordinators have the responsibility to report on AB 75 in addition to their prior duties.