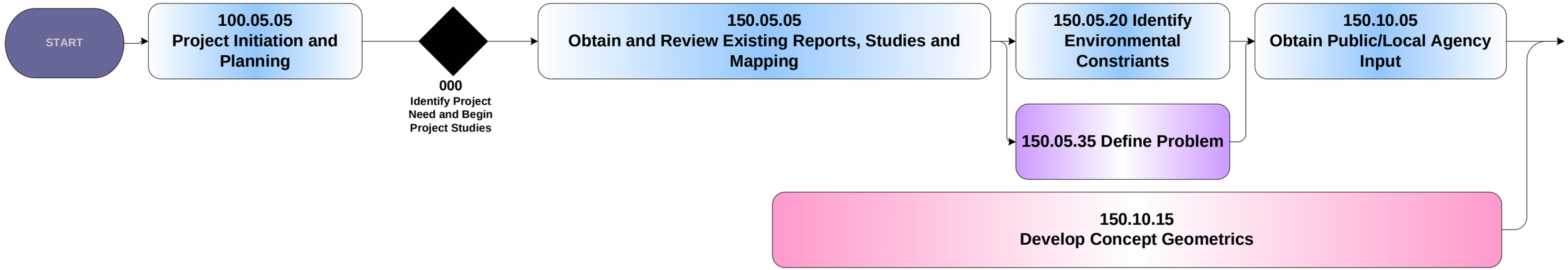
PROJECT DEVELOPMENT WORKFLOW TASK MANUAL

VERSION 2.0

Identify Project Need

Lowest Appropriate WBS Level



TASKS

P01	Obtain Expenditure Authorization
P02	Identify Project Purpose and Need (150.05.35)
P03	Identify Project Category
P04	Determine Type of PID
P05	Develop PID Work Agreement
P06	Identify Core Project Delivery Team (PDT)
P07	Enter Project Information into Database Systems
P08	Establish Project Files
P09	Request Appropriate Planning Documents
P10	Review Existing Freeway Agreeement or Controlled Access Highway Agreement
P11	Verify Special Route Designation
P12	Obtain FEMA/FIRM maps
P13	Obtain As-Builts
P14	Obtain Right of Way Record Maps
P15	Peform Encroachment Permit Review
P16	Request Mapping
P17	Obtain Highway Inventory Photos
P18	Request GIS Mapping Information
P19	Request Information from Local Agencies
P20	Obtain Pavement Condition Survey Report
P21	Obtain STRAIN Report
P22	Obtain Traffic Concept Report
P23	Review Related or Adjacent Studies
P24	Develop Strip Map
P25	Prepare for Field Review
P26	Conduct Field Review
P27	Define Problem
P28	Identify Environmental Constraints
P29	Hold Core PDT Meeting
P30	Establish PDT
P31	Obtain Public/Local Agency Input

Pattern/Color used to show where tasks fall under WBS