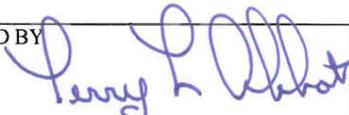


## manual change transmittal

TITLE <b>PROJECT DEVELOPMENT PROCEDURES MANUAL</b>	APPROVED BY  TERRY L. ABBOTT, Chief	Date Issued: 6/13/2012 Page 1 of 1
SUBJECT AREA PSR-PDS updates	ISSUING UNIT  DIVISION OF DESIGN	
SUPERCEDES APPENDIX S – Project Study Report-Project Development Support (PSR-PDS)	DISTRIBUTION <b>ON-LINE</b>	

The official version of the Project Development Procedures Manual (PDPM) is the electronic version found on Caltrans Division of Design Website: <http://www.dot.ca.gov/hq/oppd/pdpm/pdpmn.htm>.

This revision incorporates corrected and updated information to the following:

Appendix S – Preparation Guidelines for Project Study Report-Project Development Support  
Project Initiation Documents

- Appendix S has been replaced in its entirety. Some of the major changes include:
  - Reformatted entire appendix to follow the style guide
  - Added information regarding design exceptions and risk assessments, including the design standards risk assessment. Alternatives with nonstandard features proposed must go through a design standards risk assessment to indicate a level of risk for conceptual acceptability of the alternative.
  - Added information regarding constructability reviews and life cycle cost analyses. Current policy requires PSR-PDS' to conduct constructability reviews and life cycle cost analyses. Project managers should discuss the applicability of these two requirements with their deputy district directors for construction and maintenance respectively.
  - Reformatted Design Scoping Index and Traffic Engineering Performance Assessment to be more user friendly.
  - In order to reduce the amount of PDPM updates when only scoping tool forms are modified, all Project Initiation scoping tools are now located at the following web site: [http://www.dot.ca.gov/hq/tpp/offices/opsc/pdpm\\_scoping\\_tools.html](http://www.dot.ca.gov/hq/tpp/offices/opsc/pdpm_scoping_tools.html)

PDPM subscribers are encouraged to use the most recent version available on-line at the above website. Should a subscriber choose to maintain a paper copy, the subscriber is responsible for keeping their paper copy up to date and current.