

# Caltrans Pavement Program Steering Committee Charter

## **MISSION:**

The Caltrans Pavement Program Steering Committee (PPSC) provides the leadership and commitment to assure safe, effective, sustainable, and environmentally sensitive highway pavements to improve mobility across California.

## **BACKGROUND:**

From 2001 to 2006, the Caltrans PPSC existed to provide leadership, direction, and priorities to the Caltrans Pavement Management Program, including the Pavement Standards Team. The PPSC is re-established by this charter to provide leadership and focus from Caltrans' executive management to the statewide pavement management efforts.

## **DESIRED GOALS:**

- Assure pavement initiatives, policies, and standards reflect department goals, including:
  - Improving safety for the public and workers
  - Improving effectiveness and sustainability of pavement performance
  - Addressing environmental issues associated with building and maintaining pavements
- Provide clear direction and priorities on pavement initiatives and research to the Caltrans/Industry/FHWA Rock Products Committee to ensure timely incorporation into project delivery, maintenance and research activities
- Assure the implementation of pavement policies, standards, and specifications by:
  - Educating department managers and supervisors of the importance of pavement issues in improving mobility across California
  - Providing a mechanism for establishing training, education, and communication regarding pavement policy, standards, and technical information
- Recognize employees for efforts in achieving Caltrans' pavement management goals

## **GOVERNANCE:**

- Committee meetings will be held quarterly and require about three hours to review pre-reads and three hours for attendance. Meetings will be held in-person or by video conferencing.
- Decisions will be made by consensus (opposition agrees to fully support in order to allow issue to move forward and succeed or fail on its own merits). The Chair is designated by the members, and approves the agenda and pre-reads and may take actions for the committee between meetings.
- The State Pavement Engineer will prepare the agenda and arrange for a scribe for the committee meetings. PPSC Sponsors will participate in committee meetings.
- At the end of the fiscal year(s), sponsors will determine the PPSC's role for the following year and renew the Charter. This charter will be in effect for the 2010/11 and 2011/12 fiscal years.

## **ORGANIZATIONAL STRUCTURE:**

**Sponsors** – Richard D. Land, Deputy Director, Project Delivery, and Steve Takigawa, Deputy Director, Maintenance and Operations

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### Committee Members

Tony Tavares - Chief, Division of Maintenance  
Bob Pieplow - Chief, Division of Engineering Services  
Mark Leja - Chief, Division of Construction  
Terry Abbott – Chief, Division of Design  
Charlie Fielder - Director, District 1  
Jody Jones - Director, District 3  
Malcolm Dougherty - Director, District 6  
Michael Miles - Director, District 7

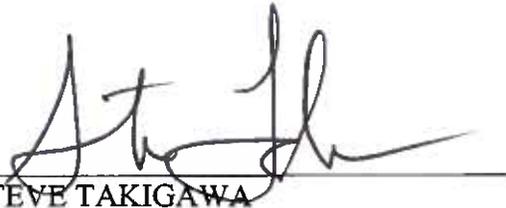
### Committee Staff

Amarjeet S. Benipal – State Pavement Engineer  
Philip J. Stolarski – State Materials Engineer  
Scott Jarvis – Assistant Division Chief, Construction

### APPROVED BY:



RICHARD D. LAND  
Co-Sponsor, PPSC  
Deputy Director  
Project Delivery  
California Department of Transportation



STEVE TAKIGAWA  
Co-Sponsor, PPSC  
Deputy Director  
Maintenance and Operations  
California Department of Transportation

Approved On December 17, 2010