

**POST & BID POSITION ANNOUNCEMENT
Bargaining Units 1, 4 and 11**

1. Reference #: **28-7-008**_ 2. Position Number: 928-201-3175-XXX 3. Date of Posting:
4. Classification: Transportation Engineering Technician 5. Salary Range: **\$3,410 - \$5,132**
6. Pay Differentials That Apply To Position: **May apply**
7. Working Hours Of Position: Will be determined at time of hire
8. District/Division: 03 North Region Division of Project Development Section: Surveys Unit 0370 Geographic Location: Redding

(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) Determination for relocation will be made by Hiring Supervisor.

9. Specific Qualifications and Requisite Skills Required: (Attach a separate sheet if additional space is needed.)

A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
<http://www.calhr.ca.gov/state-hr-professionals/pages/3175.aspx>

B. Technical & Professional Skills & Abilities:

Knowledge of, or the ability to learn the use and adjustment of precise surveying instruments.

Knowledge of, or the ability to learn methods, materials, tools and equipment used in highway and bridge construction and maintenance work.

Knowledge of, or the ability to learn conventional and state-of-the-art computer applications used in transportation engineering and surveying work, including, but not limited to, Access (and other) databases, CADD software, spreadsheets, and word processing programs.

Ability to prepare reports, summaries, correspondence and presentations.

Ability to communicate effectively both verbally and written to perform assignments and provide customer service.

Ability to establish and maintain friendly and cooperative relations with departmental employees, the public, and other State agencies.

Ability to travel to and work at various locations, throughout California.

Ability to comprehend and analyze data for requisite data accuracy, standards compliance and completeness as it relates to data submittals to and data requests from various internal and external customers. Capable of understanding the various needs of the Survey functional units in order to identify, develop and implement the data services needed.

C. License and/or Certification Requirements: N/A

D. Physical Abilities to Perform Essential Functions:

Employee may be required to sit for long periods of time using a keyboard and video display terminal. He or she may also be required to move large or cumbersome plans and diagrams from one location or another. May be required to drive long distances.

E. Other Departmental Requirements:

At all times this assignment requires working effectively with other people. This includes personnel at levels within the North Region, other Districts, Headquarters, local agencies, FHWA, private industry, and the general public.

F. Duty Statement/Description of Duties: See Duty Statement

10. Final Date and Time for Receiving Bid:

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

11. Submit Bid to:

Name: Michael Sanchez

Address: 703 'B' Street, Marysville, CA 95901

Telephone Number: (530) 741-4203

FAX Number: (530) 741-4111

E-mail Address: michael.sanchez@dot.ca.gov

12. Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)
 13. Expected Reporting Date To Position (**Unit 11 Only**): ***Within two weeks of job offer***
 14. (If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)
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Revised 1/10/05