

**POST & BID POSITION ANNOUNCEMENT  
Bargaining Units 1, 4 and 11**

1. Reference #: **27-2-021**    2. Position Number: 927-502-3175-xxx    3. Date of Posting: **January 6, 2012**
4. Classification: **Transportation Engineering Technician**    5. Salary Range: **\$3,262 - \$4,766**
6. Pay Differentials That Apply To Position: **May apply**
7. Working Hours Of Position: \_\_\_\_\_ To be determined upon hiring \_\_\_\_\_
8. District/Division: **NR Construction**    Section: **Construction Engineering Branch-0460**    Geographic Location: **Ukiah**  
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) **Determination for relocation will be made by Hiring Supervisor.**

**9. Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):  
<http://www.dpa.ca.gov/textdocs/specs/s3/s3175.txt>

B. Technical & Professional Skills & Abilities:

Incumbent should have experience and knowledge of construction procedures and practices, Standard Specifications, Standard Plans, and the contract administration process as provided for in the Caltrans Construction Manual. Incumbent should have experience and knowledge of the contractual obligations with respect to force account payments, account analysis, preparing and checking Extra Work Bills against Resident and Assistant Engineer's diaries, and invoices, as well as equipment rentals, rental rates, rental periods, owner-operator equipment, subsistence and travel allowances, and materials. Incumbent should have knowledge of Subletting and Subcontracting Fair Practices Act and Workman's Compensation.

Must be able to read and write English at a professional level; communicate effectively orally and in writing, make accurate engineering calculations; understand basic design engineering principles; and research and compile data and prepare calculations for a variety of routine transportation improvement projects.

C. License and/or Certification Requirements: N/A

D. Physical Abilities to Perform Essential Functions:

The incumbent may have to stand for long periods of time, walk on slopes or uneven terrain, and move/transport bags weighing up to 50 pounds of material samples to Materials Labs while out on the project. Night work, frequent travel and long-term assignments throughout the North Region may be required. When at their base office setting, employee may be required to sit for long periods of time using a keyboard and video display terminal. Employee must maintain cooperative working relationships within the working environment.

E. Other Departmental Requirements:

Will have routine contact with fellow Caltrans workers, contractors and their employees, and engineering consultants to transmit or obtain relevant engineering information. These contacts could be verbal or written, as needed, to perform assignments.

F. Duty Statement/Description of Duties: See Duty Statement

10. Final Date and Time for Receiving Bid: **January 20, 2012; COB 5PM**

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

11. Submit Bid to:

Name: Candace Robertson  
Address: 703 'B' Street, Marysville, CA 95901  
Telephone Number: (530) 740-4863  
FAX Number: (530) 741-4111  
E-mail Address: Candace.Robertson@dot.ca.gov

12. Window period employee must be available for contact (**Unit 1&4 Only**): From: \_\_\_\_\_ To: \_\_\_\_\_  
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

13. Expected Reporting Date To Position (**Unit 11 Only**): **Within two weeks of job offer**

14. (If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)