

Attachment B

**POST & BID POSITION ANNOUNCEMENT
Bargaining Units 1, 4 and 11**

1. Reference #: 11-4-012 2. Position Number: 911-350-3175-xxx 3. Date of Posting: **November 26, 2013**
 4. Classification: Transportation Engineering Technician 5. Salary Range: \$3,262 - \$4,909
 6. Pay Differentials That Apply To Position: None
 7. Working Hours Of Position: Monday through Friday, 7:00 AM to 3:30 PM
 8. District/Division: 11 Section: Traffic Division Geographic Location: 7183 Opportunity Road, San Diego 92111
- (If selected and the position requires a relocation, the Department will NOT provide relocation assistance.)**

9. Specific Qualifications and Requisite Skills required:

A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and/or Experience):

Under the supervision of a Senior Transportation Engineer, the incumbent will be responsible for the review of lane closure requests submitted for various Construction, Maintenance, and Encroachment Permit projects. The incumbent will also develop Lane Requirement Charts (LRCs) as well as perform field reviews of lane closure activities, monitor motorist delays, and perform traffic handling and lane closure implementation.

B. License and/or Certification Requirements:

None required

C. Physical Abilities to Perform Essential Functions:

The incumbent may be required to sit for long periods of time using a keyboard and video display terminal. Some bending, stooping, kneeling and light lifting may be required to install electronic communication equipment. Also, the incumbent must have the ability to develop and maintain cooperative working relationships with the group, respond appropriately to difficult situations, and recognize and deal with emotionally charged issues or problems.

D. Other Departmental Requirements, Duty Statement/Description of Duties:

The incumbent will review and approve lane closure requests submitted for various Construction, Maintenance, and Encroachment Permit projects in the Lane Closure System (LCS). Maintain daily records of all planned District 11 lane closures including information from cities and counties. Analyze lane closure information for any discrepancies, duplicate work zones, etc. Coordinate with Caltrans Construction, Maintenance, Permits, Minor Contracts and other city and county departments as needed to resolve any potential conflicts between lane closure activities. Post all District 11 approved lane closures on the internet via the Caltrans web site.

10. Final Date and Time for Receiving Bid: **December 12, 2013 by 5pm, COB**
11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>
12. Submit Bid to:
Name: Ava Sarkisian
Address: 4050 Taylor Street, MS-123
San Diego, CA 92110
Fax: 619-220-5387
Phone: 619-688-3158
13. Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)
14. Expected Reporting Date To Position (**Unit 11 Only**): **No later than December 26, 2013**
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)