

**POST & BID POSITION ANNOUNCEMENT
Bargaining Units 1, 4 and 11**

1. Reference #: 03-6-001 2. Position Number: 903-350-3175-027 . Date of Posting: **June 17, 2015**
4. Classification: Transportation Engineering Technician 5. Salary Range: \$3,327-\$5,007
6. Pay Differentials That Apply To Position: May apply
7. Working Hours Of Position: To be determined at interview.
8. District/Division: Traffic Operations Section: Office of TMC RTMC Geographic Location: Rancho Cordova unit 0396
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) **Determination for relocation will be made by Hiring Supervisor.**

9. Specific Qualifications and Requisite Skills Required: (Attach a separate sheet if additional space is needed.)

- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
<http://www.dpa.ca.gov/textdocs/specs/s3/s3175.txt>
- B. Technical & Professional Skills & Abilities:
The Transportation Engineering Technician must have knowledge of basic math skills for data reduction and calculations; must be able to develop knowledge and understanding of basic fundamentals of traffic engineering lending to the ability to analyze Traffic situations; basic knowledge and use of computers including experience with Microsoft Office Suite, Filemaker Pro or similar applications is desirable; must possess good oral and written communication skills; must be articulate and have the ability to clearly and distinctly disseminate accurate information, especially when using a 2-way radio and telephone. Incumbent will be expected to follow standards of dynamic message signing and to provide safe, efficient detours in response to incidents.
- C. License and/or Certification Requirements: N/A
- D. Physical Abilities to Perform Essential Functions:
Incumbent may be required to sit for prolonged periods of time using a keyboard and video display terminal. Incumbent must remain alert and calm while working as a member of a team monitoring traffic conditions and observing traffic flow and patterns. Emergency procedures must be followed exactly when vehicle accidents are reported. The employee will experience peak work load during incidents, and must be able to multi-task. Remaining calm during emergency situations is critically important. Because of working with a team, and working in emergency situations, the incumbent must be positive, friendly, and diplomatic on the job.
- E. Other Departmental Requirements:
The incumbent will work inside a closed climate controlled room under artificial lighting in a locked and secure building. The incumbent will be required to work overtime, irregular shifts/alternate work schedule, including nights, holidays and weekends; may be required to work temporary and/or intermittent varied work shifts and required to respond to emergency situations and calls.
- F. Duty Statement/Description of Duties: See Duty Statement

10. Final Date and Time for Receiving Bid: July 1, 2015 BY 5 PM, COB

Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

11. Submit Bid to:

Name: Pamela Swan
Address: 703 'B' Street, Marysville, CA 95901
Telephone Number: (530) 741-5325
FAX Number: (530) 741-4111
E-mail Address: pamela.swan@dot.ca.gov

12. Window period employee must be available for contact (Unit 1&4 Only): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

13. Expected Reporting Date To Position (Unit 11 Only): Within two weeks of job offer

14. (If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)