

INSTRUCTIONAL FORM

Attachment B

POST & BID POSITION ANNOUNCEMENT Bargaining Units 1, 4 and 11

1. Reference #: [65-6-023](#) 2. Position Number: [913-155-3381-003](#) 3. Date of Posting: [March 15, 2016](#)
4. Classification: [Materials & Research Engineering Assoc \(Specialist\)](#) 5. Salary Range: \$5185 - \$6490
6. Pay Differentials That Apply To Position: None
7. Working Hours Of Position: [Between 0600 and 1700 hrs.](#)
8. District/Division: [65](#) Section: Roadside Safety Research Branch Geographic Location: 5900 Folsom Blvd.
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) **Determination for relocation will be made by Hiring Supervisor.**

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
HR - Insert link to SPB Classification Specification
- B. Technical & Professional Skills & Abilities:
See Duty Statement
- C. License and/or Certification Requirements:
A valid California Driver License is required.
- D. Physical Abilities to Perform Essential Functions:
See duty statement: Ability to lift objects weighing up to 80 lbs.
- E. Other Departmental Requirements:
Performs duties as well as maintains equipment and records meeting ISO 17025 requirements. Completes training required as part of ISO 17025 Accreditation.
- F. Duty Statement/Description of Duties: *HR – Will insert link to duty statement document*

10. Final Date and Time for Receiving Bid: [March 29, 2016 close of business](#)

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

12. Submit Bid to:

Name: Bob Meline
Address: MS 5, 5900 Folsom Blvd.
Telephone Number: 916-227-7031
FAX Number:
E-mail Address: bob.meline@dot.ca.gov

13. Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

14. Expected Reporting Date To Position (**Unit 11 Only**): [April 15, 2016](#)
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)