

POSITION DUTY STATEMENT

PM-0924 (REV 7/2014)

CLASSIFICATION TITLE LEAD STRUCTURAL STEEL PAINTER	OFFICE/BRANCH/SECTION 04/Maintenance/Structural Steel Paint Region	
WORKING TITLE LEAD PAINTER	POSITION NUMBER 904-685-6514	EFFECTIVE DATE January 3, 2014

As a valued member of the Caltrans team, you make it possible for the Department to provide a safe, sustainable, integrated, and efficient transportation system to enhance California's economy and livability. Caltrans is a performance-driven, transparent, and accountable organization that values its people, resources and partners, and meets new challenges through leadership, innovation and teamwork.

GENERAL STATEMENT:

Under the direction from the Structural Steel Painter Supervisor the incumbent acts as Lead and assists the Supervisor in directing the work of Painters engaged in rigging for painting, cleaning and painting structural steel cables, bridges and related structures and facilities. Will lead supervision of inspection duties on contracted out structural steel painting assignments. Familiarity with IMMS, Microsoft Office software such as Word, Excel, and Power Point is desirable.

The Lead Painter has considerable latitude of independent action; supervision received is not subject to direct and continuous control. The Lead Painter receives more direct supervision when dealing with personnel problems and enforcing safety regulations.

Must be willing to work non-traditional work schedules to accommodate special events, emergencies or projects that affect the Region or Caltrans. Travel throughout the District and statewide is required, sometimes involving out of town overnight stays on per diem. Possession of a California Commercial Class "A" Drivers License is mandatory with "H" and "N" endorsements.

TYPICAL DUTIES:

Percentage		Job Description
50%	E	Assists the Supervisor in leading and directing, instructing and inspecting the work of the assigned bridge paint crew engaged in hand cleaning, abrasive blast cleaning, and preparing steel and other surfaces for painting. Leads and participates in painting of structural steel frames, cables, and bridges
20%	E	Inspects and assists in work involved in rigging, erecting and moving or removing scaffolds and staging.
15%	E	Operates vehicles necessary to the transportation of personnel and equipment and hazardous materials
10%	E	Directs the cleaning and maintenance of tools and equipment. Directs and participates in the mixing and preparation of paints. Enforces proper safety practices
5%	M	Assists in training of employees, orders materials, and prepares reports on work accomplished

¹ESSENTIAL FUNCTIONS are the core duties of the position that cannot be reassigned.
MARGINAL FUNCTIONS are the minor tasks of the position that can be assigned to others.

SUPERVISION OR GUIDANCE EXERCISED OVER OTHERS

The Lead Painter directs Structural Steel Painters, Structural Steel Painter Apprentices and Maintenance Workers engaged in all forms of Regions activities. In the absence of a Structural Steel Paint Supervisor, the Lead Painter may be required to assume the responsibilities of that position which includes but not limited to, scheduling work according to deadlines and training employees.

KNOWLEDGE, ABILITIES, AND ANALYTICAL REQUIREMENTS

Knowledge of approved methods, material, equipment and the tools used in preparing and inspecting surfaces to be worked on. Must have knowledge of safe practices, painting structural steel cables and bridges, rigging aid methods and equipment used in abrasive blasting. Must also have knowledge of but not limited to, paint color use and maintenance of manila or wire rope, steam cleaning steel surfaces in preparation for painting, air tools, hoist and equipment used in erecting and moving heavy scaffold & scaffold machines. The ability to direct work of Structural Steel Painters, Structural Steel Painter Apprentices and Maintenance Workers in Safety Regulations. Possess the knowledge of, and ability to

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operate, service and perform minor repairs and adjustments to maintenance equipment.

Must be able to communicate effectively and establish and maintain good working relationships with District personnel and outside agencies. Must be able to analyze various situations accurately and develop sound alternatives when necessary.

Knowledge of and the ability to use computers, familiar with IMMS, Microsoft Office software such as Word, Excel, and Power Point are desirable. Must possess a Class A driver's license with "N" and "H" endorsements.

RESPONSIBILITY FOR DECISIONS AND CONSEQUENCES OF ERROR

Incorrect decisions or error in judgment could result in improper work practices that may endanger the safety of both Caltrans employees and the public. Many of the issues are often of an extremely sensitive and confidential nature, which have an impact on all District Maintenance employees. A serious error could result in an employee grievance, possible violation of health and safety standards, not meeting Maintenance program objectives, or extensive legal/monetary liability.

PUBLIC AND INTERNAL CONTACTS

The nature of a Lead Structural Steel Painter's work is such that it requires working in close cooperation and communication with all paint crews members. The Lead Painter must also establish and maintain cooperative relations with other Maintenance Branches contacted in the course of work. At times, he/she may be in contact with the public when handling a claim for damage to their vehicle or property. Direct public contact is usually minimal, but must recognize that many of their activities are highly visible to the traveling public and at all times you must strive to project a favorable image.

PHYSICAL, MENTAL, AND EMOTIONAL REQUIREMENTS

Physical agility and strength is necessary to work safely at height levels of at least 250 feet above ground or water on structural steel bridges. Needs physical fitness to withstand working continuous under adverse (e.g. cold, wet, windy) weather conditions. Normal vision corrected to 20/30 on best eye and 20/40 in worst eye and the ability to distinguish light gray from aluminum and red from pink in reduced light levels (dawn, dusk, under bridges). Physical ability and willingness to use respiratory equipment when abrasive blasting, painting and performing other duties which require respirator protection. Willingness and ability to travel and work long periods of time throughout California.

WORK ENVIRONMENT

- Extreme weather conditions hot and cold
- Heights over 250 feet
- High wind conditions
- Work around moving equipment
- Working around fast moving traffic
- Work inside bridge structures
- Work suspended under bridge structures
- Work in confined spaces
- Work around paint and solvents
- Work around lead base paints

I have read, understand and can perform the duties listed above. (If you believe you may require reasonable accommodation, please discuss this with your hiring supervisor. If you are unsure whether you require reasonable accommodation, inform the hiring supervisor who will discuss your concerns with the Reasonable Accommodation Coordinator.)

EMPLOYEE (Print)

EMPLOYEE (Signature)

DATE

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I have discussed the duties with, and provided a copy of this duty statement to the employee named above.

SUPERVISOR (Print)

SUPERVISOR (Signature)

DATE