

**POSITION DUTY STATEMENT**

PM-0924 (REV 7/2014)

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|--|--|----------------|
| CLASSIFICATION TITLE<br><b>CALTRANS FERRYBOAT DECKHAND</b> | OFFICE/BRANCH/SECTION<br><b>04/MAINTENANCE/DELTA</b> |                |
| WORKING TITLE<br><b>CALTRANS FERRYBOAT DECKHAND</b>        | POSITION NUMBER<br><b>904-690-6968</b>               | EFFECTIVE DATE |

As a valued member of the Caltrans team, you make it possible for the Department to provide a safe, sustainable, integrated, and efficient transportation system to enhance California's economy and livability. Caltrans is a performance-driven, transparent, and accountable organization that values its people, resources and partners, and meets new challenges through leadership, innovation and teamwork.

**GENERAL STATEMENT:**

Under direction, the incumbent performs duties to assist in the operation of the Real McCoy II Ferryboat.

Applicants for positions in this class are required to pass a drug-screening test. Testing of current employees who are applicants in an examination or who are transferring is permitted only if the person does not have a current appointment to a class for which drug testing is a requirement

**TYPICAL DUTIES:**

| Percentage | Essential (E)/Marginal (M) <sup>1</sup> | Job Description  |
|------------|---|--|
| 75%        | E                                       | Assists in the loading and unloading motor vehicles and passengers, the enforcing of the Code of Federal Regulations pertaining to ferry operations, acts as a lookout and watchperson during transit reporting obstacles in the path of the vessel to the Ferry Master. |
| 10%        | E                                       | Performs routine cleaning and maintenance of, decks, cabins, life preservers and other equipment and facilities associated with the ferry.   |
| 10%        | E                                       | Participates in lifesaving and fire drills.  |
| 5%         | M                                       | May make minor repairs to engines and propulsion systems. Checks and cleans up leaks and spills  |

<sup>1</sup>ESSENTIAL FUNCTIONS are the core duties of the position that cannot be reassigned.  
MARGINAL FUNCTIONS are the minor tasks of the position that can be assigned to others.

**SUPERVISION OR GUIDANCE EXERCISED OVER OTHERS**

This position works under the general direction of a Caltrans Maintenance Supervisor, and receives direction from a Caltrans Ferry Boat Master. Normally this position does not supervise however, the incumbent may be placed in charge or called upon to act as a Lead person for a short duration.

**KNOWLEDGE, ABILITIES, AND ANALYTICAL REQUIREMENTS**

The Deckhand should have knowledge of; work aboard ferryboats and the operating of equipment associated with ferry boats, the rules and regulations of U.S. Department of Transportation governing the operation of ferry boats over navigable waters in the State of California, the United States Coast Guard and Caltrans safety practices and procedures. The Deckhand must have the ability to read and write English at a Level required for successful job performance, follow oral and written directions, and carry out oral directions involving terms commonly used in ferryboat operations.

**RESPONSIBILITY FOR DECISIONS AND CONSEQUENCES OF ERROR**

Error in judgement may result in; expose co-workers and / or the public to possible injury or loss of life, an inefficient use of time and unnecessary expenses due to damage to State equipment and facilities, and exposing the State to tort liability for damages to public property or for personal injury.

**PUBLIC AND INTERNAL CONTACTS**

The Deckhand; has daily interaction with the public during the process of loading and on loading vehicles from the ferry, and may have interaction with representatives for other State, Federal or local agencies, news organizations or contractors working for the State.

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## PHYSICAL, MENTAL, AND EMOTIONAL REQUIREMENTS

Deckhand's corrected hearing and sight must enable them to hear directions and see obstacles in the water. The Deckhand will be required to stand for long periods of time, and be required to, bend, stoop, kneel, reach, push, pull and stand in the course of their work shift. The Deckhand should have the skills and ability to resolve emotionally charged situations, reasonably and diplomatically, when interacting with the public. The Deckhand should be able to cope with pressure and maintain focus during an emergency, i.e. man over board or the ferry becoming disabled during transit. The Deckhand must be able to work on rocking and or unstable ferry boat deck that is typical for the Sacramento River.

## WORK ENVIRONMENT

The Deckhand works in a wide range of conditions; temperatures ranging from 20 to 110 degrees, strong winds, rain, fog, sleet, night and day.

I have read, understand and can perform the duties listed above. (If you believe you may require reasonable accommodation, please discuss this with your hiring supervisor. If you are unsure whether you require reasonable accommodation, inform the hiring supervisor who will discuss your concerns with the Reasonable Accommodation Coordinator.)

EMPLOYEE (Print)

EMPLOYEE (Signature)

DATE

I have discussed the duties with, and provided a copy of this duty statement to the employee named above.

SUPERVISOR (Print)

SUPERVISOR (Signature)

DATE