STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

POSITION DUTY STATEMENT

PM-0924 (REV 7/2014)

CLASSIFICATION TITLE	OFFICE/BRANCH/SECTION	
CT Equipment Operator I	11/Maintenance/East Region	
WORKING TITLE	POSITION NUMBER	EFFECTIVE DATE
CEOI, Desert Paint	911-610-6890-	

As a valued member of the Caltrans team, you make it possible for the Department to provide a safe, sustainable, integrated, and efficient transportation system to enhance California's economy and livability. Caltrans is a performance-driven, transparent, and accountable organization that values its people, resources and partners, and meets new challenges through leadership, innovation and teamwork.

GENERAL STATEMENT:

Under direction by a Caltrans Maintenance Supervisor or lead worker, incumbent operates and services heavy equipment associated with the installation or replacement of pavement delineation on State highways and works with the rest of the crew in performance of related activities. During storms, when delineation cannot be maintained, patrols for mud slides, plows snow, or performs other activities related to pavement delineation. A Class B driver's license with tank vehicle (N) endorsement is required while performing duties associated with maintaining the State highway system. The incumbent will work individually or with a crew, and may occasionally oversee other crew members. The normal workweek is Monday through Thursday, from 5:30 am. to 4:00 PM. on a 4/10 work schedule. Incumbent will be required to work overtime including nights and weekends, may be required to work temporary and/or intermittent varied work shifts, and is expected to respond to emergency calls. This position is represented under collective bargaining. Duties include but are not limited to:

TYPICAL DUTIES:

Percentage	Essential (E)/Marginal (M)[1]	Job Description
50%	E	Responsible for operation, maintenance and minor repair of forklift, stencil truck and various other pavement delineation equipment
40%	E	Works with a crew involved in placing highway markings and striping. Typical tasks include using paint gun, laying down and picking up stencils, loading glass beads, cleaning and masking stencils, cleaning up equipment and work area, setting up and removing lane closures
10%	M	Assists with traffic control for various striping and marking operations

[1]ESSENTIAL FUNCTIONS are the core duties of the position that cannot be reassigned.
MARGINAL FUNCTIONS are the minor tasks of the position that can be assigned to others.

SUPERVISION OR GUIDANCE EXERCISED OVER OTHERS

None. May be placed in charge of 1 or 2 subordinate crew members performing a specific operation. May be placed in charge at a job site in the temporary absence of the lead worker and Supervisor. On a rotating basis, directs the placement of CHP and other crew members for moving lane closures.

KNOWLEDGE, ABILITIES, AND ANALYTICAL REQUIREMENTS

Knowledge of minor construction, repair and maintenance work; provisions of the California Vehicle Code as it applies to the loading and operation of motor vehicles; familiarity with a variety of highway maintenance and construction equipment; knowledge of basic safe working practices and the safety and health policies and procedures contained in the Department's Injury and Illness Prevention Program.

Ability to communicate and follow directions at a level required for successful job performance; skillfully operate heavy equipment in the performance of assigned duties; make minor adjustments and emergency repairs; do heavy manual labor to assist in work related to highway maintenance; keep records of equipment usage and servicing.

ADA Notice For individuals with sensory disabilities, this document is available in alternate formats. For information, call (916) 445-1233, TTY 711, or write to Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

POSITION DUTY STATEMENT

PM-0924 (REV 7/2014)

RESPONSIBILITY FOR DECISIONS AND CONSEQUENCES OF ERROR

Errors in judgment and decisions can affect the safety of the crew and the public, or result in equipment breakdowns, repairs or replacement. In the latter case, a job might need to be rescheduled.

PUBLIC AND INTERNAL CONTACTS

Occasional contact with the traveling public; contact with State Highway Patrol or other law enforcement agencies during emergencies; routine contact with crew members and supervisors. Most contacts are in person.

Most work is done in a crew setting; necessary to work cooperatively with others.

Necessary to exercise restraint when dealing with coworkers or irate motorists.

PHYSICAL, MENTAL, AND EMOTIONAL REQUIREMENTS

Almost all work is done in close proximity to traffic and equipment; incumbent must hear at a level sufficient to hear warning shouts and backup bells. Incumbent must possess sufficient peripheral vision to be aware of changes in surroundings. Prolonged sitting required to operate equipment; sufficient manual dexterity to operate controls and tie-down equipment to be hauled. Loading/unloading materials (to 50 pounds). If assigned to storm patrol, incumbent will be seated in his/her equipment length of shift.

Personal safety requirements include but are not limited to:

- A serviceable leather work shoe or boot specifically fabricated for use in work environments such as those found in highway maintenance or construction activities.
- Either long or short-sleeved shirts provided by Caltrans, or a safety vest is to be worn over non-safety shirts or coats.
- Long pants. No shorts or cutoffs.
- Provided safety gear: hard hat, safety glasses, hearing protection devices, face shields, gloves, respirator, chaps, or other safety gear must be worn when required by the department.

WORK ENVIRONMENT

Most work is done outdoors, where incumbent will be exposed to dust, exhaust fumes, noise, uneven surfaces, extremes of heat and cold. This position is in the Imperial County desert, with summertime temperatures up to 115° or more, sandstorms and flash floods.

I have read, understand and can perform the duties listed above. (If you believe you may require accommodation, please discuss this with the hiring supervisor.)

I have read, understand and can perform the duties listed above. (If you believe you may require reasonable accommodation, please discuss this with your hiring supervisor. If you are unsure whether you require reasonable accommodation, inform the hiring supervisor who will discuss your concerns with the Reasonable Accommodation Coordinator.)

EMPLOYEE (Print)

EMPLOYEE (Signature)	DATE

I have discussed the duties with, and provided a copy of this duty statement to the employee named above.