



ATTACHMENT 3C

State of California

Business Transportation and Housing Agency

**M e m o r a n d u m**

**EXAMPLE**

**To:** Dolores M.Valls,  
Deputy Division Chief  
Division of Engineering Services  
Structure Construction

**Date:** January 23, 2002

**File:** 07 – LA - 5,126  
EA 07 – 1760U4  
Santa Clara River  
Br. No. 53-2925  
AS-BUILT

**From:** CALIFORNIA DEPARTMENT OF TRANSPORTATION  
DIVISION OF ENGINEERING SERVICES  
Structure Design - Mail Station 9 - 4/11G  
Office of Bridge Design West

**Subject:** AS-BUILT- Electronic File Transmittal

At the request of the Structures Construction Representative, Wesley Johnson, Caltrans' electronic files for the above-mentioned structure are being transmitted to the construction office for use by Caltrans Structure Representative to assist in assembling the As-built redline corrections.

The modified electronic package shall conform to Caltrans structure design and detailing standards. The final modifications to the electronic files for the purpose of the As-built redline corrections will be made by Structure Design.

After receipt and verification of requested electronic plan files, the end-user shall immediately notify DES Document Unit of receipt of files.

If you have any questions, contact me at 227-8697 or Gary Joe at 227-8516.

OFELIA P. ALCANTARA, Chief  
Office of Bridge Design West

c: RLand  
RWolfe  
WJohnson  
GJoe