USE OF STANDARD PLANS

The Department of Transportation issues a book of “STANDARD PLANS” which includes Bridge Standard Plans. This book is an official part of the contract for all projects.

Revised Standard Plan and New Standard Plan Process

1. Initiator is responsible for obtaining approval from and submitting through the Technical Specialist or the Technical Committee Chairperson to Division of Engineering Services, Office Engineer (DES-OE), Office of Construction Contract Standards (OCCS).

2. The Technical Specialist or the Technical Committee Chairperson will send a request memo and a draft of the Revised Standard Plan (RSP) or New Standard Plan (NSP) to OCCS.
   - For an RSP, create a paper draft by making redline edits on the published standard plan. If the changes are too extensive the initiator may submit an electronic draft of the RSP (.dgn format).
   - For an NSP, create an electronic draft. A paper draft is acceptable if sufficient information for the details are provided to transpose the details into an electronic draft; however, an electronic draft is preferred.

3. When changes have been made, a check-print from OCCS will be returned to the Technical Specialist or Technical Committee Chairperson for approval.

4. The Technical Specialist or the Technical Committee Chairperson will obtain concurrence from Construction and FHWA for the RSP or NSP.

5. Once the concurrences have been received, the Technical Specialist or the Technical Committee Chairperson will transmit the concurrences to OCCS.

6. OCCS will notify the Technical Specialist or the Technical Committee Chairperson of the release/re-release of the Standard Plan sheet.

Modified Only For Specific Project

If a detail shown on a Standard Plan sheet is to be modified or replaced, a new detail will be drawn on a project plan sheet with the modifications.

See PLANS PREPARATION MANUAL – Section 2-1.4 “USE OF STANDARD PLANS” for the procedures on modifying a Standard Plan sheet.