State of California
DEPARTMENT OF TRANSPORTATION

Business, Transportation and Housing Agency

Memorandum

Flex your power!
Be energy efficient!

To: DISTRICT DIRECTORS

Date: March 6, 2007

From: RICHARD D. LAND
Chief Engineer

Subject: Deputy Directive 12-R1 (DD 12-R1) International System (Metric) to U.S. Customary System (English) Transition Deadlines

As stated in DD 12-R1: "Projects on the State Highway System advertised after June 30, 2007, regardless of funding source, shall utilize the English system of units and measures unless granted an exception." All projects (shelf, locally financed, encroachment permit, minor, major, etc.) on the State Highway System (SHS) are to adhere to this policy. Any Metric project achieving the Project Plans, Specifications and Estimate (PS&E) milestone by June 30, 2007 are deemed to have an approved exception. No formal action on the part of the District is necessary. All other projects to be advertised in Metric units after June 30, 2007 shall have an approved "Exception to Continue the Use of Metric Units". All exception requests shall be received by Kevin Herritt, the Metric to English Transition Project Manager, Division of Design, mail station 28, or Kevin_Herritt@dot.ca.gov by the close of business on April 30, 2007.

The guidance provided in my June 16, 2006 memorandum that relates to declaring and documenting whether a project is Metric or English is still in effect. Project decisions are still to be documented in the Project History Files by memorandum and recorded in the Project Management Control System (PMCS) database.

Please share this memorandum with our local partners to ensure that the projects they are sponsoring on the SHS comply with DD 12 R-1.

c: District Deputies for Project Management
District Deputies for Design
District Deputies for Maintenance and Operations
District Division Chiefs for Local Assistance
Kevin Herritt

Enclosures

bc: Mark Leja
Tim Craggs
Design Coordinators

kh/lac/T/Division of Design/DD 12-R1 International Sys (Metric) to US Customary Sys (Eng)
Trans & Proj Del Milestones