

ACEC/Division of Engineering Services Structures Liaison Committee

MEETING MINUTES

DATE: June 24, 2010
TIME: 10:00 am – 12:00 pm
LOCATION: Caltrans Department of Transportation
Division of Engineering Services
1801 30th Street, Room 102 (Farmers Market 1 Building, 1st Floor)
Sacramento, CA 95816

Offsite Video Teleconference Location:
District 12 Office, Room C1-165
3337 Michelson Drive, Irvine

MINUTES:

I. CALL TO ORDER, INTRODUCTIONS & CHANGES TO AGENDA

- A. Walt LaFranchi sitting in as Chair for Mark Ashley (sick)
- B. Agenda Changes: Dolores Valls requested to add discussion of CT/ADSC Committee and new geotechnical manual.

II. REPORTS ON TECHNICAL TOPICS

- A. CTBridge Forum
(Paul) CTBridge Forum is still not being used. Mark sent out flyers in March to advertise the site. Nien suggests to keep the forum and continue to try to increase traffic to the site.

Action Items:

- ***Mark Ashley to send another reminder***
- ***Lam to check if Caltrans can post CTBridge information updates on the website to attract more traffic.***

- B.
 - 1. Caltrans Bridge Design Academy Materials
(John) Memo to Designers (MTD) 3-7 is being modified to require moment and shear envelopes for CIDH pile design on the plans or to include in RE pending file. Update of MTD 3-7 should be released in 2 months. Resulting action items from CIDH pile workshop will eventually be incorporated into MTD.

Action items:

- ***Caltrans to supply summary of CIDH workshop action items***

- **Ofelia will check if memo for CIDH concrete cover will be formalized (MTD?)**

III. UPDATES

A. ACEC Updates

1. ADSC Seminar – (Chandu) Good seminar, good attendance and panel discussion. Topics included:
 - SCC concrete
 - Information is very new and not approved by Caltrans
 - Caltrans is trying to resolve Cal Osha construction issues
2. Invoicing on Caltrans contracts (Lam)
 - Lam and Mark have had discussions on the subject
 - Mark Ashley drafted a letter of recommendations
 - Lam is seeking more input from Caltrans to determine which of the recommendations will help the process
 - State DPAC approval will be required for any changes to invoice format
3. Technical Workshops
 - a. Trenching & Shoring Post-Mortem
(Tom W.) Northern and Southern California workshops were very successful with about 175 total attendees and positive feedback. Asked if the presentation materials could be made available.

Action Item: John will see if the materials can be made available and check if on the publish date for the T&S manual update

- b. CIDH Pile Workshop

Action Items:

- **Dolores and Rob to send available CIDH workshop materials to Mark A.**
- **Mark A. to distribute materials to committee & setup conference call to discuss**

4. AASHTO Bridge – Debrief

- a. All attendees felt it was a successful meeting and a great volunteer experience.

- #### B. (Lam)

- As Caltrans work decreases so will consultant contracting opportunities
- Contract submittals soon to be electronic submittal (with 1 hard copy)
- Some DES contract managers are requiring special paper. Lam advises to have contract managers to Lam first if they are requiring special paper.
- Internal changes to Caltrans task orders should result in faster construction

C. DES Updates (Jim Davis)

Staff Changes:

- Cindy McKim is the new Director
- Malcolm Dougherty is the new Chief Deputy Director (Interim)
- Kevin Thompson is retiring (replacement has not determined)
- Steve Takigawa is the new Maintenance & Operations Deputy Director
- Cris Rojas is the new Administration Deputy Director
- Lindy Lee is the new District 7 Chief

Caltrans staff reductions still being resolved:

- LAO report recommended 1500
- Governor recommended 750
- State Legislative recommended 250

Governor proposing:

- 5% pay cut
- 5% increase contribution Caltrans to retirement
- 5% cut across all state governments (one furlough day per month)

D. Statewide Committee Report.

Tom Post not present; topic will be continued at next meeting.

E. Other. (Open Discussion)

1. CT/ADSC Executive Committee (Dolores)

- CT/ADSC Committee meets quarterly
- Charter is 5 drillers contractors and 5 Caltrans staff
- Charter was modified to include (one) ACEC representative and one AGC representative.
- Need a backup if ACEC committee member cannot attend
- ADSC requests a copy of the ACEC roster (Walt Agreed)

Action Items:

- **Walt to check if information from CT/ADSC committee is being distributed**
- **Walt suggests Mark Reno as a substitute for the committee**

➤ **Next CT/ADSC Mtg. is being held Oct. 27th at Translab**

2. Dolores presented draft outline of a new Caltrans geotechnical manual being developed:
 - Over the next two years, geotechnical information will be phased out of MTD and into this manual
 - Modules will be posted as they are developed
 - Will cover Caltrans geotechnical policy
 - Dolores will share (email notification) when updates are posted
 - Postings will start next month

Action Item: OSFP will add link to the new manual

3. Design question (Walt): Standard Specifications & SSP's do not have updated LRFD Blue sheet for P/S losses?

Action Item: Sudhakar will follow up

4. (Paul) Is target for LRFD for substructures October? LRFD XS sheets?
 - (Dolores) Oct is still the target.
 - (Jim) CT in-house project started after Oct., consultants a few months after that.

Action Item: Sudhakar will confirm the given dates

5. (Jay) Asked for an update on the release of new plain language specifications?
 - (Jim) Date is slipping
 - (Dolores) Expected to print in Dec. 2010 but date is likely to slip- latest schedule shows March 2011.

Action Items:

- **Add agenda item to discuss training for plain language specifications**
- **Caltrans to invite OE to next meeting for an update on plain language Specifications**

6. (Sudhakar) Caltrans will work with new consultant to help with procurement for design build contracts.

- IV. 2010 Meeting Schedule
 - October 29, 2010
 - December 14, 2010

ATTENDEES

Caltrans

NAME	EMAIL
James Davis	James.Davis@dot.ca.gov
John Babcock (for Rob Stott)	(Not provided)
Ofelia Alcantara (for Kevin Thompson)	(Not provided)
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