

**California Department of Transportation
Stormwater Management Program**

District 9 Work Plan

Fiscal Year

2012-2013

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California Department of Transportation
Division of Environmental Analysis
Stormwater Management Program
500 South Main Street, Bishop, California 93514

<http://www.dot.ca.gov/hq/env/stormwater>

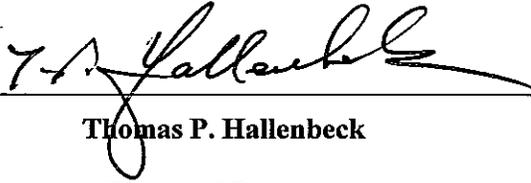
April 1, 2012



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**California Department of Transportation
District 9 Certification
District Work Plan 2012-13**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is true, accurate, and complete to the best of my knowledge and belief. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment of knowing violations. [40 CFR 122.22(d)]



Thomas P. Hallenbeck
District 9 Director

2/29/12

Date

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1 Introduction

General Information about the District Work Plan

The District Work Plans (DWP) describe the organization of each California Department of Transportation (Caltrans) District's stormwater program and outline the planned stormwater activities for the upcoming fiscal year. They are prepared and submitted on April 1 each year. Since the DWP is District-specific, each Regional Water Quality Control Board (RWQCB or Regional Board) is provided a copy of the DWPs relevant to their jurisdiction.

This DWP presents information about District 9's water bodies, Best Management Practices (BMPs), and monitoring programs. It describes how the District will specifically implement the requirements of the Statewide Stormwater Management Plan (SWMP) during fiscal year 2012-13. Implementation activities will be conducted in accordance with the procedures presented in the SWMP.

The DWP's five chapters describe how the District plans to implement the stormwater program during the upcoming fiscal year. Chapter 1 introduces the DWP, describes its organizational structure, and identifies the key goals and commitments made by the District for the upcoming fiscal year. Chapter 2 describes the personnel with stormwater operations responsibilities in the District. In Chapter 3, the District's facilities are listed and categorized by type and location. Chapter 4 describes and identifies the locations where spills from the District's owned rights-of-way, activities, roadways or facilities can discharge directly to a drinking water reservoir or ground water recharge facility. In Chapter 5, the District's implementation activities are summarized, including projects that will be in the design and construction phases during the fiscal year, as well as the planned activities associated with municipal coordination, stormwater monitoring, and public education.

District Goals and Commitments

The District's stormwater program has an ongoing goal to educate the public within the District. The intent is to educate the public and contractors about the techniques they can use to eliminate pollution from stormwater runoff in a cost effective and efficient manner. During this fiscal year, the District plans on installing more "Don't Trash California" trash cans at its Roadside Rest Areas. These award winning devices have proven to be a widely successful method of reaching the public efficiently.

District 9's goals and commitments are anticipated to be scaled back due to the ongoing state budget situation. District 9 will continue to request funding and will perform public outreach as resources allow. Potential events in which the District would like to participate include the annual litter pick-up day, Earth Day celebration at the Bishop City Park, the Tri-county Fair, and groundbreaking and ribbon cutting celebrations, as resources allow.

Piggybacking the "Don't Trash California" message with the "Slow for the Cone Zone" campaigns will allow the district to leverage resources to reach a larger audience.

Training is an ongoing part of the district's stormwater commitments and goals. Construction will continue to train new personnel at the yearly Construction Boot Camp. The boot camp includes several hours of stormwater training. The Maintenance Division will continue their yearly Stormwater/Water Pollution Control Training of maintenance personnel.

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2 District Personnel and Responsibilities

Chapter 2 of the DWP describes positions, addresses, and telephone numbers of personnel with responsibilities for stormwater operations within the District. This chapter also identifies positions having signatory authority for various notifications or documents required for submittal by a District (e.g., notice of construction or NOC).

District and NPDES Stormwater Coordinator

The District Stormwater Coordinator (DSWC) is responsible for developing District stormwater quality policies and guidance, and daily management of the District's stormwater quality program. The DSWC is responsible for identifying issues and developing recommendations related to stormwater quality, regulated wastes, and other environmental issues that affect the District. The DSWC guides staff that support and execute the Stormwater Program. The specific stormwater tasks for which the DSWC is responsible include:

- Develop the District Work Plan and Annual Report.
- Provide guidance and direction for the preparation, development, and implementation of a comprehensive District Stormwater Program, as described in the DWP.
- Determination and evaluation of stormwater impacts during California Environmental Quality Act and/or National Environmental Policy Act (CEQA/NEPA) screening.
- Ensure accuracy and adequacy of the stormwater workload allocations for each fiscal year.
- Coordinate and track resource distributions, workloads, and projects within the District.
- Assist the District functional units in prioritizing, monitoring, tracking, and evaluating stormwater resources, activities, and operations.
- Implement a quality assurance and quality control program for monitoring the activities of the District functional units, in order to ensure that the conditions of the Statewide NPDES Permit, SWMP, and DWP are implemented properly.
- Provide guidance and direction necessary to develop strategies for addressing regulations and mandates on stormwater and waste discharges set forth by federal, state, and local regulatory agencies.
- Work as the primary liaison, "single point of contact," on stormwater and waste discharge issues between the District and Headquarters, the State Water Resources Control Board, the Regional Water Quality Control Boards, U.S. Environmental Protection Agency, and other agencies.
- Represent the District at the Stormwater Advisory Teams (SWATs) identified in the SWMP.
- Monitor and evaluate the stormwater activities and procedures of municipalities, developers, and other agencies.
- Establish impartial and equitable decisions that benefit Caltrans in attaining the objectives of the Stormwater Program.
- Work as leader and chairperson of the District Stormwater Management Committee (SWMC).
- Review and sign all District Stormwater Data Reports (SWDR) on District projects.
- Prepare and submit Illicit Connection/Discharge Reports for Construction and Maintenance.

Environmental Stormwater Coordinator

The Environmental and Design Stormwater Coordinator (ESWC) is responsible for communicating with the D-SWC and Design Managers for the proper implementation of the environmental portion of the SWMP and DWP. The specific stormwater tasks for which the ESWC Coordinator is responsible include the following:

- Determination and evaluation of stormwater impacts during California Environmental Quality Act and/or National Environmental Policy Act (CEQA/NEPA) screening.
- Assistance to the District Design, Construction, and Maintenance branches for evaluation and recommendation of permanent control and treatment measures for addressing project stormwater impacts.
- Review of contract specifications and estimates from District Design, Construction, and Maintenance branches to address development of Stormwater Pollution Prevention Plans (SWPPPs).
- Assistance to the District Design, Construction, and Maintenance branches for evaluation and recommendation of contract plans, specifications, and estimates (PS&E) to address temporary controls for non-stormwater discharges and waste management activities.
- Assistance to the District Permits Branch in evaluating water quality impacts and requirements of encroachment permit applications.
- Compiling and providing to the District Stormwater Coordinator, all EE related input required for the Annual Report, preparation of DWP and other permit related documents and reports.

Maintenance Stormwater Coordinator

The District Maintenance Stormwater Coordinator is responsible for serving as a point of contact for the District NPDES Coordinator (DSWC). The Maintenance SWC reviews stormwater programs for elements related to the Division of Maintenance, monitors and evaluates BMP implementation and effectiveness for Maintenance activities, participates in meetings that potentially impact Maintenance, coordinates stormwater training for District Maintenance staff, and collects, compiles, analyzes, and prepares materials for the District's maintenance portion of the Annual Report.

Construction Stormwater Coordinator

The Construction Stormwater Coordinator (CSWC) is responsible for developing stormwater quality policies and guidance, and daily management of Construction's stormwater quality program. The CSWC ensures that the construction division in the District has the current guides, manuals, and policies relating to stormwater issues and is responsible for the proper implementation of the SWMP and the DWP within Construction. The CSWC supervises staff, which implements the program requirements in the field during the construction phase. The specific tasks for which the CSWC will be responsible include:

- Work as the primary point of contact for stormwater issues during the construction phase.
- Review Stormwater Pollution Prevention Plans (SWPPP).
- Track critical compliance milestones that occur before and during the course of construction.
- Conduct final project closeout inspections.
- Submit the Notice of Completions for SWPPP projects.
- Submit approved SWPPPs to the RWQCBs as requested.
- Submit reports to the RWQCBs as requested.

- Provide oversight inspections for SWPPP projects.
- Prepare and submit Threat of Discharge reports.
- Represent Construction in the District's SWMC Meetings.
- Provide input to the Annual Report.
- Participate on the Construction SWAT defined in the SWMP.

The C-SWC ensures that all enforcement actions or corrections requested by the Regional Boards are promptly implemented, and documented. The C-SWC serves as the primary conduit for information during the construction phase for the RWQCBs, Headquarters Construction, and construction field staff. The C-SWC supports the design related functional units in determining specific project needs and evaluation of water pollution control measures in the field.

Right-of-Way Stormwater Coordinator

The Right-of-Way Stormwater Coordinator is responsible to:

- Attend all SWMC meetings to report on Right-of-Way activities.
- Ensure that stormwater training is available to Right-of-Way Agents tasked with property inspection responsibilities.
- Ensure that regular property inspections include stormwater inspections.
- Maintain documentation of the inspection findings and corrective actions.
- Prepare a summary of completed stormwater property inspections for use in Annual Reports.
- Disseminate information and answer questions regarding Caltrans' stormwater policy to all Right-of-Way staff involved in stormwater inspections.
- Notify the SWMC and the D-SWC of discharges or situations that appear to be in violation of Caltrans' Permit, SWMP, or DWP.
- Report instances where Right-of-Way may conduct construction activities that require the development of a SWPPP and related notification (i.e., demolitions, etc).

Hydraulics Stormwater Coordinator

The Hydraulics Stormwater Coordinator is a member of the SWMC responsible for providing project specific information on permanent control measures that are being planned, designed, and implemented in projects. The HR helps to answer questions regarding erosion, culvert condition, culvert questions and/or problems, and general drainage concerns. If the field teams cannot address a problem then the HR will assess the situation and offer recommendations for correction. The HR is also responsible for providing input and review of Annual Reports and DWPs. The HR ensures that the design processes (especially those related to evaluating, selecting, and designing permanent and treatment control measures) used by the Hydraulics Branch, are consistent with the DWP and the SWMP.

Public Information Officer

The Public Information Officer (PIO) is responsible for the preparation and dissemination of information about District Stormwater activities to the media, elected officials, the public, employees, and to functional units within the District and Caltrans. The PIO prepares news releases and responds to the public, media, elected officials, and internal inquiries regarding Stormwater issues. The PIO organizes and conducts groundbreaking and opening ceremonies, incorporating into the ceremony Stormwater public information. The PIO also composes and publishes articles for internal publications, briefing papers, news releases, technical journals, and in-house newsletters focused on Stormwater public

outreach, as well as creating a wide variety of marketing materials for media presentations, brochures, public hearings, and court exhibits.

The PIO develops and maintains effective relationships with all media serving Inyo County, Mono County, and the eastern portion of Kern County, and will ascertain current stormwater status information by attending formal project meetings and through direct ongoing contact with cross functional managers.

Encroachment Permits Stormwater Coordinator

The Office of Permits is responsible for issuing permits within Inyo, Mono, eastern Kern and portions of San Bernardino County to local agencies, utility companies, and others who desire to encroach into Caltrans’ right-of-way for conducting construction, maintenance, or other activities. The Permits Coordinator is responsible for ensuring that the District Office of Permits complies with the Permit, SWMP, and DWP. The Permits Coordinator ensures that all permits issued to those encroaching into Caltrans’ right-of-way comply with the Statewide Stormwater Permit in a manner that is consistent with what is required of Maintenance, Construction, and Design.

District Landscape Architecture Stormwater Coordinator

The District Landscape Architect Stormwater Coordinator is the vegetation specialist and provides erosion control recommendations for design and construction projects in District 9. The DLA is required to sign the SWDR at the conclusion of the Project Initiation Document (PID), the Project Approval / Environmental Document (PA/ED), and the Project Specification and Estimate (PS&E) phases. All projects incorporating new slopes steeper than 1:4 (v:h) must have an erosion control plan developed or approved by the DLA. Erosion prevention and stormwater pollution prevention BMPs are incorporated into the project’s landscaping or revegetation plan. The DLA is also responsible for the preparation and design of seed mixes and other erosion control materials for revegetation projects and provides field and technical support to Construction, Maintenance, and Permits when requested.

Table 2-1 lists staff members responsible for implementing the Stormwater Management Program.

Table 2-1: District 9 Stormwater Personnel and Responsibilities

Staff Name	Title	Phone No.	E-mail	Responsibility
Rebecca Eastman	District NPDES Stormwater Coordinator	(760) 872-0643	rebecca_eastman@dot.ca.gov	Primary contact for all stormwater issues within District 9 and HQ.
Ron Kaiser	Maintenance Stormwater Coordinator	(760) 937-8951	ronald_kaiser@dot.ca.gov	Primary contact for Maintenance stormwater related issues.
Kurt Weiermann	Encroachment Permits Stormwater Coordinator	(760) 872-0781	kurt_weiermann@dot.ca.gov	Primary contact for encroachment permit related stormwater issues.
R. Steve Miller	Landscape Architecture Stormwater Coordinator	(760) 872-0784	r_steve_miller@dot.ca.gov	Primary contact for Landscape Architecture related stormwater issues.
Mark Heckman	Environmental Stormwater Coordinator	(760) 872-0657	mark_heckman@dot.ca.gov	Primary contact for construction related stormwater issues.

Staff Name	Title	Phone No.	E-mail	Responsibility
Andrew Brandt	Hydraulics and Construction Stormwater Coordinator	(760) 872-8036	a_brandt@dot.ca.gov	Primary contact for hydraulics related stormwater issues.
Florene Trainor	Public Information Officer	(760) 872-0603	florene_trainor@dot.ca.gov	Primary contact for public information inquiries within the District.
Nancy Escallier	Right-of-Way Stormwater Coordinator	(760) 872-0641	nancy_escallier@dot.ca.gov	Primary contact for Right-of-Way stormwater related issues.

Table 2-2 lists individuals authorized to sign the documents, reports, and other information submitted by the District to either the SWRCB or the RWQCB(s). These individuals/positions may delegate authorization to their staff to sign various documents and reports required for implementation of the Stormwater Program. It also includes delegation of signatory authority for key Permit/SWMP required documents.

Table 2-2: District 9 Signatory Authority for Key Documents

Position or Individual	Phone No.	E-mail	Documents Authorized for Signatures
Thomas P. Hallenbeck	(760) 872-0602	tom_hallenbeck@dot.ca.gov	All District Documents
Brad Mettam	(760) 872-0691	brad_mettam@dot.ca.gov	All District Documents except District Work Plan
Craig Holste	(760) 872-0670	craig_holste@dot.ca.gov	All District Documents except District Work Plan
Construction Resident Engineers	(760) 872-0656 (760) 872-5211	rob_sanchez@dot.ca.gov tim_shultz@dot.ca.gov	SWPPP, Notice of Construction (NOC), Notice of Construction Completion (NCC), Discharge or Threat of Discharge Notification
Rebecca Eastman	(760) 872-0643	rebecca_eastman@dot.ca.gov	Notice and Report of Non-Compliance and Report of Illicit Connection/Discharge (IC/ID) and Stormwater Data Reports (SWDRs), Notice of Soil Reuse with Aerially Deposited Lead (ADL)
Ron Kaiser	(760) 937-8951	ronald_kaiser@dot.ca.gov	Facility Pollution Prevention Plans (FPPP)

Figure 2-1 shows an organizational chart describing key persons with responsibilities for stormwater operations within District 9.

District 9 Organizational Chart for the Stormwater Program

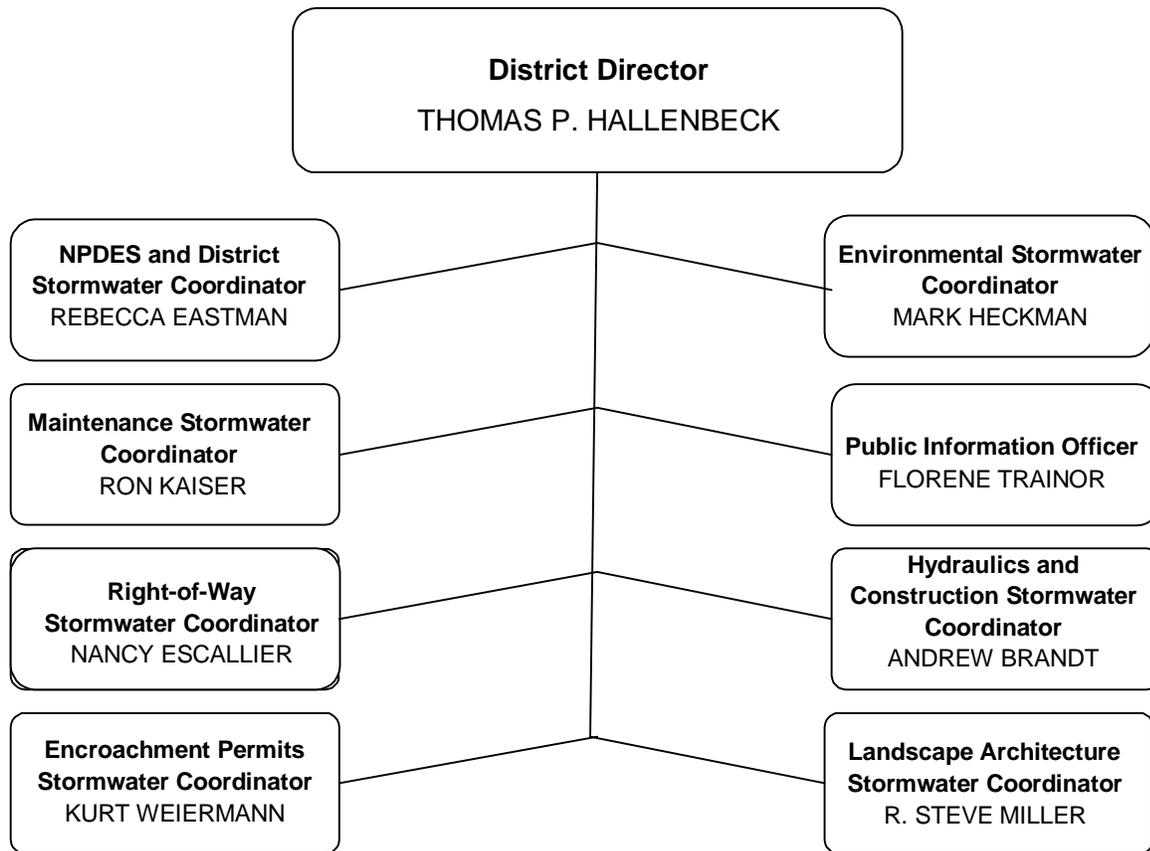


Figure 2-1: District 9 Organizational Chart

3 District Facilities and Water Bodies

Chapter 3 of the DWP identifies crew and address information about Caltrans maintenance stations, vista points, commercial vehicle enforcement areas, roadside rest areas, park and ride facilities, toll road and bridge plazas, equipment shops, and other Caltrans facilities. For security reasons, the table and map identifying these facilities is not available to the public to comply with the Department of Homeland Security Policy. For more information, contact Caltrans' Office of Emergency Management or Division of Environmental Analysis.

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4 Drinking Water Reservoirs and Recharge Facilities

Chapter 4 of the DWP describes and identifies locations where spills from District-owned rights-of-way, activities, roadways, or facilities can discharge directly to a municipal or domestic water supply reservoir or a ground water recharge (percolation) facility. Projects that potentially drain to these areas consider project features that enhance spill response. A list of drinking water reservoirs and recharge facilities within District 9 is presented in Table 4-1.

To generate the list of municipal, domestic water supply reservoirs, and ground water percolation facilities, the District first contacted known public and private water supply providers. From the information received, the District determined which facilities were susceptible to a direct spill from a District activity or facility. This determination was based on proximity between the water body and the District's facility, use characteristics of the facility, and the probable spill response time.

Table 4-1: District 9 Drinking Water Reservoirs and Recharge Facilities

Road Segment/ Facility	County	High-Risk Area	Description	Comments
SR 158, PM 2.3 to 3.3	Mono	June Lake System	Used as a domestic water supply during peak use periods only. Accidental spills could potentially impact the drinking water resource immediately before a response could be initiated.	An evaluation of appropriate and cost effective BMPs used during projects will be considered as required.
SR 158, PM 3.3 to 14.4	Mono	June Lake Down Canyon	Used as a domestic water supply during peak use periods only. Accidental spills could potentially impact the drinking water resource immediately before a response could be initiated.	An evaluation of appropriate and cost effective BMPs used during projects will be considered as required.

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5 Implementation

Section 5 of the DWP identifies specific project work planned for the year within the development phases of Project Approval/Environmental Document (PA/ED), Plans, Specifications, and Estimates (PS&E), and Construction. The anticipated schedule of construction and maintenance activities is subject to change. These projects are limited to those meeting any of the following criteria:

1. Equal to or greater than one acre of disturbed land area, including area of a new bridge
2. Adjacent to a Drinking Water or Ground Water Recharge Facility, as described in Chapter 4 of the DWP
3. A supplemental environmental project
4. Additional projects per agreement between the District and local Regional Board

Projects listed in Table 5-1 include the following (where applicable):

1. Location (county, route and post mile limits)
2. Project number (Expense Authorization)
3. Basic Project Description
4. Disturbed land area
5. Presence of receiving waters within or adjacent to project limits, with special designation for 303(d) listed water bodies
6. Drinking Water Reservoir or Ground Water Recharge Facility within or adjacent to project (as identified in Chapter 4 of the DWP)
7. Projected milestone dates of PA/ED, PS&E, begin Construction, and end Construction
8. Treatment control status
9. Dredge and fill (CWA-401) activities within the project

Updated lists of projects meeting these criteria will also be provided to the RWQCB semi-annually on April 1st and October 1st. Furthermore, this chapter identifies planned maintenance activities involving water bodies that may require action by the RWQCB under Section 401 of the CWA. Information associated with the activities includes location, affected water body, and area of disturbance. In addition, this chapter describes planned efforts of municipal coordination, stormwater monitoring, and public education within the District; however, these activities may be conducted jointly with other Districts and HQ. Consequently, information contained in a DWP may be repeated in another DWP.

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Table 5-1: District 9 Anticipated Project Development and Construction Schedule

No.	EA	Project Location					Project Description ^{1, 2}	Water Bodies Within or Adjacent to Project Limits ³	Dredge and Fill Activities (Y/N/NA) ⁴	Disturbed Land Area (acres)	Treatment Control Status Type, Quantity ⁵	Anticipated Project Delivery Schedule		Construction Period	
		Co.	Route	Begin PM	End PM	Regional Board						PA&ED Date	PS&E Date	Start Date	End Date
1	09-23770_	MNO	395	117.9	119.4	6	Realign and curve correction near Topaz (High Point) from 1.4 KM North Rte 89 to 0.8 KM South of Nevada Stateline (KPX189.7/192.2)	TOPAZ LAKE	Y	8	None	11/07	7/11	4/12	12/12
2	21340	INY	395	30.8	41.8	6	Widen to 4-lane expressway near Olancha-Cartago		N	300	None	8/13	3/16	7/19	11/21

Treatment Control Status Legend	
BMP Device Types:	
BS	Biofiltration Strips and/or Swales
D	Detention Devices
DWFD	Dry Weather Flow Diversion
GSRD	Gross Solids Removal Devices
ID	Infiltration Devices
MF	Media Filters
MCTT	Multi-chambered Treatment Trains
TST	Traction Sand Traps
WB	Wet Basins

¹ Supplemental Environmental Projects designated as "SEP."

² Projects adjacent to Drinking Water Reservoirs or Ground Water Recharge Facilities are noted (DW) and (GW), respectively.

³ Water bodies with designation for 303(d) designation are noted in parentheses.

⁴ If yes, a 401 permit will be required for this project. NA = Not Available at this time.

⁵ Treatment Control Status identified by: device type/number of devices, exempt ("E"), or under consideration ("C"). See Treatment Control Status Legend below the table for device type abbreviations.

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Table 5-2 lists planned maintenance activities involving water bodies that may require action by the RWQCB under Section 401 of the Clean Water Act.

Table 5-2: District 9 Anticipated Maintenance Activities and Other Management Practices

Significant Road Maintenance Activities								
No.	Co.	Route	PM	Regional Board	Description	Water Bodies Affected⁶	Start Date	Completion Date
348101	INY MNO	395	various	Lahontan	A/C thin blanket	None	8/1/12	10/1/12
348304	INY	127	various	Lahontan	Culvert repair	None	7/1/12	10/1/12
354504	MNO	395	40/45	Lahontan	Chip seal	None	5/1/13	7/1/13
354604	MNO	various locations	various	Lahontan	A/C thin blanket	None	6/1/13	8/1/13
354704	INY	190	40/57.9	Lahontan	A/C thin blanket	None	6/1/13	8/1/13

Table 5-3 lists the District's planned general program management practices, such as monitoring activities, public education and participation, municipal coordination, including any cooperative agreements that may be in effect with local agencies.

Table 5-3: District 9 General Management Practices

Monitoring Activities
<ul style="list-style-type: none"> • Monitoring activities will be conducted in accordance with the Statewide Monitoring Program on an as needed basis. • The District will continue to monitor the stormwater outflow at Lee Vining Maintenance Station. • Construction activities are inspected through the Construction Compliance Monitoring Program and the monitoring results will be provided in the annual report. • Initiated sampling and analytical plans for construction.

⁶ Receiving waters within or adjacent to maintenance activity designated as "303(d) (constituent type)." Activity adjacent to Drinking Water Reservoir or Ground Water Recharge Facilities designated as "DW."

Table 5-3: District 9 General Management Practices

District and Public Education and Participation
<ul style="list-style-type: none"> • BMP training will be provided to the maintenance crew by the Maintenance supervisor at the local facility, during Maintenance’s “Safety Tailgate” Meetings. • Formal BMP training will be provided to Maintenance crews once a year by the District Stormwater staff in the field on a regional basis. • Salt and cinder calibration training will be provided to the maintenance crew as needed annually to train employees on how to operate the sander/spreader controls. • Design personnel will be trained as needed on the Project Planning and Design Guide (PPDG) . • Construction personnel will be trained on stormwater BMPs as needed. • The District will promote the Stormwater Program by advertising the “Don’t Trash California” media campaign on the local radio and TV stations, as funding permits. The District will attempt at least one person-to-person public outreach campaign at local events within the District, as funding permits. Additionally, the District has been monitoring the number of impressions that the “Don’t Trash California” trash receptacles within all of the District’s Roadside Rest Areas are creating. These trashcans have been viewed by nearly 1.2 million visitors in the past year (2011-2012), and it is anticipated that the numbers will be the same in the upcoming 2012-2013 year. • Details of the District’s 2012-2013 accomplishments will be provided in the Stormwater Annual Report.
Municipal Coordination
<ul style="list-style-type: none"> • The District will notify the municipalities via written correspondence of any illicit discharges or connections discovered within the District right-of-way and associated with a municipality’s jurisdiction. • The District will discuss and be open to any possible opportunities to participate in public outreach programs sponsored by the municipalities. • The District will coordinate with Inyo County, Kern County, Mono County, the local resource agencies, and local Native American tribes throughout all phases of Caltrans’ projects. • The District will address stormwater concerns and related projects located within the cities of Bishop, Mammoth Lakes, Ridgecrest, Rosamond, Tehachapi, and the Community Service Districts of the District’s unincorporated towns with their input and assistance. • The District will disseminate Caltrans’ stormwater concerns to proponents of local developments through the Inter-Governmental Review/CEQA process and the Encroachment Permit process. • The District will coordinate with the Lahontan RWQCB via the submittal of the District Work Plan, which includes a list of the District’s upcoming activities for the fiscal year. • The District will coordinate with Death Valley National Park bi-annually to discuss project-related matters that often include stormwater projects.