

SNAPSHOT TOOL

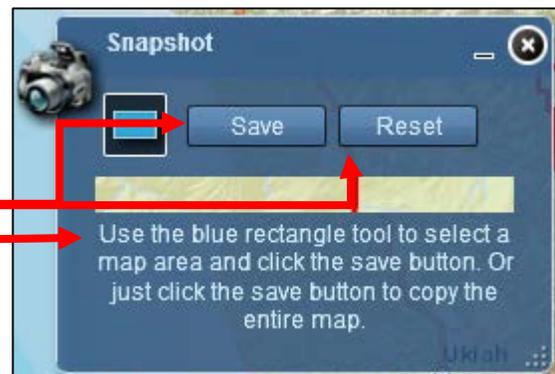
The purpose of the tutorial is to showcase the functionality of the Snapshot Tool. This tool takes a snapshot of the whole map, or a selected area of the map and saves it as a raster file with geo referencing information. Users can import the raster in their ArcGIS desktop application.

1. To find the **Snapshot** tool, click on the **GIS Tools** folder icon, and select **Snapshot**.



2. After selecting the Snapshot tool, a pop-up window will appear asking to choose the area you want to take a snapshot of.

Snapshot tool pop-up window. Select the area you want to take a snapshot of, and save or reset. To take a snapshot of the entire map, click **Save** once application opens.



3. To minimize Snapshot, click on the minimize button.



- Once minimized, the Snapshot tool turns into an icon. To reopen Snapshot window, click on Snapshot icon.



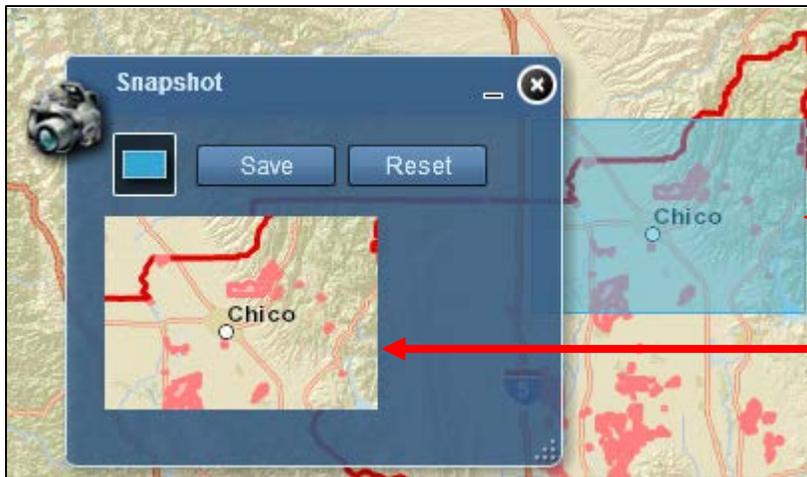
Click on the icon to reopen Snapshot window.

- Once ready, select the area to take a snapshot from by clicking + holding down on the map, to draw a blue square around the area you want to take a snapshot from.



Click & hold to draw a square around the desired location.

- Once the area has been selected, the image will appear in the Snapshot window.



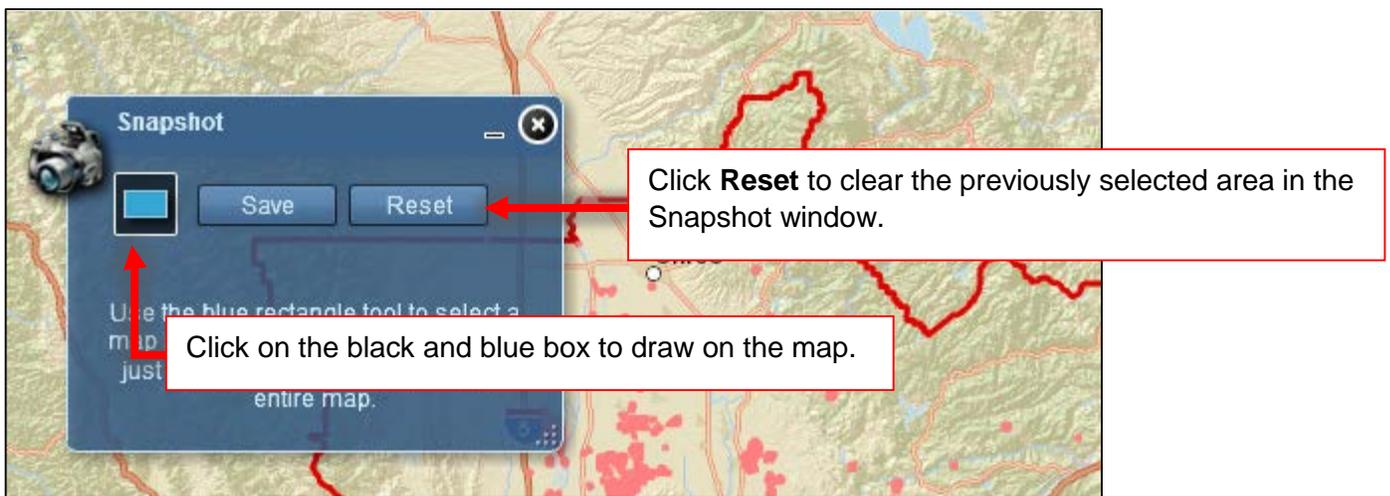
The selected area will appear in the Snapshot window.

7. Click **Save** to save the image or **Reset** to choose a different area on the map.

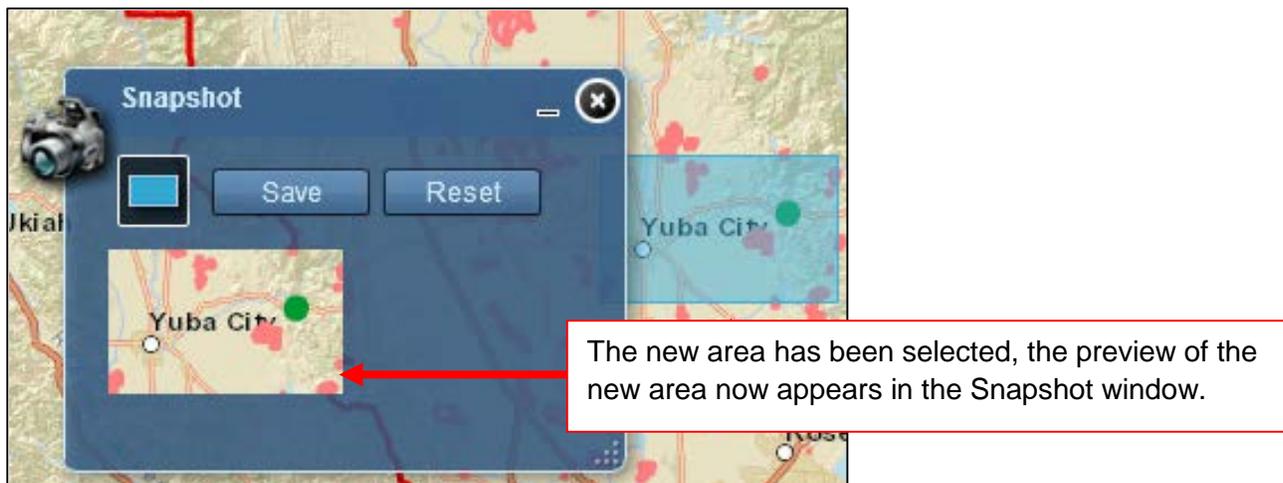
Click **Save** to save the snapshot image or click **Reset** to choose a different area.



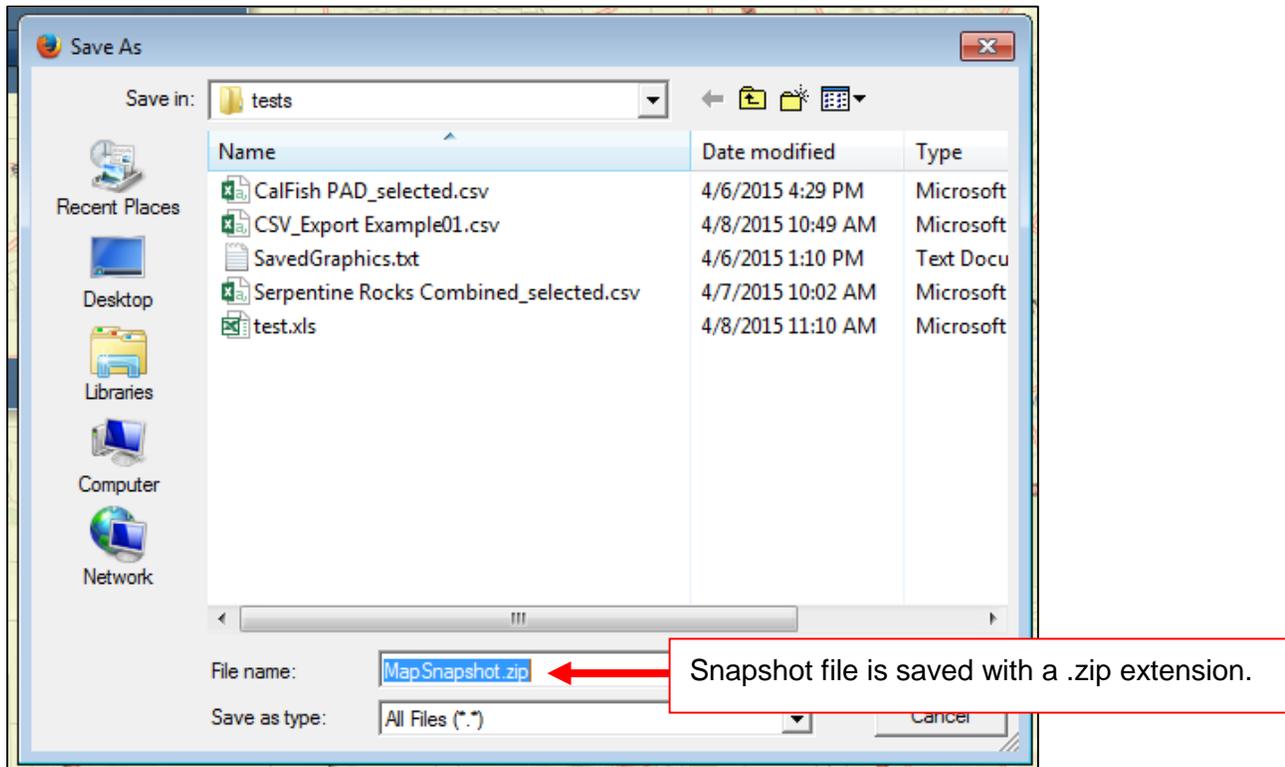
8. To reset Snapshot, click on **Reset**, then click on the black and blue box on the left, to draw on the map.



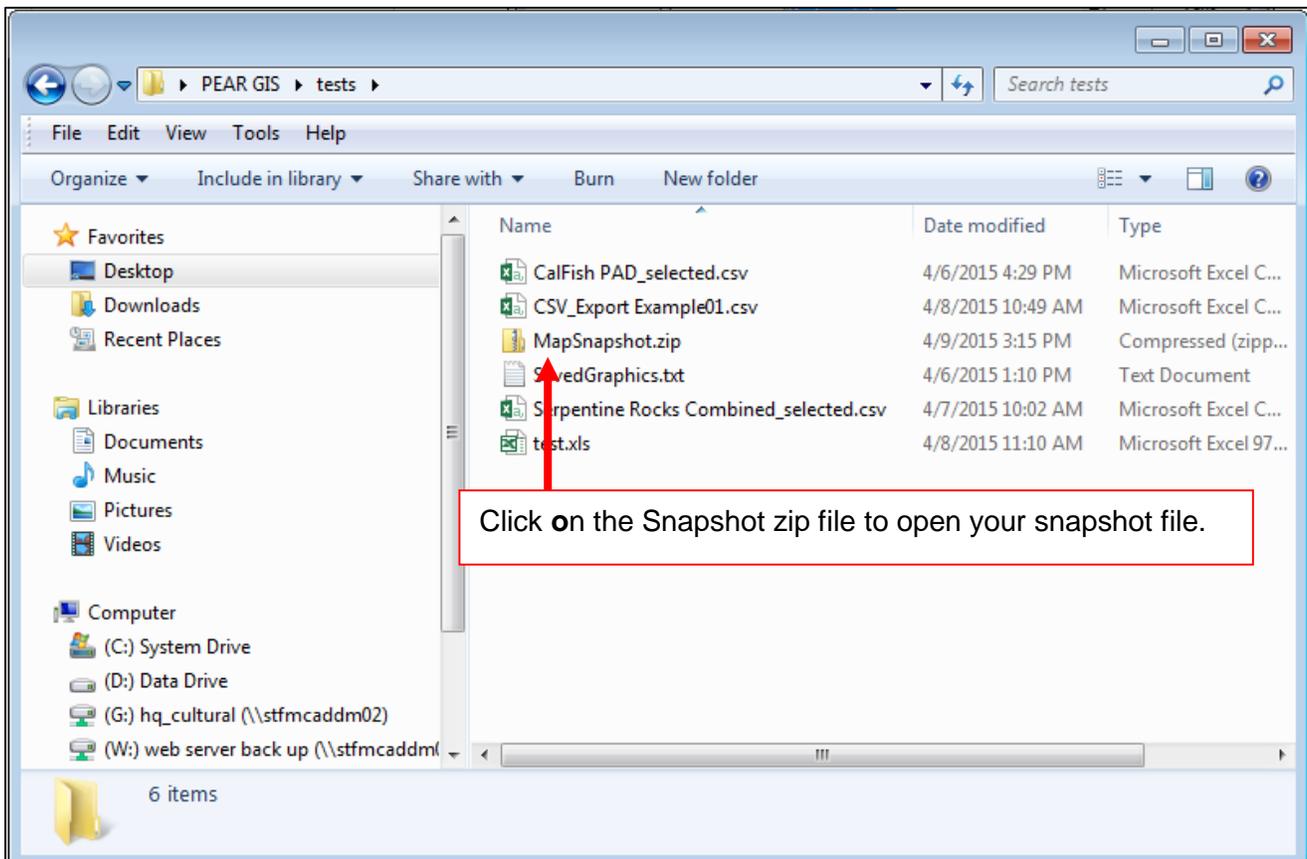
9. Once desired area is selected on the map, it will appear in the Snapshot window. Click **Save** to save the image in the desired location on your desktop.



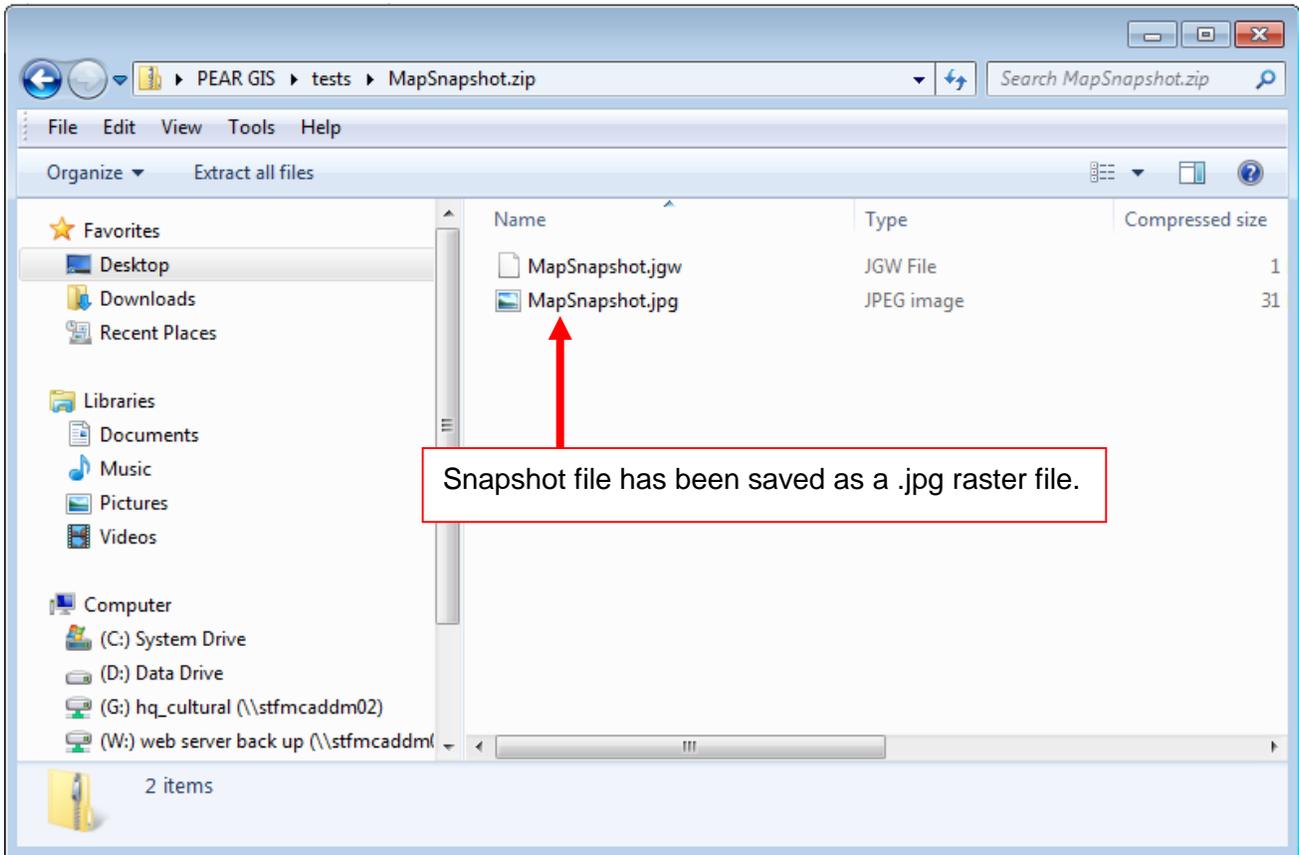
10. Your file will be saved as a zip file. Choose the location you want to save your file in.



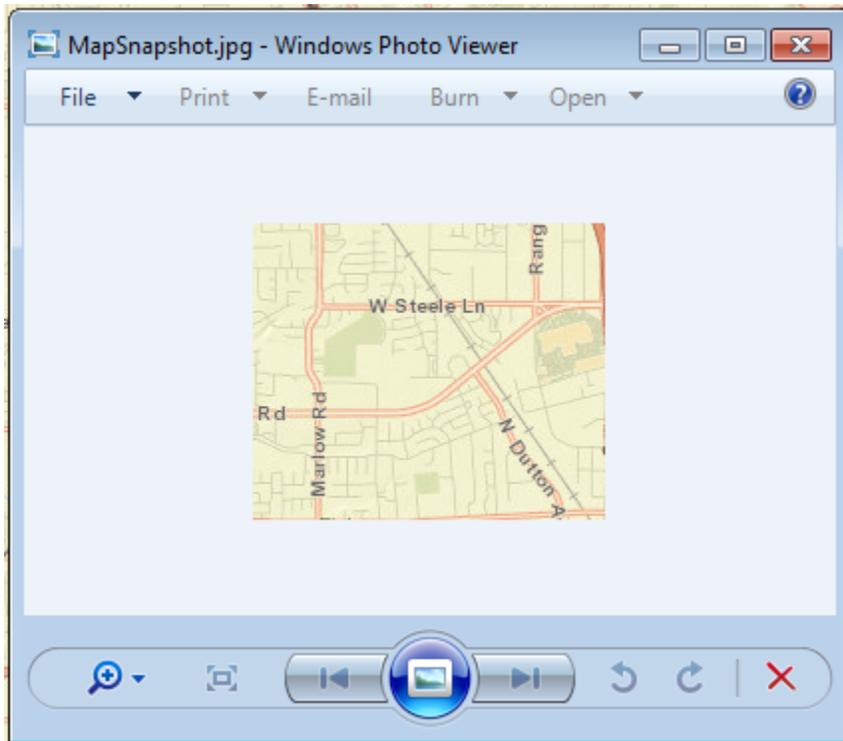
11. To reopen, click on the zip file to locate the Snapshot file you saved.



12. The file will be saved as a .jpg raster along with the word file that contains the geo referencing information of the raster. Click on the .jpg file to open the saved snapshot.



13. Your snapshot raster is now viewable.



14. For the instructions to import the raster in the ArcGIS desktop application, please follow the steps outlined under the response of the question "**How do I import the image saved in the Snapshot Widget in the ArcGIS desktop?**" posted at http://10.112.5.83/external_PEAR/docs/fags.html.

Please be advised that the above link is located in an intranet environment.

For a video tutorial, visit:

http://www.dot.ca.gov/hq/env/env_tech_group/gis/tutorials/video/snapshot/snapshot.html