U.S. Department of Transportation
Federal Highway Administration

California Division

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Sacramento, CA 95814
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August 6, 2013

In Reply Refer To:
HDA-CA

Mr. William Lewis
Deputy Director
California Department of Transportation
1304 O Street, Suite, 200
Sacramento, CA 94274-0001

SUBJECT: Safe Harbor Indirect Cost Rate Test & Evaluation Project Work Plan

Dear Mr. Lewis,

On June 27, 2013, the Federal Highway Administration (FHWA) Chief Financial Officer reviewed and approved the Safe Harbor Indirect Cost Rate (SHR) Test & Evaluation Project Work Plan. The Work Plan sets the SHR at 110% and outlines the objectives, requirements and responsibilities for utilizing the rate.

Caltrans has developed written risk-based oversight procedures for the SHR program as required by the Work Plan. As a result of the FHWA California Division Office's review of the procedures, they are considered approved.

If you have any questions, please contact Rodney Whitfield, Financial Manager at (916) 498-5013 or by email at Rodney.Whitfield@dot.gov.

Sincerely,

For: Vincent P. Mammano
Division Administrator

Enclosures