STATE OF CALIFORNIA · DEPARTMENT OF TRANSPORTATION

BID PROPOSAL

ADM-1412 (REV. 06/06)

ATTACHMENT 1

CONTRACTOR'S NAME (Please Print): ACE ATTORNEY SERVICE

CONTRACT NO. **42B0614**

ITEM NO.	ESTIMATED QUANTITY	UNIT OF MEASURE	ITEM	UNIT PRICE (Price per Unit of Measure)	TOTAL (Estimated Quantity x Unit Price)
			PROCESS SERVICE & ATTORNEY MESSENGER SERVICE (per Exhibit A, Scope of Work, Items 7.A.1, 7.A.2, and 7.B.1 – 7.B.11)		
1	575	EA	Preparation of Subpoena, Records	$ 30.00	$ 17,250.00
2	1,350	Job	Service of Subpoena, Records	$ 25.00	$ 33,750.00
3	1,050	Job	Service of Subpoena, Person	$ 50.00	$ 52,500.00
4	275	Job	Service of Documents	$ 50.00	$ 13,750.00
5	300	Job	Standby Service (15-Minute Increments)	$ Ø	$ Ø
6	325	Hour	Fax Filing (Fee)	$ 5.00	$ 1,625.00
7	10,000	Page	Fax Filing	$ 0.25	$ 2,500.00
8	5,000	Job	Expedited Service Charge for Items 1-7 (Services completed within 0-24 hours)	$ Ø	$ Ø
9	5,000	Job	Urgent Service Charge for Items 1-7 (Services completed within 0-8 hours)	$ Ø	$ Ø
				TOTAL THIS SHEET	$ 121,375.00

(1) THE ABOVE QUANTITIES ARE ESTIMATES ONLY AND ARE GIVEN AS A BASIS FOR COMPARISON OF BIDS. NO GUARANTEE IS MADE OR IMPLIED AS TO THE EXACT QUANTITY THAT WILL BE NEEDED.

(2) IN CASE OF DISCREPANCY BETWEEN THE UNIT PRICE AND THE TOTAL SET FORTH FOR A UNIT BASIS ITEM, THE UNIT PRICE SHALL PREVAIL.

(3) DO NOT ALTER, MODIFY, OR CHANGE THIS BID PROPOSAL SHEET. ANY ALTERATIONS, MODIFICATIONS, OR CHANGES TO THIS BID PROPOSAL SHEET WILL RESULT IN THE REJECTION OF YOUR BID.

(4) EACH LINE ITEM MUST BE BID. DO NOT LEAVE ANY UNIT PRICE COLUMN BLANK OR THIS BID PROPOSAL SHEET WILL BE DISQUALIFIED FROM COMPETITION FOR CONTRACT AWARD.

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ITEM NO.	ESTIMATED QUANTITY	UNIT OF MEASURE	ITEM	UNIT PRICE (Price per Unit of Measure)	TOTAL (Estimated Quantity x Unit Price)
			PHOTOCOPYING OF SUBPOENAED RECORDS (per Exhibit A, Scope of Work, Section 7.A and Item 7.B.12)		
10	30,000	Page	8.5" x 11" B&W Photocopies (Auto-Feed and/or Glasswork)	$ 0.01	$ 300.00
11	4,000	Page	8.5" x 11" B&W Photocopies (Light Litigation)	$ 0.08	$ 320.00
12	8,000	Page	8.5" x 11" B&W Photocopies (Medium Litigation)	$ 0.10	$ 800.00
13	12,000	Page	8.5" x 11" B&W Photocopies (Heavy Litigation)	$ 0.01	$ 120.00
14	7,500	Page	8.5" x 11" Color Photocopies (Auto-Feed and/or Glasswork)	$ 0.01	$ 75.00
15	1,000	Page	8.5" x 11" Color Photocopies (Light Litigation)	$ 0.75	$ 750.00
16	2,000	Page	8.5" x 11" Color Photocopies (Medium Litigation)	$ 0.01	$ 20.00
17	3,000	Page	8.5" x 11" Color Photocopies (Heavy Litigation)	$ 0.01	$ 30.00
18	2,000	Page	8.5" x 14" or 11" x 17" B&W Photocopies (Auto-Feed and/or Glasswork)	$ 0.01	$ 20.00
19	2,000	Page	8.5" x 14" or 11" x 17" B&W Photocopies (Light Litigation)	$ 0.01	$ 20.00
20	2,000	Page	8.5" x 14" or 11" x 17" B&W Photocopies (Medium Litigation)	$ 0.15	$ 300.00
21	2,000	Page	8.5" x 14" or 11" x 17" B&W Photocopies (Heavy Litigation)	$ 0.01	$ 20.00
22	500	Page	8.5" x 14" or 11" x 17" Color Photocopies (Auto-Feed and/or Glasswork)	$ 0.25	$ 125.00
				TOTAL THIS SHEET	$ 2,900.00

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23	500	Page	8.5" x 14" or 11" x 17" Color Photocopies (Light Litigation)	$ 0.01	$ 5.00
24	500	Page	8.5" x 14" or 11" x 17" Color Photocopies (Medium Litigation)	$ 1.50	$ 7.50
25	500	Page	8.5" x 14" or 11" x 17" Color Photocopies (Heavy Litigation)	$ 0.01	$ 5.00
26	600	Per task location	Move-in, setup, and dismantling of portable photocopy equipment	$ 45.00	$ 27,000.00
27	600	EA	Endorsing (Bates Stamp)	$ 0.04	$ 4.00
ADVANCED FILING FEES & CONTRACTOR TRAVEL					
28	Maximum Expenditure for Contractor reimbursement of advance filing fees in accordance with **Exhibit A, Scope of Work, Item 7.B.6.**				**$ 20,000.00**
29	Maximum Expenditure for Contractor travel reimbursement in accordance with **Exhibit A, Scope of Work, Section 8.**				**$ 10,000.00**

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TOTAL THIS SHEET	$ 27,021.50
TOTAL THIS PROPOSAL	$ 151,296.50

ATTACHMENT 3
BID/BIDDER CERTIFICATION SHEET

Only an individual who is authorized to bind the bidding firm contractually shall sign the Bid/Bidder Certification Sheet. The signature must indicate the title or position that the individual holds in the firm. This Bid/Bidder Certification Sheet must be signed and returned along with all "required attachments" as an entire package with original signatures. The bid must be transmitted in a sealed envelope in accordance with IFB instructions.

A. Our all-inclusive bid is submitted in a sealed envelope marked "**Bid Submittal - Do Not Open**".
B. All required attachments are included with this certification sheet.
C. The signature affixed hereon and dated certifies compliance with all the requirements of this bid document. The signature below authorizes the verification of this certification.
D. The signature and date affixed hereon certifies that this bid is a firm offer for a 90-day period.

An Unsigned Bid/Bidder Certification Sheet May Be Cause for Bid Rejection

1. Company Name ACE ATTORNEY SERVICE	2. Telephone Number (619) 235-8400	2a. Fax Number (619) 235-8401
2b. Email Address Mikem@acelegal.com		
3. Address 110 West C Street, Suite 914, SAN DIEGO, CA 92101		
Indicate your organization type: 4. ☐ Sole Proprietorship	5. ☐ Partnership	6. ☒ Corporation
Indicate the applicable employee and/or corporation number: 7. Federal Employee ID No. (FEIN) 95-4557668	8. California Corporation No. C1774291	
Indicate applicable license and/or certification information: 9. Contractor's State Licensing Board Number	10. PUC License Number CAL-T-	
11. Bidder' Name (Print) MICHAEL MOUSSAOUI	12. Title PRESIDENT	
13. **Signature**	14. Date 7/13/2015	

15. Are you certified with the Department of General Services, Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) as:

a. Small Business Enterprise Yes ☒ No ☐
If yes, enter certification number: 28738

b. Disabled Veteran Business Enterprise Yes ☐ No ☒
If yes, enter your service code below: _____

NOTE: A copy of your Certification is required to be included if either of the above items is checked **"Yes"**.

Date application was submitted to OSDS, if an application is pending: _____