

Section 3 Contract Award and Execution

3-301 General

3-302 District Recommendation

Bracketed section numbers refer to the 2006 *Standard Specifications*.

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Section 3, “Contract Award and Execution,” of the *Standard Specifications* outlines the requirements for award and execution of the contract.

The Office of Office Engineer awards unit prepares and processes the documents necessary to award or reject a project. Districts recommend award of the contract or rejection of bids.

Construction is responsible for administration of the contract and generally assumes this responsibility at the time of award. Section 3-803A, “Work Before Contract Approval,” of this manual covers administrative details.

3-302 District Recommendation

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Ready to List and Construction Award Guide, Section 14, “District Recommendation for Award,” describes the district recommendation procedure in detail, including questions to ask contractors.

The district must not reveal the award recommendation to any contractor or external agency or entity until Engineering Services, Office of Office Engineer makes the final award decision. The Office of Office Engineer will inform the contractor of Caltrans’ decision.