



STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
GOCALIFORNIA INDUSTRY CAPACITY EXPANSION



CLOSE-OUT REPORT

B1 Make Caltrans the Customer of Choice

Promote effective working relationships and trust between Caltrans and industry to make it easy to do business with Caltrans and to promote two-way responsiveness.

Lead: Project Delivery

Project Manager: Sheila Mone

General Plan

Review regulatory permit procedures and include summary of permit requirements in materials handouts to bidders.

B1-d-1&2

Task Description / Problem Statement

Finalize environmental commitment record memorandum and environmental certification for ready to list (RTL) project milestones (revise environmental commitment record process to include same in materials handout). Implement process.

Task Manager: Kelly Dunlap

Background / General Discussion

While the industry was generally positive about how the environmental issues were being dealt with and communicated, they did express the desire to have all the environmental commitments and permit requirements for a project in one easy-to-read document with the ultimate goal being an easy-to-read document available to bidders.

Action

On June 10, 2005, Rick Land issued a policy memo requiring each district to develop and implement an Environmental Commitment Record (ECR). The ECR brings all relevant environmental compliance information together in a single place making it easier to record each commitment, the actions needed to comply with the commitments, and the responsible party. Prior to the memo some districts already had an ECR document in place: District 11 had the Mitigation Monitoring and Reporting Record (MMRR) and District 4 had the Permits, Agreement and Mitigation (PAM) form. Since the issuance of the ECR memo, all the districts/regions have now implemented an ECR document. Central Region and the Southern California districts have adopted the MMRR and North Region has created the Red Book. The ECRs are updated during PS&E to reflect all the environmental commitments, including terms and conditions of environmental permits and approvals. The ECRs are included as part of the Resident Engineer



STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
*GO*CALIFORNIA INDUSTRY CAPACITY EXPANSION



CLOSE-OUT REPORT

(RE) pending file and are used by CT staff and available to the contractor to track and ensure compliance with environmental commitments.

Completion Date

Task B1-d-1 was completed in March 2006. Task B1-d-2 was fully completed on June 1, 2006.