

Memorandum

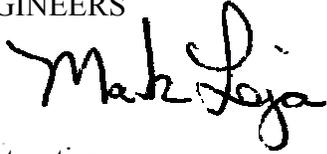
*Flex your power!
Be energy efficient!*

To: DEPUTY DISTRICT DIRECTORS, Construction
DEPUTY DIVISION CHIEF, Structure Construction
CONSTRUCTION MANAGERS
SENIOR CONSTRUCTION ENGINEERS
RESIDENT ENGINEERS

Date: July 20, 2007

File: Division of Construction
CPD 07-3

From: MARK LEJA
Acting Chief
Division of Construction



Subject: Seed Samples for Erosion Control Work

Engineers on all projects with erosion control work must take seed samples from the contractor and submit them with the proper documentation for quality assurance testing. In accordance with erosion control specifications in the project special provisions and *Standard Specifications*, take and submit, for compliance, a sample of each seed type with the following documentation:

- A completed Form TL-0101, "Sample Identification Card," with contact information.
- A copy of applicable project special provisions.
- A copy of the vendor's original seed label.
- A copy of the vendor's seed lot test results.

Send the samples and documentation by overnight mail to the Caltrans contracted seed clearinghouse. The clearinghouse will verify compliance with the project specifications.

Clearinghouse information changes frequently. Please check the web site bimonthly for changes to contacts and mailing information. Clearinghouse information is on the Landscape Architecture Intranet Home Page under Seed Testing at <http://pd.dot.ca.gov/design/landscape/>.

This process is part of the Landscape Architecture Program's continuing quality assurance testing of seed supplied on construction and highway planting projects. This directive supersedes CPD 06-4, dated April 18, 2006.

If you have questions, please contact Rich Searcy at 916-654-5996.