

DELEGATION OF AUTHORITY

CLAIM ADMINISTRATION

PERIOD	ITEM	ENTITLEMENT AUTHORITY ¹	SETTLEMENT AUTHORITY ²
Prior to Issuance of Proposed Final Estimate (PFE)	Notices of Potential Claim & Protests	Approvals of contract change orders (CCO) resolving entitlement potential claims & protests are subject to the Delegation Authority for CCOs.	Approval of CCOs resolving settlement of potential claims, protests, and claims is subject to Executive Order Delegation: Current delegation limits are noted below: < \$500K <ul style="list-style-type: none"> District Construction Division Chief submits Claim Settlement Report (CSR) for approval. Construction Coordinator recommends approval. Construction Program Manager approves ≥ \$500K <ul style="list-style-type: none"> District Director submits Claim Settlement Report (CSR) for approval. Construction Program Manager recommends approval. Chief Engineer approves
Return of PFE until Board of Review (BOR) Meeting	Claims	Approvals of CCOs resolving entitlement claims are subject to the Delegation Authority for CCOs. ----- Entitlement Claim CCOs subject to district approval: <ul style="list-style-type: none"> District Division Chief approves CCOs, may not be delegated to Construction Engineers. Fax copy to Headquarters (HQ) CCO Desk for information. ----- Entitlement Claim CCOs subject to program approval: <ul style="list-style-type: none"> District Construction Division Chief submits for approval Construction Coordinator approves 	
BOR Meeting through Final Determination	Claims	Approvals of CCOs resolving entitlement claims are subject to the District Director's Determination and the Delegation Authority for CCOs. ----- Entitlement Claim CCOs subject to district approval: <ul style="list-style-type: none"> District Division Chief approves CCOs, may not be delegated to Construction Engineers. Fax copy to Headquarters (HQ) CCO Desk for information. ----- Entitlement Claim CCOs subject to program approval: <ul style="list-style-type: none"> District Construction Division Chief submits for approval Construction Coordinator recommends approval Construction Program Manager approves 	

CLAIM ARBITRATION

PERIOD	ITEM	SETTLEMENT AUTHORITY ²
After Arbitration Complaint Filed	Settlement Offers Meeting: Occurs when a contractor offers to settle claims prior to arbitration hearing.	Approval of CCOs resolving settlement of claims in arbitration is subject to Executive Order Delegation: Current delegation limits are noted below: < \$500K (Construction Coordinator, Contract Management Office Chief, District Division Chief, and Program Manager meet and are advised by Legal on Offer. Legal has CSR prepared.) <ul style="list-style-type: none"> Coordinator submits CSR to District Construction Division Chief for comment Construction Program Manager Approves. ≥ \$500K (Construction Coordinator, Contract Management Office Chief, District Division Chief, and Program Manager meet and are advised by Legal on Offer. Legal has CSR prepared.) <ul style="list-style-type: none"> Program Manager submits CSR to District Director for comment Chief Engineer Approves
	Pre-Discovery Settlement Meeting: May be requested by Legal to consider issuing a settlement offer.	
	Post Discovery Settlement Meeting: Requested by Legal or Construction Program to consider issuing a settlement offer.	
Arbitration	Settlements: Accepted by Contractor prior to Arbitrator Award.	1. If additional funding required, District processes request. 2. HQ issues CCO and makes payment.
	Awards	

1. Entitlement – Merit, even partial, requiring compensation per Public Contract Code Section 10227 “Changes in plans and specifications” and the Construction Manual “necessary to complete the work as originally contemplated”.
 2. Settlement – Per Public Contract Code Section 9201 “Authority to compromise or otherwise settle any claim relating to a contract at any time and the Construction Manual “Negotiated in the best interest of the state”.