



Statewide Small Business Council Meeting Minutes –

July 16, 2009

Home of Councilmember Guerrero
Stockton, CA

Statewide Council Members Present

Camacho, Julian	HCA
Carrera, Angel	DGS
Chaudhary, Arvin	CELSOC
Chavez, Chris	HCA
Delgado, Robert	RHCC (Alternate)
Garcia, Rodrigo	SHPE
Golliet, Gene	SDVOB
Guerrero, Paul	CAL-SBE
Guzman, Robert	SHPE-LA
Hassoun, Sam	GLA
Hernandez, Richard	SHPE (Alternate)
Hou, Johnathan	ABA
Hunsaker, Debbie	GFACC
James, John	NAMCSC (Alternate)
Johnson, Bernard	BCA
LaCome, Diana	NCA
Lau, Eddy	AAAE, SFO
Linn, Patricia Castillo	NLBWA-IE
Llewellyn, Rebecca	WCOE
Matu, Cassy	SACHCC
McGlover, Stephan	CCCC
Molina, Jim	SJCHCC
Ortiz, Leonard	LBA (Alternate)
Patten, Ezekiel	BBA (on phone)
Ramirez, Frank	CM (Alternate)
Stone, Aubrey	CBCC
Vargas, Jesus	SJCHCC
Yang, William	AAAE, Southern CA

Caltrans Staff Present

Kempton, Will	Director, Caltrans
Iwasaki, Randell	Deputy Director, Caltrans
Fonseca, Olivia	Civil Rights
Anbiah, Denix	Local Assistance
Bayer, Zoe	HQ/PM
Bergmann, Peg	Civil Rights
Dunning, Julie	District 10
Effinger, Robert	Construction
Failing, Doug	District 7
Gastinell, Sherri	Civil Rights
Padilla, Robert	Civil Rights
Pulido, Lauren	District 10
Quon, Cindy	District 12
Retkke, Megan	DPAC
Robertson, Deborah	District 7
Sartipi, Bijan	District 4
Sultan, Mohsen	Local Assistance
White, Brian	District 4
Whitmore, Liza	District 3

Guests

Kubota, Carolyn	SBTRC
Lowry, Patrick	DVBE Alliance
Parkinson, Teresa	CCCCO-CCCP
Roessler, Mike	CCCCO-CCCP

ITEM 1 – Welcome/Introduction/Opening Remarks

Olivia Fonseca, Deputy Director, Civil Rights, California Department of Transportation (Caltrans)/Statewide Small Business Council (SBC) Chair called the meeting to order at 2:20p.m. Chair Fonseca welcomed Statewide Small Business (SB) councilmembers, Caltrans staff, and guests; all were asked to introduce themselves. Chair Fonseca thanked Councilmember Guerrero for opening his home for the meeting.

ITEM 2 – Approval of May 15, 2009, Meeting Minutes

Motion: Councilmember Hunsaker
Second: Councilmember Hou
Approved by consensus.

Approval of June 19, 2009, Meeting Minutes

Motion: Councilmember Guerrero to postpone acceptance of June 19, 2009 minutes until the Committee meeting minutes are included.
Second: Councilmember Guzman
Approved by consensus.

Councilmember Guerrero noted corrections to the June 19, 2009, minutes on page 4. Insert language from page 2 of the Local Assistance Committee minutes, last sentence.

ITEM 3 – Statewide Committee Reports

The Committees met earlier in the afternoon and discussed 2009 Action Items; refer to the Committee Action Item minutes for the updates.

Commodities – Councilmember McGlover, Chair
Construction – Councilmember LaCome, Chair
Local Agencies – Councilmember Guerrero, Chair
Professional Services – Councilmember Lau, Chair
Supportive Services – Councilmember Johnson, Chair

Motion: Councilmember Camacho: To provide race, ethnicity and gender data when reporting DBE goal attainment.
Second: Councilmember Guzman
Approved by consensus

Discussion on State furlough days.

Chair Fonseca provided an update on the recent Governor's Executive Order to furlough State employees three days a month, which is the first three Friday's of the month. This directive impacts the pre-set SBC meeting schedule. Currently the SBC meets the third Friday of the month. In February, the SBC was advised of the two day furlough a month which at that time the furlough days was the first and third Friday of the month. During the February meeting, the SBC passed a motion to change the pre-set meeting schedule to meet the fourth Friday of the month. Fortunately, Governor Schwarzenegger amended the furlough schedule to one of self-directive; employees could take the two furlough days anytime in the month. This enabled Caltrans to resume the SBC meeting schedule to meet the third Friday of the month. Now, Caltrans does not have the flexibility to continue meeting on a furlough Friday. After much discussion from Councilmembers, the agreement is to follow the motion passed in February. The SBC meetings will be held on the fourth Friday of the month, starting in August 2009.

Chair Fonseca thanked everyone for their understanding.

ITEM 4 – District Updates

District 4 (Oakland) – Bijan Sartipi, District Director

On June 24, 2009, Mr. Osayahde Nesbitt and Mrs. Adriana Harris attended the Stimulus Relief Public Panel meeting with Mr. Steve Whipple, hosted by Business Matchmaking. The event was held at Laney College in Oakland and Mr. Whipple was one of the invited panel members requested to attend the event, which was designed to give experienced and new small business owners an opportunity to discuss concerns, have questions answered, and receive information on how the A.R.R.A. Funds will impact small businesses. In concert with this effort, Mr. Osayahde Nesbitt and Mrs. Adriana Harris maintained a booth for providing information to the attendees on how to do business with the state. Attendance: approximately 175.

On July 8, 2009, District 4 held its Mandatory Outreach for the Caldecott Tunnel 4th Bore. The event was held at the Park Plaza Hotel, in Oakland, CA. The District 4 Project Team provided an overview of the project and possible SBE opportunities. There were 8 Prime Contractors present (several of which were involved in joint ventures), and approximately 50 Sub Contractors in attendance. After the presentation of the project, there was a networking session with the Primes and Subs. This was a very successful event.

On July 9, 2009, Osayahde Nesbitt attended the Business Matchmaking Stimulus Relief Panel Meeting, as an invited panel member. The event was held in San Jose at the Scottish Rite Center. This event purpose was the same as above with the exception that its target audience was new small businesses and those that didn't have any previous experience with doing business with government agencies. Attendance: approximately 200.

On July 14, 2009, Osayahde Nesbitt attended the Business Matchmaking 2009 Procurement Opportunities Event held in South San Francisco at the South San Francisco Convention Center. The event is an annual event that allows primarily small businesses and some non-small businesses an opportunity to have a 15 minute one on one appointment with various agencies, for potential future procurement of their services or products. Attendance: approximately 200-300.

Chair Fonseca adjourned the meeting on request of Councilmember Guerrero.

ITEM 5 – Public Comment/Good of the Order

None.

Meeting adjourned: 4:40p.m.

Next meeting: August 28, 2009
Civil Rights Building
1823 14th Street
Sacramento, CA

Approved by:



OLIVIA FONSECA
Deputy Director, Office of Civil Rights
California Department of Transportation

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