

Agencies That May Administer Projects **(Administering Agencies)**

Agencies with Master Agreements

Agencies with a Local Agency-State Agreement (master agreement) and determined to be capable by the Caltrans District Local Assistance Engineer may administer projects.

Agencies that have not secured a master agreement are encouraged to work diligently with their Local Assistance Engineer to ensure compliance with Title 23 federal requirements to secure a master agreement.

Caltrans suggests that agencies having minimal staff to administer federal-aid projects should work closely with their county and their Regional Transportation Planning Agency to partner with an agency that has adequate staff and a master agreement in place.

Agencies with master agreements may do the preliminary engineering work themselves, or contract it out.

State Agencies

State agencies may administer transportation enhancement activities projects under a master agreement and a supplemental agreement with Caltrans. These agreements will ensure compliance with the Title 23 federal requirements. The agency must have statutory authority to charge on a reimbursable basis.

Federal Agencies

Federal agencies may administer transportation enhancement activities projects under a master agreement and supplemental agreement with Caltrans. The agency must have statutory authority to charge on a reimbursable basis. This agreement will ensure compliance with the Title 23 federal requirements.

Caltrans

Caltrans districts may administer transportation enhancement activities, using the same procedures as other projects using reimbursable federal-aid funds.