

WELCOME TO THE



**FTA SECTION 5316 and 5317
Successful Applicant Workshop**

October 14, 15 & 21, 2009

Section 5316 Program Goal

To improve access to transportation services to employment and employment related activities for welfare recipients and eligible low-income individuals and to transport residents of urbanized area and nonurbanized areas to suburban employment opportunities.

Section 5317 Program Goal

To provide additional tools to overcome existing barriers facing Americans with disabilities seeking integration into the work force and full participation in society.

Section 5316 Project Eligibility

Funds from the JARC program are available for capital, planning, and operating expenses that support the development and maintenance of transportation services designed to transport low-income individuals to and from jobs and activities related to their employment and to support reverse commute projects.

Section 5317 Project Eligibility

New (August 10, 2005) or Expanded Fixed Route Service and New or Expanded Demand Response Service constitute new public transportation services beyond those required by ADA and are eligible for funding under the New Freedom Program provided that these services meet certain criteria

STANDARD AGREEMENT

DOT-213 (REV 05/2009)

AGREEMENT NUMBER

AMENDMENT NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

DEPARTMENT OF TRANSPORTATION - SECTION 5316 - JOB ACCESS AND REVERSE COMMUTE

CONTRACTOR'S NAME

2. The term of this Agreement is:

SEPTEMBER 14, 2009 THROUGH SEPTEMBER 14, 2011

3. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A - Scope of Work	1 TO 2	page(s)
Exhibit B - Budget Detail and Payment Provisions	3 TO 6	page(s)
Exhibit C - General Terms and Conditions	7 TO 24	page(s)
Exhibit D - Special Terms and Conditions (Attached hereto as part of this agreement)	25 TO 29	page(s)
Exhibit E - Additional Provisions	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	30 TO 31 page(s)

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto.**CONTRACTOR**

Contractor's Name (If other than an individual, state whether a corporation, partnership, etc.)

*California Department of
Transportation use only*

BY (Authorized Signature)

DATE SIGNED



PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

STATE OF CALIFORNIA

AGENCY NAME

TRANSPORTATION

BY (Authorized Signature)

DATE SIGNED



PRINTED NAME AND TITLE OF PERSON SIGNING

TRACEY FROST, Chief of JARC and New Freedom Branch

ADDRESS

1120 N STREET, MS 39, SACRAMENTO, CA 95814

AMOUNT ENCUMBERED BY THIS DOCUMENT

\$30,000.00

PROGRAM/CATEGORY (CODE AND TITLE)

Transportation

FUND TITLE

Federal Trust

PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT

\$0.00

(OPTIONAL USE)

Fed. Cat No. 20.509 Fed. 50 % Local 50 %

TOTAL AMOUNT ENCUMBERED TO DATE

\$30,000.00

ITEM

2660-102-0890(2)

CHAPTER

171

STATUTE

2007

FISCAL YEAR

07-08

OBJECT OF EXPENDITURE (CODE AND TITLE)

64 825 636209 3PJ63 6049

I hereby certify upon my own personal knowledge that budgeted funds available for the period and purpose of the expenditure stated above.

T.B.A. NO.

B.R. NO.

SIGNATURE OF ACCOUNTING OFFICER

DATE

ADA Notice

For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

STANDARD AGREEMENT EXHIBITS

Exhibit A

Pages 1 – 2

- Scope of work including Project Description
- Project Type: Capital, Operating or Mobility Management

Exhibit B

Pages 3 – 6

- Invoicing and Payment
- Budget Contingency Clause
- Prompt Payment Clause

Exhibit C

Pages 7 – 24

- General Terms and Conditions for All Federal Grant Programs

Exhibit D

Pages 25 – 29

- Special Terms and Conditions

Exhibit E

Pages 30 – 31

- Cost Worksheet

Project Performance

- Equipment Maintenance and Inspection
- Insurance
- Equipment Ownership and Relinquishment
- Satisfactory Progress

Relation of Parties

- Third Party Contracts and Sub agreements Affected.
- No State Obligations to Third Parties.
- STATE Approval of All Subcontracts.

Other Equipment Procurement



Local Procurement

- The agency or grantee becomes the procuring agent.
- The agency develops a competitive proposal process
- Must identify Disadvantage Business Enterprise's (DBE's)
- The agency goes out to bid (solicitation)
- The agency conducts bid analysis
- The bid results are forwarded to Caltrans for approval

Local Procurement

- Your submittal should indicate an award to the lowest responsive and responsible bidder
- **ALL LOCAL PROCUREMENTS MUST BE APPROVED BY THE STATE!**
- The State will respond in writing approving the vendor with the lowest price for the equipment requested in the solicitation

Reimbursement Process

Your agency will need to submit the following items to this office:

- An invoice billing the State Of California on your agency letterhead
- A copy of the vendor invoice
- Backup documentation to support your reimbursement request

Contact Us

Department of Transportation
Division of Mass Transportation
JARC and New Freedom Branch
P.O. Box 942874 MS-39
Sacramento, CA 94274-0001

TRACEY FROST

<http://www.dot.ca.gov/hq/MassTrans/5316.html>

<http://www.dot.ca.gov/hq/MassTrans/5317.html>

1-916-654-8222