

**Mobility Action Plan (MAP) Phase I Implementation Study  
Project Advisory Committee (PAC)**

**Meeting Summary**

**October 29, 2008 – 10:00 a.m. to 2:00 p.m.  
California Department of Aging  
1300 National Drive, Suite 200  
Sacramento, CA 95834**

Meeting Attendees

See Attachment A.

Meeting Summary

The meeting was called to order at 10:15 a.m. by Jila Priebe, Caltrans Project Manager.

MAP PAC Chair Gale Ogawa informed the members of her upcoming retirement as Division Chief, Division of Mass Transportation Programs, effective December 31, 2008. Kimberly Gayle, will re-assume the role of MAP PAC Chair and any questions relating to the study should be directed to her.

Ms. Ogawa proceeded to outline meeting objectives indicating that the goal of the meeting was to review legislation and statutes related to coordination and associated funding and program information.

Lynn Daucher, MAP PAC Co-Chair welcomed the members, offered brief opening remarks and introduced Jila Priebe, Caltrans MAP PAC Project Manager.

Jila Priebe also announced that she would be leaving as Caltrans MAP Project Manager, but will remain in the Division of Mass Transportation Programs. She thanked the MAP PAC members for their contributions and advised them to direct any comments related to the meeting to Kimberly Gayle.

Ms. Priebe briefly discussed the purpose of the Action Item Matrix. She indicated that the Matrix is an on-going study progress report. Action items will continue to be documented, addressed and updated by JNTC the MAP PAC consultant.

Ms. Priebe further reported on the status of the Coordinated Transportation Plans. All the large and small urban plans are completed, with Orange County set for board approval. It was pointed out that Merced County did not prepare a Coordinated Transportation Plan. Preparation and adoption of a Public Transit-Human Service Coordinated Transportation plan is a Federal requirement for three (3) grant programs administered by Caltrans: FTA Sections 5310, 5316 and 5317. As a result, no funding requests were received from that region for this cycle.

Kimberly Gayle stated that Merced as a small urbanized area did not have the monetary or staff resources to prepare a plan at this time, but she is continuing to work with them and with other MPOs, including other counties not covered by the state to fund plan development in the future. She also added that San Joaquin had recently updated their second plan.

Lynn Daucher inquired about whether there is a procedure for notification to human service agencies and the public about their opportunity to address issues related to their transportation needs, specifically in counties that did not prepare a Coordinated Transportation Plan.

Kimberly Gayle responded that the TDA Article 8 Unmet Needs Hearing process provides the opportunity to present and discuss the needs of seniors, disabled persons and low-income individuals. Unmet Needs hearings are conducted annually in each county.

The Roll Call was taken. Judith Norman, the project team consultant proceeded to introduce Jim Reed to provide a presentation on the Legislative component of the study.

#### Legislative Presentation

Jim Reed introduced the legislative subject matter and discussed the presentation handouts, including the Human Services Coordination Statutes Matrix and Glossary of Terms.

Mr. Reed introduced Nick Farber to present NCSL's research. Mr. Farber made a presentation on the Federal and California Human Service Transportation-Related Statutes, which also included California Government Codes and Medi Cal statutes.

#### Questions and Comments:

Linda Deavens inquired whether further information on statutes will be added as considerable information did not seem to be included. She pointed out that legislative statutes and information on Consolidated Transportation Services Agency (CTSAs) and the Transportation Development Act (TDA) Article 4.5 was not included in the presentation.

Gail Ogawa added that her staff can provide a document that summarizes the provisions of TDA to the project consultant team.

Pam Couch raised additional issues relating to the omission of the Transportation Development Act (TDA), and emphasized the importance of including this information in the legislative review.

Jim Reed indicated his intent to include TDA and other omitted statutes and information.

Laura Williams also raised an issue pertaining to the Americans with Disabilities Act (ADA) of 1990, indicating that the State is currently in violation of this Act due to non accessibility in new transportation vehicles. She indicated that the violation must be rectified immediately.

David Wilder commented that social service agencies need identification cards in Los Angeles, Orange and San Bernardino counties. Mr. Wilder further commented that in the presentation on Slide 9, under 5317, the words “new and beyond” were omitted. In addition, related to Slide 14, inquired if there is a definition for “transportation disadvantaged” in California law.

It was mentioned that additional statutory health and human service terminology needs to be included in the Glossary of Terms developed by NCSL.

Jim Reed indicated that he will research Mr. Wilder’s inquiry and invited MAP PAC members to e-mail additional terms for inclusion in the Glossary. Mr. Reed also indicated that updates to the legislative research would be made and issues would be addressed.

Arun Prem commented about the need to monitor and be involved in the Federal funding re-authorization process. He suggested that re-authorization activities currently being undertaken by various entities including Senator Boxer should be combined to better monitor re-authorization progress and developments.

Paul Branson commented on the need to include legislative information related to California Code, Title 22, which specified provisions for medical transportation services and non-emergency medical transportation (NEMT). Mr. Branson distributed information he obtained from a conference that he had recently attended.

Judith Norman thanked Mr. Branson and indicated that Medi-Cal transportation and NEMT issues will most likely be the subject for future MAP PAC and/or subcommittee meetings. Ms. Norman also added that the project team will update their research to include these key Acts and Statutes. Ms. Norman further explained that the research done so far was preliminary, and designed as a first cut to identify relevant legislation and statutes on coordination of public transit and human service transportation. After the initial research, Ms. Norman said that the project team will conduct a further review and analysis of key legislation. The process will involve fact-finding interviews and formation of a MAP PAC subcommittee to assess, define and discuss the impacts of key statutes and legislation. Ms. Norman welcomed input and guidance from MAP PAC members during the study process.

Linda Deavens suggested including information on the Social Services Transportation Improvement Act (SSTIA). She stated that although the laws are in place creating CTSAs, there is limited dedicated funding in place, and very little has been done to ensure success of CTSAs.

Judith Norman responded that the project team could conduct if desired a MAP PAC session on the status of CTSAs in each county in California. In addition the project team plans to address Medi-Cal reimbursement issues through the committee or subcommittee process.

Laura Williams expressed concerns relating to accessible transportation in ambulances, which are not wheelchair equipped to transport disabled individuals to skilled nursing homes. She believes this issue needs to be addressed.

Jim Reed responded that so far they have limited information on human service statutes on this issue, and invited input from the members to assist NCSL in understanding existing issues.

Linda Deavens commented that there are 64 Federal funding sources not accounted for in transportation and human and health service agencies and organizations. These funding sources should be investigated as an element of the funding review.

Kimberly Gayle verified this information. Ms. Gayle indicated that there has been a significant focus on transportation for seniors. Ms. Gayle suggested using the United We Ride website for more information and resources.

David Wilder raised concerns about including stretchers and wheelchairs in non-emergency medical vehicles.

Jacklyn Montgomery suggested including the Department of Education and other departments in the MAP process and inviting agency representatives to the meetings.

Kimberly Gayle recommended seeking input from the MAP PAC members, obtain their review of the current membership, and extend invitations to other agencies and organizations to serve on the MAP PAC committee.

#### Funding and Program Requirements

Judith Norman continued the project team presentation and provided an overview of public transit human service coordination funding and program requirements.

#### Questions and comments:

Linda Deavens briefly discussed the implications of SAFETEA-LU, including issues of local control and funding flexibility. She suggested that there is a need to work flexibility of funds into coordinated plans and programs. Ms. Deavens also mentioned the need for more capital funding for projects.

Jila Priebe suggested that there may be a need for greater clarification of the funding for capital, and suggested more education to local regions.

Gale Ogawa responded that Caltrans currently provides regional workshops statewide on 5310 funding each year.

It was also mentioned that funding updates can be accessed on the United We Ride website.

The issue was raised that the concept of Mobility Management needs to be better understood. Judith Norman suggested that perhaps the regional roundtables and meetings could provide the opportunity to educate, inform and solicit input on this subject.

David Wilder recommended reviewing Wisconsin Web site, and 66 county examples covered on the site. Mr. Wilder suggested that they may be mobility management projects and programs that might be applicable in some California settings.

### Meeting Action Items

1. Include relevant Acts and Statutes related to CTSA's and TDA in legislative review and analysis.
2. Include the ADA in legislative review and analysis.
3. Revise wording on presentation slide #9 to include "new and beyond" the ADA.
4. Regarding presentation slide# 14, include in Glossary of Terms the California definition for "transportationally disadvantaged".
5. Include relevant statutes of California Code, Title 22, (Medi-Cal and NEMT) in legislative review and analysis.
6. Include relevant statutes of the Social Services Transportation Improvement Act (SSTIA) in legislative review and analysis.
7. Include statutory health and human service terms in Glossary.
8. Revise wording on presentation slide# 30 add Mobility Management as an eligible capital project under 5310.
9. Issue: Accessible transportation in emergency vehicles (i.e., ambulances). These vehicles are typically not equipped to transport disabled persons to skilled nursing facilities.
10. Include in the study an examination of Federal funding sources for transportation that are outside of Public Transportation and Health and Human services.
11. Issue: Accommodating stretchers and wheelchairs in non-emergency transportation vehicles.
12. Seek input from MAP PAC members on committee membership preferences (e.g. what agencies and organizations should be included as members).
13. Issue: There is a need for a better understanding of Mobility Management as a coordination tool.

### Next Meeting

The next meeting is scheduled for Wednesday, January 21, 2009. The location, although yet to be determined, will likely be in the Bay area.

### Adjournment

The meeting adjourned at 1:20 p.m.

**MAP PAC Meeting Attendees  
October 29, 2008**

In-Person Attendees

Gale Ogawa, Chair  
Lynn Daucher, Co-Chair  
Kimberly Gayle  
Jila Priebe  
David Cyra  
Tighe Boyle  
Paul Branson  
Linda Deavens  
Therese Knudsen  
Maureen Powers  
Nina Weiler Harwell

Attendees by Telephone:

Pam Couch  
Clay Kempf  
Arun Prem  
Jacklyn Montgomery  
Catherine Patterson Valdez  
Pat Piras  
Cindy Chiaverini?  
Virginia Webster  
David Wilder  
Laura Williams  
Pam Holland

MAP PAC Study Consultants:

Judith Norman  
Ray Clay  
Jim Reed  
Nick Farber  
Elyse Kusonoki