Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (SUMMARY)

Project Information:

Lead Agency:	Omnitrans
Project Name:	Omnitrans Route 290 Pilot Program Expansion
Project Type: *See Attachment A*	A2: Expand/Enhance transit service
Description of Project (Short):	290 Freeway Express bus service expansion
Project Location:	San Bernardino to Montclair
Project Start Date (anticipated):	9/1/2016
Project End Date (anticipated):	2018

Funding Information:

Funding Year:	2016
Requested Amount of PUC 99313:	$440,000
Requested Amount of PUC 99314:	$151,285
Total LCTOP Funding:	$591,285
Total Project Cost:	$ 700,000.00

Project Benefits:

Greenhouse Gas Benefits (off of worksheet)

Estimated GHG Reduction:	0.003615438
Project Life:	2
Estimated Total GHG Reduction:	0.007230876

Disadvantaged Communities (DAC) Benefits:

Does your service area have a DAC?	Yes
Does the Project Benefit a DAC?	Yes
Identify the DAC Census Tracts?	San Bernardino County
Identify Specific DAC Benefit Criteria? *See Attachment B*	LCTP 1D: Project provides greater mobility and increased access to clean transportation for disadvantaged community residents by placing services in a disadvantaged community, including ride-sharing, car-sharing, or other advanced
Qualitative Description of DAC Benefit?	
Describe the DAC Need Project Addresses?	
Total GGRF $ Allocated to DAC	all

Co-benefit

Critical Air Pollution Reduction:	
VMT Reduction:	
Ridership Increase	
Fuel Use Reduction:	
Energy Use Reduction:	

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (ALLOCATION)

Regional Entity:	SANBAG
Project Lead: Omnitrans	**County:** San Bernardino
Project Title: Omnitrans Route 290 Pilot Program Expansion	

Project Lead:
I certify the scope, cost, schedule, and benefits as identified in the attached Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process and/or auction receipts. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, project lead shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation - Division of Rail and Mass Transportation.

Name: Maurice Mansion

Signature:

Title: Treasury Manager

Agency: Omnitrans

Date: 12-Feb-16 **Amount:** 591,285

Contributing Sponsor(s):
*If this project includes funding from more than one project sponsor, the project lead above becomes the "recipient agency" and the additional contributing project sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) contribution. Sign below or **attach a separate officially signed letter providing that information. If there is more than one contributing sponsor, please submit additional page, or a letter from the additional contributors.**

Name: P. Scott Graham

Signature:

Title: CEO/General Manager

Agency: Omnitrans

Date: 2/17/16 **Amount:** $591,285

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (FUNDING)

LCTOP Allocation	15/16	16/17	17/18
Request Amount per PUC 99313:	$440,000		$0
Request Amount per PUC 99314:	$151,285	$0	$0
Total Project Allocation Request:	$591,285	$0	$0

Project Title: Omnitrans Route 290 Pilot Program Expansion

Project Location/Address: 1700 W. Fifth St, San Bernardino, CA 92411

Table 1: Project Lead Information

Agency Name: Omnitrans
Contact Person: Maurice Mansion
Contact Phone #: 909-379-7169
Email Address: maurice.mansion@omnitrans.org
Address: 1700 W. Fifth St
San Bernardino, CA 92411

Legislative District Numbers

Assembly: 47
Senate: 20
Congressional: 31, 35

Amount:	PUC Funds Type:
$ $440,000	99313
$ 151,285	99314

Table 2: Contributing Sponsor Information

Name:
Contact:
Contact Phone #:
Email Address:
Address:

Amount :
$
$

PUC Fund Type:

Other Contributing Sponsors: (Attach sheet with contact information)

Name: $
Name: $
Name: $

Amount: PUC Fund Type:

TOTAL $591,285

(*Contributing project sponsors provide signed letters of verification as to amount and eligibility or sign cover page)

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (PROJECT)

Table 3: Type of Project

See Attachment A for category of project (example: Category 1A Implement new or expanded transit service (for new routes or expansion of existing routes).

Operations Projects

- [x] A1
- [ ] A2
- [ ] A3
- [ ] A4
- [ ] A5

- [ ] Ai
- [ ] Aii
- [ ] Aiii
- [ ] Aiv

Capital Projects

- [ ] B1
- [ ] B2
- [ ] B3
- [ ] B4

- [ ] Bi
- [ ] Bii
- [ ] Bii

Table 4: Project Summary

a) Project Description - Describe the project in your own words, using comprehensive overall project description regarding improvements to be made, increased level of service and performance goals.

Route 290 Pilot Program Expansion: This project was implemented in 2015 and has been a successful route for those traveling long distance. It has shortened commute time substantially and provided a more eco friendly alternative to riding in a car. More information

c) Project Life - For capital projects, state the Useful Life of the Project. For operations project state the number of months service will operate.

Capital:

Operations: 2016-2020 or TBD-no end date

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

Table 5: Description of Major Benefits/Outcomes

a) Greenhouse Gas Reduction - Describe how this project will reduce greenhouse gases and any assumptions or data that support this description. For example, "The expanded transit service will reduce VMT and greenhouse gas emissions by replacing auto trips with transit trips. Initial estimates indicate that the expansion could add 50 commuter bus riders per day to replace an average auto trip of 10 miles each way." If available, please provide the expected amount of VMT reductions and greenhouse gas reductions.

Our freeway express service will allow for shorter trips over a greater mileage.

b) Increased Mode Share - Describe how this project will directly increase mode share.

Expanding the freeway express service and developing a new service will increase mode share by expanding the mileage that this mode of transportation is available. For those riders that would have changed modes sooner, this expansion alleviates the need to do so.

c) Disadvantaged Communities (DAC) Project Criteria

See Attachment B for DAC Criteria to Evaluate Projects (example: Category 1B Project provides transit incentives to residents with a physical address in a disadvantage community (e.g., vouchers, reduced fares, transit passes).

Low Carbon Transportation Projects

☐	1A	■	2A
☐	1B	☐	2B
☐	1C	☐	2C
■	1D		

Transit Projects

■	1A	☐	1G	☐	2E
☐	1B	☐	1H	☐	2F
■	1C	■	2A	☐	2G
☐	1D	☐	2B	☐	2H
☐	1E	☐	2C	☐	2I
☐	1F	☐	2D		

d) Disadvantaged Communities (DAC) (if applicable*) - Describe how this project will directly benefit the DAC(s) within your service area in your own words. **For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities. (PLEASE SEE MAP)**

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

Table 5: Description of Major Benefits/Outcomes

e) Co-Benefits - Check all additional Benefits/Outcomes.

x Improved Safety
x Improved Public Heath
x Reduced Operating/Maintenance Cost
x Increase System Reliability
_____ Other Benefits (describe below)

_____ Coordination with Educational Institutions
_____ College/University _____ Grades K-12
_____ Promotes Active Transportation (walking, biking)
x Promotes integration with other modes of transportation

f) Co-Benefits - Describe benefits indicated above in d) and any other benefits not listed.

The freeway express programs (290 and Yucaipa Freeway Express) express benefit the community by expediting bus travel across Omnitrans 480 mile service area. Each route reduces travel time by bus more than 50% and each route terminates at a multi-modal transit center with connections to Metrolink. This expedited bus service increases the likelihood of bus use and the interconnectivity promotes multi-modal travel.

Table 6: Project Schedule

Capital Projects	
Begin Construction Phase **(Contract Award)**	
End Construction Phase **(Contract Acceptance)**	
Begin Vehicle/Equipment Order **(Contract Award)**	
End Vehicle/Equipment Order **(Contract Acceptance)**	
Begin Closeout Phase	
End Closeout Phase	

Operations Projects	
Begin expanded/enhanced transit services	Freeway express
End expanded/enhanced transit services	2020
Begin Closeout Phase	
End Closeout Phase	

START DATE FOR LCTOP FUNDED PHASES MAY NOT PROCEED PROJECT APPROVAL LETTER.

Pre-construction costs (e.g design, environmental and right-a-way) are not eligible to be funded by LCTOP funds, they must be funded by other sources.

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (OPERATIONS DESCRIPTION)

Table 7: Operations Project Description

a) Describe the operating plan for this system.
Buses will be used at peak hour only to maximize cost effectiveness. The routes and services will operate, be maintained and marketed along with Omnitrans network of existing services.

b) Describe the fare structure for this system.
Fare will be our standard rates including Full Fare, S&D Fares and Youth Fare.

c) Describe the assumptions and process that were used to develop the ridership projections shown in the request.

The assumptions are that ridership per service hour will be similar on these routes as on similar existing services serving similar demographics. Omnitrans has operated one freeway express route for many years and there is an established ridership pattern on it. The ridership levels on additional freeway express routes are expected to be similar per unit of service that is rendered.

d) Describe the assumptions and process for how the operating cost projections were developed.
Prior year data and similar project scopes are used to develop projections.

State of California - Department of Transportation
Division of Rail and Mass Transportation
Low Carbon Transit Operations Program (LCTOP)
Effective 11/15

Low Carbon Transit Operations Program

TOTAL PROJECT COST AND FUNDING PLAN

The following Funding Plan has been reviewed and approved by the undersigned. It includes a complete list of funds for this project and is the total cost of the project, including LCTOP funds.

Person preparing this form (please type or print):Maurice Mansion	Phone: 909-379-7140	Date:02/12/2016

Approval Authority:	Typed name and phone number: P. Scott Graham, CEO/GM (909) 379-7112

Shaded fields are automatically calculated. Please do not fill these fields.

Proposed Total Project Cost								Project
Component	Prior	FY 15-16	FY 16-17	FY ___	FY ___	FY ___	FY ___	Total
PA&ED	0	0	0	0	0	0	0	0
PS&E	0	0	0	0	0	0	0	0
R/W	0	0	0	0	0	0	0	0
CON	0	0	0	0	0	0	0	0
Veh/Equip Purchase	0	0	0	0	0	0	0	0
Operations/Other	0	614,869	0	0	0	0	0	614,869
TOTAL	0	614,869	0	0	0	0	0	614,869

Low Carbon Transit Operations Program (LCTOP)								
Component	Prior	FY 15-16	FY 16-17	FY ___	FY ___	FY ___	FY ___	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other		440,000	0					440,000
TOTAL	0	440,000	0	0	0	0	0	440,000

Funding Source:	Local (LTF)							
Component	Prior	FY 15-16	FY 16-17	FY ___	FY ___	FY ___	FY ___	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other		174,869	0					174,869
TOTAL	0	174,869	0	0	0	0	0	174,869

Funding Source:								
Component	Prior	FY 15-16	FY 16-17	FY ___	FY ___	FY ___	FY ___	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

Funding Source:								
Component	Prior	FY 15-16	FY 16-17	FY ___	FY ___	FY ___	FY ___	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

Low Carbon Transit Operations Program

TOTAL PROJECT COST AND FUNDING PLAN

Funding Source:								
Component	Prior	FY _15-16_	FY _16-17_	FY ___	FY ____	FY ____	FY ____	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

Funding Source:								
Component	Prior	FY _15-16_	FY _16-17_	FY ___	FY ____	FY ____	FY ____	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

Funding Source:								
Component	Prior	FY _15-16_	FY _16-17_	FY ___	FY ____	FY ____	FY ____	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

Funding Source:								
Component	Prior	FY _15-16_	FY _16-17_	FY ___	FY ____	FY ____	FY ____	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

Funding Source:								
Component	Prior	FY _15-16_	FY _16-17_	FY ___	FY ____	FY ____	FY ____	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

California Environmental Protection Agency
Air Resources Board

California Air Resources Board (ARB)
Greenhouse Gas Emission Reduction Calculator for the California Department of Transportation (Caltrans)
Low Carbon Transit Operations Program (LCTOP)
Greenhouse Gas Reduction Fund
Fiscal Year 2015-16

Project Name:	**Route 290 Freeway Express Expansion**
Project ID:	**0**

Inputs in RED must be filled out

Results	GHG Emissions (MTCO2e)	Description
Net GHG Benefits	2,137.75	Total GHG Emission Reductions (MTCO2e)
LCTOP Funds Requested ($)	591,285.00	Funds requested per State Controller's Office Eligible list for FY 2015-16
Total LCTOP Funds Requested ($)	591,285.00	Includes all LCTOP allocations the applicant intends to utilize (up to three FY allocations including FY 2015-16) for the proposed project. Use the State Controller's Office Eligible list for FY 2015-16 allocation funding amounts to estimate the subsequent funding allocations.
Total GGRF Funds Requested ($)	591,285.00	Includes the Total LCTOP fund requested and any other GGRF Program monies
Total GHG Emission Reductions /Total GGRF Funds Requested ($)	0.0036	The metric to be reported in the application.

California Air Resources Board (ARB)
Greenhouse Gas Emission Reduction Calculator for the
California Department of Transportation (Caltrans)
Low Carbon Transit Operations Program (LCTOP)
Greenhouse Gas Reduction Fund
Fiscal Year 2015-16

Project Name:	Route 290 Freeway Express Expansion
Project ID:	0

Inputs into columns highlighted in YELLOW with R(O) header* are required fields dependent on project type (see quantification methodology)
Must be filled out from left to right

Project Details					Displaced Autos Details							New/Expanded Vehicle Details				Old Service Vehicle or Displaced Fuel Details				Net GHG Benefits
Eligible Project Type	Transit Service Type	County	Year I (YrI)	Year F (YrF)	YrI Annual Ridership	YrF Annual Ridership	Adjustment (A)	Length (L)	Adjustment (AA)	Length (LL)	Annual Average VMT Displaced	Fuel Type	Engine Mfr	Annual VMT or Units of Fuel	Useful Life	Additional Project Type	Fuel Type	Engine Mfr	Annual VMT or Units of Fuel	Total GHG Emission Reductions (MTCO2e)
New/Expanded Service	Bus (long distance commuter)	San Bernardino	2016	2020	35,000	100,000	0.87	27.00	-	-	1,585,375.00	CNG	2014	103,000	12					2137.25

Low Carbon Transit Operations Program (LCTOP)
AUTHORIZED AGENT

AS THE _____Chief Executive Officer/General Manager_____
(Chief Executive Officer / Director / President / Secretary)

OF THE _____OMNITRANS_____
(Name of County/City Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

_Donald Walker, Director of Finance_____ *OR*
(Name and Title of Authorized Agent)

_Maurice Mansion, Treasury Manager_____ *OR*
(Name and Title of Authorized Agent)

_____.
(Name and Title of Authorized Agent)

_____**P. Scott Graham**_____ _____**CEO/General Manager**_____
(Print Name) *(Title)*

_____
(Signature)

Approved this ____14____ *day of* ____JAN____, *20*16

Attachment: Board Resolution approving Authorized Agent

Low Carbon Transit Operations Program (LCTOP)
CERTIFICATIONS AND ASSURANCES

Project Sponsor: OMNITRANS

Agency Name: OMNITRANS

Effective Date of this Document: _____

The California Department of Transportation (Department) has adopted the following certifications and assurances for the Low Carbon Transit Operations Program. As a condition of the receipt of LCTOP funds, project lead must comply with these terms and conditions.

A. General

(1) The project lead agrees to abide by the current LCTOP Guidelines and applicable legal requirements.

(2) The project lead must submit to the Department a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

(1) The project lead certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The project lead assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.

(2) The project lead certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.

(3) The project lead certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.

(4) The project lead certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.

(5) The project lead certifies that they will notify the Department of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.

(6) The project lead must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.

(7) Any interest the project lead earns on LCTOP funds must be used only on approved LCTOP projects.

(8) The project lead must notify the Department of any changes to the approved project with a Corrective Action Plan (CAP).

(9) Under extraordinary circumstances, a project lead may terminate a project prior to completion. In the event the project lead terminates a project prior to completion, the project lead must (1) contact the Department in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to

verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

(10) Funds must be encumbered and liquidated within the time allowed.

C. Reporting

(1) The project lead must submit the following LCTOP reports:

a. Semi-Annual Progress Reports by May 15th and November 15th each year.

b. A Final Report within six months of project completion.

c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to the Department within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.

(2) Other Reporting Requirements: ARB is developing funding guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with ARB's funding guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

(1) The project lead agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

(2) The project lead agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:

a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and

b. Those parties shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

(3) Any project cost for which the project lead has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 49 CFR, Part 18, are subject to repayment by the project lead to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the project lead to the State. Should the project lead fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the project lead from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

E. Record Retention

(1) The project lead agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the project lead, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the project lead, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the project lead, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the project lead pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the project lead's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.

(2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the project lead's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the project lead shall furnish copies thereof if requested.

(3) The project lead, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

The Department may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at the Department's discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

BY: P. Scott Graham

P. Scott Graham
CEO/General Manager, Omnitrans

ITEM # E5

RESOLUTION #287-16

AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR FISCAL YEAR 2015-2016 LOWCARBON TRANSIT OPERATIONS PROGRAM (LCTOP).

WHEREAS, OMNITRANS is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, OMNITRANS wishes to delegate authorization to execute these documents and any amendments thereto to the Chief Executive Officer/General Manager.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of OMNITRANS that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Chief Executive Officer/General Manager be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

Section 1. The fund recipient, Omnitrans, agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

Section 2. Omnitrans CEO/General Manager, P. Scott Graham, is authorized to execute all required documents of the LCTOP Program and any amendments thereto with the Department.

Section 3. The submittal of the following project nominations and allocation requests to the Department in Fiscal Year 2015/2016 LCTOP funds are hereby authorized:

1 Project Name: Omnitrans Route 290 Pilot Program Expansion
Amount of LCTOP Funds Requested: $440,000
Project Description: This is a pilot freeway express program, implemented in September 2015. With additional LCTOP funding, Omnitrans will be able to increase the number of weekday trips on Route 290, adding a total of eight trips earlier and later in the day.
Contributing Sponsor: SANBAG
Project Lead: Omnitrans

2 Project Name: Omnitrans Freeway Express Pilot Program serving Yucaipa, Redlands, Hospitality Lane and San Bernardino Transit Center
Amount of LCTOP Funds Requested: $300,000
Project Description: This is a freeway express pilot program, serving Yucaipa, Redlands, Hospitality Lane and San Bernardino Transit Center. This freeway express route was ranked the next highest priority freeway express project based on ridership potential, service duplication, and fit of the route into the overall network. With an allocation of LCTOP funding, Omnitrans will implement this route as a pilot program. Contributing Sponsor: SANBAG
Project Lead: Omnitrans

3 Project Name: Ontario Airport Shuttle Service Pilot Program
Amount of LCTOP Funds Requested: $554,435
Project Description: The Ontario Airport Shuttle Service involves partnership with Ontario area hotels and may serve both Haven Avenue and Milliken Avenue with high-quality and high-frequency transit. The shuttle service will be developed to meet the needs of Metrolink, the Ontario Airport, and area hotels, and is expected to run with a 20 – 30 minute frequency between the hours of 5:00am and 11:00pm. The service may be utilized by tourists, travelers, local residents, and employees. Omnitrans will utilize LCTOP funds to procure four vehicles initially needed for this service and to begin operation of the service following local control of the Ontario Airport.
Contributing Sponsor: SANBAG
Project Lead: Omnitrans

Section 4. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at an Omnitrans Board Meeting held on January 6, 2016.

CERTIFICATION

The undersigned duly qualified CEO/General Manager acting on behalf of Omnitrans certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Omnitrans Board of Directors held on this 6th day of January 2016, by the following vote to wit:

AYES: Yates, Graham, DeLaRosa, Roberts, Robles, Lilburn, Dailey, Eaton, Wapner, Spagnolo, Bilbreath, Robertson, Davis, Bozar, Riddell, Rutherford, Hagman, Gonzales

NOES: None

ABSENT: Lovingood, Ramos

P. Scott Graham, CEO/General Manager
Secretary, Omnitrans Board of Directors

The foregoing resolution is hereby approved this 6th day of January 2016.

Sam Spagnolo
Chair, Omnitrans Board of Directors

Approved as to form:

Carol Greene
Counsel for Omnitrans

RESOLUTION NO. 16-004

RESOLUTION OF THE SAN BERNARDINO COUNTY TRANSPORTATION COMMISSION AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM AND FOR THE PROJECTS FUNDED BY LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDS

WHEREAS, the San Bernardino County Transportation Commission (SANBAG) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the California Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, SANBAG wishes to delegate authorization to execute these documents and any amendments thereto to Raymond W. Wolfe, Executive Director; and

WHEREAS, SANBAG wishes to implement the LCTOP projects listed below;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Bernardino County Transportation Commission (Commission), as follows:

Section 1. The fund recipient, SANBAG, agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

Section 2. The SANBAG Executive Director, Raymond W. Wolfe, is authorized to execute all required documents of the LCTOP Program and any amendments thereto with the Department.

Section 3. The submittal of the following project nominations and allocation requests to the Department in Fiscal Year 2015/2016 LCTOP funds are hereby authorized:

Project Name: Transit Marketing and Fare Subsidies for Mountain/Desert Transit Operators
Amount of LCTOP Funds Requested: $461,683
Project Description: This project entails the development of a "tool kit" that provides a menu of marketing strategies (template campaigns, social media, slogans, flyers,

service and to begin operation of the service following local control of the Ontario Airport.

Contributing Sponsor: SANBAG
Project Lead: Omnitrans

Section 4. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a meeting of the San Bernardino County Transportation Commission held on January 6, 2016.

Ryan McEachron
Commission Chairperson

ATTEST:

Clerk of the Commission