

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (SUMMARY)

Project Information:

Lead Agency:	Victor Valley Transit Authority
Project Name:	Transfer Center and Bus Stop Amenities Enhancement
Project Type: <i>See Attachment A</i>	B3: Upgrade transit stops/stations to support active transportation and encourage ridership
Description of Project (Short):	Make improvements to the main transfer points in the VVTA system, as well as provide additional amenities to existing bus stops.
Project Location:	VVTA service areas: Victor Valley and North Desert
Project Start Date (anticipated):	Dec-16
Project End Date (anticipated):	Jun-19

Funding Information:

Funding Year:	Cycle 2 FY 2015-16
Requested Amount of PUC 99313:	\$282,148
Requested Amount of PUC 99314:	\$14,426
Total LCTOP Funding:	\$296,574
Total Project Cost:	\$296,574

Project Benefits:

Greenhouse Gas Benefits (off of worksheet)

Estimated GHG Reduction:	34816.85 348.17
Project Life:	15
Estimated Total GHG Reduction:	34816.85 .0012 (GH) / GGRF Requested

Disadvantaged Communities (DAC) Benefits:

Does your service area have a DAC?	Yes
Does the Project Benefit a DAC?	Yes
Identify the DAC Census Tracts?	6071009117 Adelanto, 6071012002 Barstow and 6071009800 Victorville
Identify Specific DAC Benefit Criteria? <i>See Attachment B</i>	TP 2G: Project improves transit stations or stops that are accessible by walking within ½ mile of a disadvantaged community, to increase safety and comfort.
Qualitative Description of DAC Benefit?	Major transfer locations in the Victor Valley lack significant amenities needed to attract a mode shift to public transit and promote active transportation options. The project proposes to increase accessibility, safety and comfort for passengers at transit hubs that serve transit routes and corridors in and nearby DAC's.
Describe the DAC Need Project Addresses?	Various transfer points and bus stops within the Victor Valley and North Desert service areas including within and serving nearby Disadvantaged Communities of Adelanto, Barstow, and Victorville all located within San Bernardino County.
Total GGRF \$ Allocated to DAC	\$206,574 296,574

Co-benefit

Critical Air Pollution Reduction:	
VMT Reduction:	5,726,700
Ridership Increase	Estimated 2% increase in ridership per year
Fuel Use Reduction:	
Energy Use Reduction:	

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (FUNDING)

<i>LCTOP Allocation</i>	15/16	16/17	17/18
Request Amount per PUC 99313:	\$282,148	\$0	\$0
Request Amount per PUC 99314:	\$14,426	\$0	\$0
Total Project Allocation Request:	\$296,574	\$0	\$0
Project Title:	Transfer Center and Bus Stop Amenities Enhancement		
Project Location/Address:	VVTA service areas: Victor Valley and North Desert		

Table 1: Project Lead Information

	Legislative District Numbers	
Agency Name: Victor Valley Transit Authority	Assembly:	33
Contact Person: Nancie Goff	Senate:	21
Contact Phone #: 760.995.3595	Congressional:	8
Email Address: ngoff@vvta.org	Amount:	PUC Funds Type:
Address: 17150 Smoketree Street	\$	
Hesperia, CA 92345	\$ 14,426	99314

Table 2: Contributing Sponsor Information

Name: SANBAG	Amount :	PUC Fund Type:
Contact: Raymond Wolfe	\$ 282,148	99313
Contact Phone #: 909.884.8276	\$	
Email Address: rwolfe@sanbag.org		
Address: 1170 West 3rd, 2nd floor San Bernardino, CA 92410		
Other Contributing Sponsors: (Attach sheet with contact information)	Amount:	PUC Fund Type:
Name: _____	\$ _____	
Name: _____	\$ _____	
Name: _____	\$ _____	
TOTAL \$296,574		

(*Contributing project sponsors provide signed letters of verification as to amount and eligibility or sign cover page)

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (PROJECT)

Table 3: Type of Project

See Attachment A for category of project (example: Category 1A Implement new or expanded transit service (for new routes or expansion of existing routes)).

Operations Projects				Capital Projects			
	A1		Ai		B1		Bi
	A2		Aii		B2		Bii
	A3		Aiii	X	B3		Bii
	A4		Aiv		B4		
	A5						

Table 4: Project Summary

a) Project Description - Describe the project in your own words, using comprehensive overall project description regarding improvements to be made, increased level of service and performance goals.

The VVTA Board in November 2015 awarded a contract for a Comprehensive Operational Analysis (COA). A key component of this study is to include an analysis of current transfer points. Improving connections, on time performance, layover times and amenities at these transfer points is a priority. In particular, the Board has expressed an interest in placing public restrooms at one or more key transfer point locations. Other enhancements at the transfer hubs and various bus stop locations may include street furniture, path of travel improvements, security cameras and lighting and bike racks/lockers. These improvements to VVTA's transfer points and bus stops are projected to increase ridership through improved services, better connections to Intercity and Commuter bus routes, walking and biking options and bus stop amenities by increasing passenger comfort and security. Performance goals will be to attract new riders increasing boardings and alightings by 2% per year.

b) Project Location - Describe the location of the project. Also provide an 8 1/2" X 11" project site map that shows the transit service area and project location. Use link to CalEPA website for information, <http://www.calepa.ca.gov/EnvJustice/GHGInvest/default.htm>.

Various transfer points and bus stops located within the Disadvantaged Communities (DAC's) or servicing residents of DAC's of the Victor Valley and North Desert service area, all within San Bernardino County.

c) Project Life - For capital projects, state the Useful Life of the Project. For operations project state the number of months service will operate.

Capital: 10 to 15 years

Operations:

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

Table 5: Description of Major Benefits/Outcomes

a) Greenhouse Gas Reduction - Describe how this project will reduce greenhouse gases and any assumptions or data that support this description. For example, "The expanded transit service will reduce VMT and greenhouse gas emissions by replacing auto trips with transit trips. Initial estimates indicate that the expansion could add 50 commuter bus riders per day to replace an average auto trip of 10 miles each way." If available, please provide the expected amount of VMT reductions and greenhouse gas reductions.

→ The enhanced transit centers stimulate increased ridership and reduce VMT and greenhouse gas emissions by encouraging mode shift from auto trips to public transit trips. Initial estimates indicate that the system wide improvements could add 95 boardings and alightings per day to replace an average auto trip of 6.5 miles each way.

b) Increased Mode Share - Describe how this project will directly increase mode share.

The enhanced transit centers and bus stops will increase accessibility, safety and comfort; offer multimodal options with additional amenities such as street furniture, security lighting/cameras, bathrooms, and bike racks.

c) Disadvantaged Communities (DAC) Project Criteria

See Attachment B for DAC Criteria to Evaluate Projects (example: Category 1B Project provides transit incentives to residents with a physical address in a disadvantage community (e.g., vouchers, reduced fares, transit passes).

Low Carbon Transportation Projects				Transit Projects					
	1A		2A		1A		1G		2E
	1B		2B		1B		1H		2F
	1C		2C		1C		2A	X	2G
	1D				1D		2B		2H
					1E		2C		2I
					1F		2D		

d) Disadvantaged Communities (DAC) (if applicable*) - Describe how this project will directly benefit the DAC(s) within your service area in your own words. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities.

Major transfer locations in the Victor Valley lack significant amenities needed to attract a mode shift to public transit and multimodal options. The project proposes to increase safety and comfort for passengers at transit hubs that serve transit routes in and nearby DAC communities and corridors.

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

Table 5: Description of Major Benefits/Outcomes

e) **Co-Benefits** - Check all additional Benefits/Outcomes.

<input checked="" type="checkbox"/> Improved Safety	<input type="checkbox"/> Coordination with Educational Institutions
<input checked="" type="checkbox"/> Improved Public Health	<input type="checkbox"/> College/University <input type="checkbox"/> Grades K-12
<input type="checkbox"/> Reduced Operating/Maintenance Cost	<input checked="" type="checkbox"/> Promotes Active Transportation (walking, biking)
<input checked="" type="checkbox"/> Increase System Reliability	<input checked="" type="checkbox"/> Promotes integration with other modes of transportation
<input checked="" type="checkbox"/> Other Benefits (describe below)	

f) **Co-Benefits** - Describe benefits indicated above in d) and any other benefits not listed.

The proposed enhancements improve accessibility, safety and comfort for pedestrians and persons with disabilities. Improved path of travel and bike racks at bus stops and transit hubs will increase use of Active Transportation programs promoting public health. With bike racks on all of VVTA transit routes enhanced connections and use of the cities bike paths is anticipated. Improvements to the major transfer point in Victorville will encourage use of the commuter and intercity bus routes. Security lights/cameras heighten, improve and increase the ability to identify, resolve and deter critical incidents that threaten the safety and security of the general public, passengers, employees and VVTA buses, facilities and equipment, reducing complaints and service issues. Health benefits to boys no longer peeing in the bushes.....

Table 6: Project Schedule

Capital Projects	
Begin Construction Phase (Contract Award)	Nov. 2016
End Construction Phase (Contract Acceptance)	Dec. 2016
Begin Vehicle/Equipment Order (Contract Award)	
End Vehicle/Equipment Order (Contract Acceptance)	
Begin Closeout Phase	Jun. 2019
End Closeout Phase	Jul. 2019

Operations Projects	
Begin expanded/enhanced transit services	
End expanded/enhanced transit services	
Begin Closeout Phase	
End Closeout Phase	

START DATE FOR LCTOP FUNDED PHASES MAY NOT PROCEED PROJECT APPROVAL LETTER.

Pre-construction costs (e.g design, environmental and right-a-way) are not eligible to be funded by LCTOP funds, they must be funded by other sources.



Low Carbon Transit Operations Program TOTAL PROJECT COST AND FUNDING PLAN

The following Funding Plan has been reviewed and approved by the undersigned. It includes a complete list of funds for this project and is the total cost of the project, including LCTOP funds.

Person preparing this form (please type or print) Nancie Goff	Phone: 760.995.3495	Date: 1/19/2016
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Approval Authority: Sign and date 1/21/16	Typed name and phone number: Kevin Kane 760.995.7446
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Shaded fields are automatically calculated. Please do not fill these fields.

Proposed Total Project Cost								Project
Component	Prior	FY 2015-16	FY	FY	FY	FY	FY	Total
PA&ED	0	0	0	0	0	0	0	0
PS&E	0	0	0	0	0	0	0	0
R/W	0	0	0	0	0	0	0	0
CON	0	296,574	0	0	0	0	0	296,574
Veh/Equip Purchase	0	0	0	0	0	0	0	0
Operations/Other	0	0	0	0	0	0	0	0
TOTAL	0	296,574	0	0	0	0	0	296,574

Low Carbon Transit Operations Program (LCTOP)								
Component	Prior	FY 2015-16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON		296,574						296,574
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	296,574	0	0	0	0	0	296,574

Funding Source:								
Component	Prior	FY 2015-16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

Funding Source:								
Component	Prior	FY 2015-16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

Funding Source:								
Component	Prior	FY 2015-16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0



California Environmental Protection Agency
Air Resources Board

California Air Resources Board (ARB)
Greenhouse Gas Emission Reduction Calculator for the
California Department of Transportation (Caltrans)
Low Carbon Transit Operations Program (LCTOP)
Greenhouse Gas Reduction Fund
Fiscal Year 2015-16

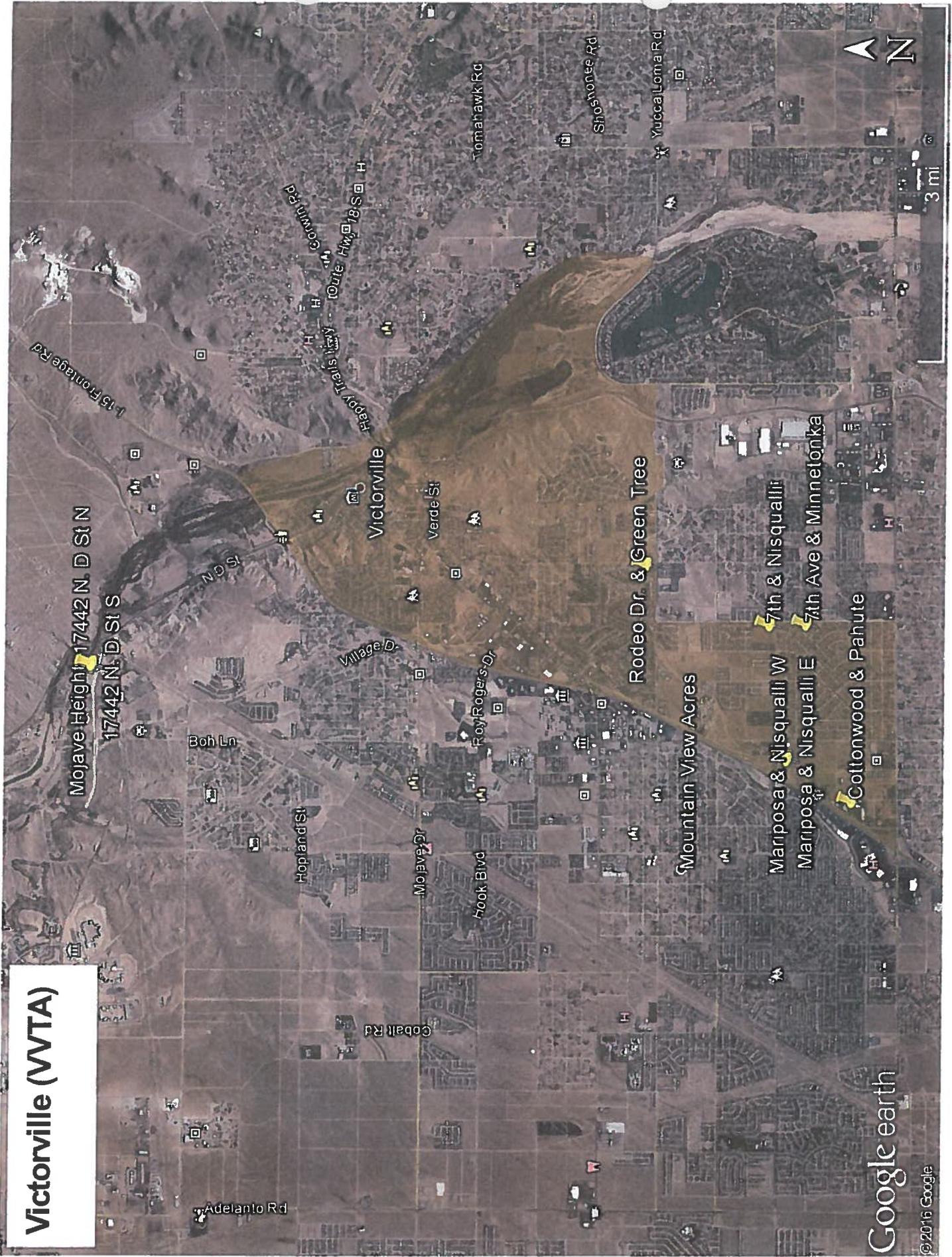
Project Name:	Transfer Center and Bus Stop Amenities Enhancement
Project ID:	0

Inputs in **RED** must be filled out

Results	GHG Emissions (MTCO2e)	Description
Net GHG Benefits	348.17	Total GHG Emission Reductions (MTCO2e)
LCTOP Funds Requested (\$)	296,574.00	Funds requested per State Controller's Office Eligible list for FY 2015-16
Total LCTOP Funds Requested (\$)	296,574.00	Includes all LCTOP allocations the applicant intends to utilize (up to three FY allocations including FY 2015-16) for the proposed project. Use the State Controller's Office Eligible list for FY 2015-16 allocation funding amounts to estimate the subsequent funding allocations.
Total GGRF Funds Requested (\$)	296,574.00	Includes the Total LCTOP fund requested and any other GGRF Program monies
Total GHG Emission Reductions /Total GGRF Funds Requested (\$)	0.0012	The metric to be reported in the application.

Bus Stops Victorville DAC	Lat	Long
7th/Lorene (main transfer point)	34.514292	-117.318152
7th & Nisqualli	34.486266	-117.312568
Rodeo Dr. & Green Tree	34.501409	-117.303708
7th Ave & Minnetonka	34.481829	-117.312477
Mariposa & Nisqualli E	34.484072	-117.332105
Mariposa & Nisqualli W	34.484112	-117.332414
Cottonwood & Pahute	34.476210	-117.338597
17442 N. D St N	34.567322	-117.319451
17442 N. D St W	34.567282	-117.319731
Bus Stops Barstow DAC	Lat	Long
E Rimrock & Opal	34.876646	-117.005435
Windy Pass & Upton N	34.880331	-117.010782
Windy Pass & Upton S	34.880208	-117.010998

Victorville (VVT)



Mojave Heights 17442 N. D St N

17442 N. D St S

Victorville

Rodeo Dr. & Green Tree

Mariposa & Nisqualli W

Mariposa & Nisqualli E

Coltonwood & Pahute

Mountain View Acres

7th & Nisqualli

7th Ave & Minnetonka

Google earth

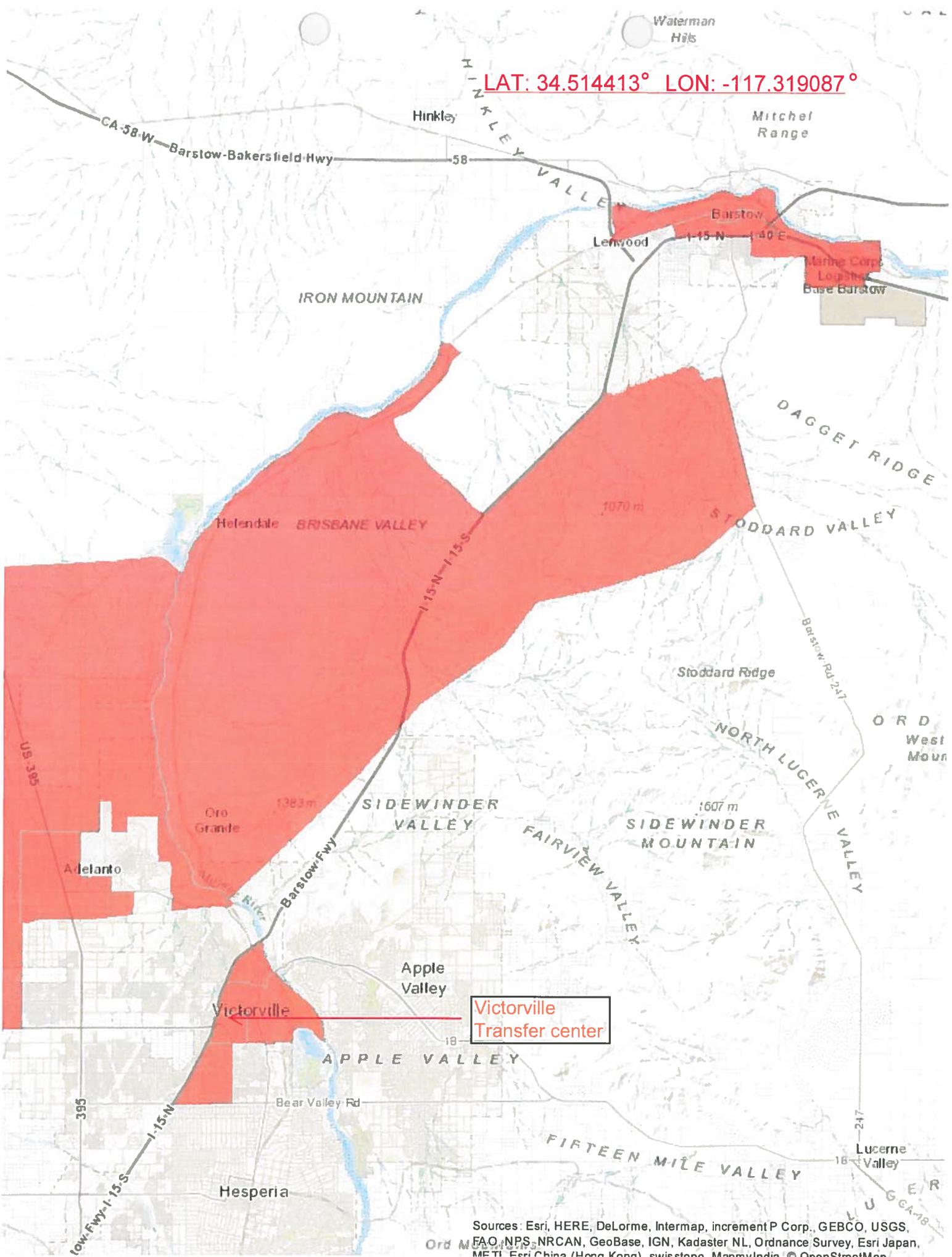
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Barstow (BAT)

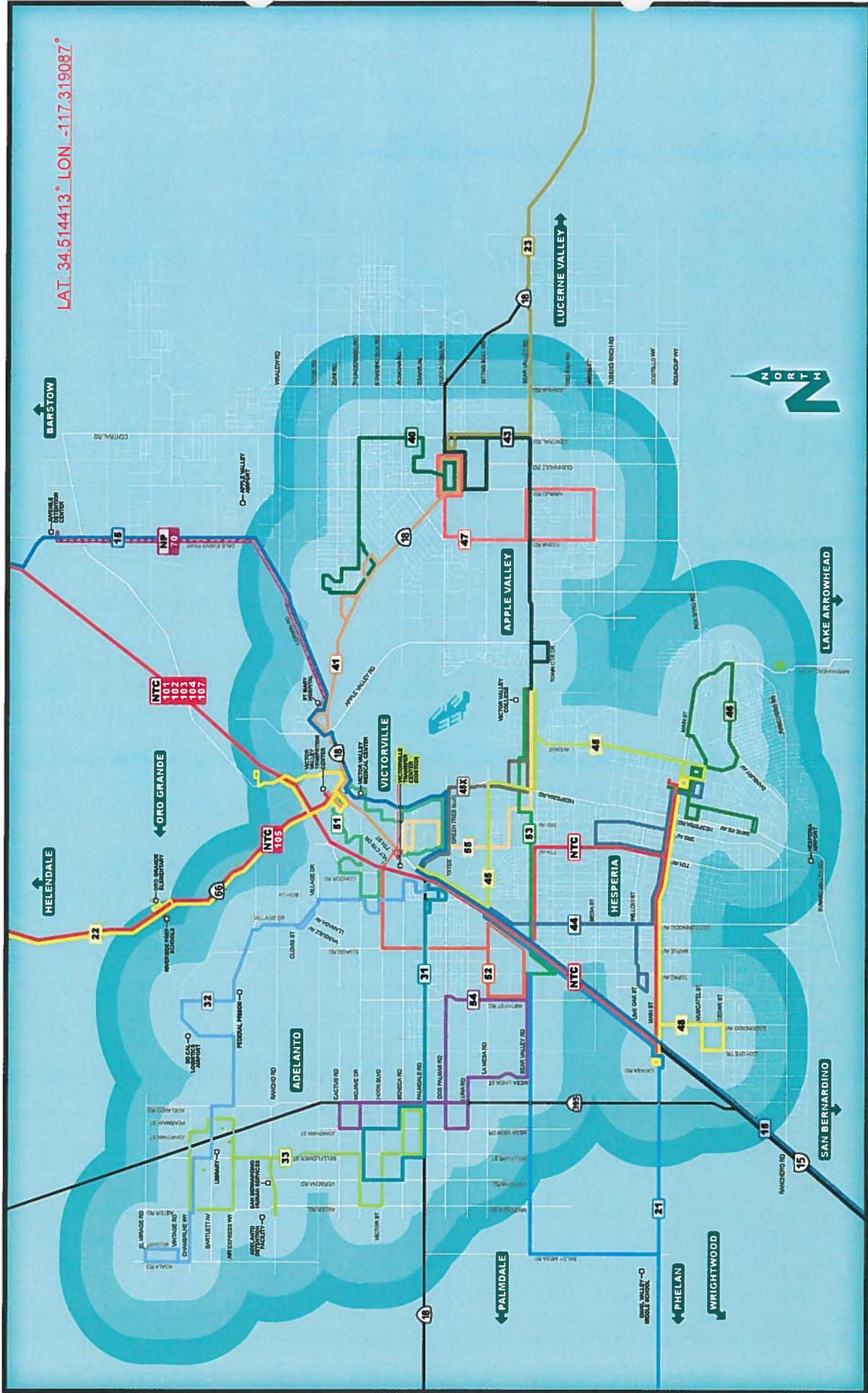


LAT: 34.514413° LON: -117.319087°



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, Mapbox, © OpenStreetMap

LAT. 34.514413°_LON. -117.319087°





**Low Carbon Transit Operations Program (LCTOP)
AUTHORIZED AGENT**

AS THE Board Chair
(Chief Executive Officer / Director / President / Secretary)

OF THE Victor Valley Transit Authority
(Name of County/City Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Executive Director OR
(Name and Title of Authorized Agent)

(Name and Title of Authorized Agent) OR

(Name and Title of Authorized Agent)

(Print Name) Board Chair
(Title)

(Signature)

Approved this 19th day of January, 2016

Attachment: Board Resolution approving Authorized Agent

Low Carbon Transit Operations Program (LCTOP) CERTIFICATIONS AND ASSURANCES

Project Sponsor: San Bernardino Associated Governments

Agency Name: Victor Valley Transit Authority

Effective Date of this Document: January 19th, 2016

The California Department of Transportation (Department) has adopted the following certifications and assurances for the Low Carbon Transit Operations Program. As a condition of the receipt of LCTOP funds, project lead must comply with these terms and conditions.

A. General

- (1) The project lead agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
- (2) The project lead must submit to the Department a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

- (1) The project lead certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The project lead assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
- (2) The project lead certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
- (3) The project lead certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
- (4) The project lead certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
- (5) The project lead certifies that they will notify the Department of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
- (6) The project lead must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
- (7) Any interest the project lead earns on LCTOP funds must be used only on approved LCTOP projects.
- (8) The project lead must notify the Department of any changes to the approved project with a Corrective Action Plan (CAP).
- (9) Under extraordinary circumstances, a project lead may terminate a project prior to completion. In the event the project lead terminates a project prior to completion, the project lead must (1) contact the Department in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to

verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

- (10) Funds must be encumbered and liquidated within the time allowed.

C. Reporting

- (1) The project lead must submit the following LCTOP reports:
 - a. Semi-Annual Progress Reports by May 15th and November 15th each year.
 - b. A Final Report within six months of project completion.
 - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to the Department within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
- (2) Other Reporting Requirements: ARB is developing funding guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with ARB's funding guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

- (1) The project lead agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The project lead agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
 - b. Those parties shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (3) Any project cost for which the project lead has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 49 CFR, Part 18, are subject to repayment by the project lead to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the project lead to the State. Should the project lead fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the project lead from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

E. Record Retention

- (1) The project lead agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the project lead, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the project lead, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the “Project Closeout” report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the project lead, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the project lead pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the project lead’s external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the project lead’s contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the project lead shall furnish copies thereof if requested.
- (3) The project lead, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

The Department may perform an audit and/or request detailed project information of the project sponsor’s LCTOP funded projects at the Department’s discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

BY:



Kevin Kane, Executive Director
Victor Valley Transit Authority



VICTOR VALLEY TRANSIT AUTHORITY

Representing the Communities of Adelanto, Apple Valley, Hesperia,
Victorville and San Bernardino County

RESOLUTION#: 16-01

AUTHORIZATION FOR THE EXECUTION OF THE THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT:

TRANSFER CENTER AND BUS STOP AMENITIES ENHANCEMENT

WHEREAS, the Victor Valley Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Victor Valley Transit Authority wishes to implement the LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Victor Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Victor Valley Transit Authority that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2015-16 LCTOP funds:

1. *Project Name: Transfer Center and Bus Stop Amenities Enhancement. Amount of LCTOP funds requested: \$296,574. Short description of project: Make improvements to the main transfer centers in the VVTA system, as well as provide additional amenities to existing bus stops. Contributing Sponsors (if applicable): SANBAG*
2. *Project Name: Fare Media Outreach and Educational Program. Amount of LCTOP funds requested: \$10,000. Short Description of project: Extend Cycle 1 project to provide funding for eligible and approved applicants to participate in a scholarship program that provides fare media, educational materials, and transportation options to participants. Contributing Sponsors (if applicable): None*

PASSED, APPROVED and ADOPTED this 19th day of January 2016.



VVTA Board Chair

ATTEST:



Debi Lorrach, Clerk of the Board



VICTOR VALLEY TRANSIT AUTHORITY

Representing the Communities of Adelanto, Apple Valley, Hesperia,
Victorville and San Bernardino County

RESOLUTION: 16-02

AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)

WHEREAS, the *Victor Valley Transit Authority* is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Victor Valley Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Kevin Kane, Executive Director.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Victor Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Kevin Kane, Executive Director be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

PASSED, APPROVED and ADOPTED this 19th day of January 2016.

VVTA Board Chair

ATTEST:

Debi Lorrach, Clerk of the Board