



Ventura County Transportation Commission

February 5, 2016

Mr. Eric Reitz
LCTOP Program
Caltrans Division of Mass Transportation, MS#39
P.O. Box 942874
Sacramento, CA 94274-0001

RE: Revised Allocation Request

Dear Mr. Reitz,

Per our conversation, attached please find Ventura County Transportation Commission's (VCTC) revised allocation request for FY15-16 Low Carbon Transit Operations Program funds for the Oxnard-Camarillo Employment Connector Project. As we discussed, I updated pages 1 through 7 as well as the Funding Plan and California Air Resources Board Calculator Forms. The revised allocation request is in the amount of \$804,001. I have also attached VCTC's letter of support for Metrolink's allocation request for FY15-16 LCTOP funds for the procurement of a new locomotive which will be used for expanded service.

If you have any questions or require additional information, please don't hesitate to call me at 805-642-1591 ext. 108.

Sincerely,


Judith Johnduff

PROJECT DESCRIPTION AND ALLOCATION REQUEST (SUMMARY)

Project Information:

Lead Agency:	Ventura County Transportation Commission
Project Name:	Oxnard-Camarillo Employment Connector
Project Type:	A1: Implement new transit service
Description of Project (Short):	The purpose of the project is to provide a direct bus connection from South-Central Oxnard, A Disadvantage Community (DAC), to employment centers in Camarillo. This project will be combined with FY14-15 LCTOP funds to purchase the bus to operate the service. Funds will also be used to operate the service.
Project Location:	Please see the Attached Maps in Exhibit A and B
Project Start Date (anticipated):	Apr-16
Project End Date (anticipated):	On-going

Funding Information:

Funding Year:	15/16
Requested Amount of PUC 99313:	\$804,001
Requested Amount of PUC 99314:	
Total LCTOP Funding:	\$804,001
Total Project Cost:	\$804,001

Project Benefits:

Greenhouse Gas Benefits (off of worksheet)

Estimated GHG Reduction:	130.88 Total GHG Emission Reductios (MTCO _{2e})
Project Life:	12 years
Estimated Total GHG Reduction:	0.0001

Disadvantaged Communities (DAC) Benefits:

Does your service area have a DAC?	Yes
Does the Project Benefit a DAC?	Yes
Identify the DAC Census Tracts?	Stops are located in CT#6111009100 and within 1/2 mile of CT#6111003900
Identify Specific DAC Benefit Criteria? <i>See Attachment B</i>	LCTP ID: Project provides greater mobility and increased access to clean transportation for disadvantaged community residents by placing services in a disadvantaged community, including ride-sharing, car-sharing, or other advanced technology mobility options.
Qualitative Description of DAC Benefit?	This new service will connect residents from South-Central Oxnard with employment centers in Camarillo.
Describe the DAC Need Project Addresses?	VCTC has received several public requests for direct bus service from South-Central Oxnard to employment opportunities at the Camarillo Outlet Mall, around the Camarillo Rail Station, and the Camarillo Industrial Park.
Total GGRF \$ Allocated to DAC	\$804,001

Co-benefit

Critical Air Pollution Reduction:	
VMT Reduction:	
Ridership Increase	120 riders in the 1st year, anticipated growth of 20% in the 2nd year and 3% annual growth thereafter.
Fuel Ues Reduction:	
Energy Use Reduction:	

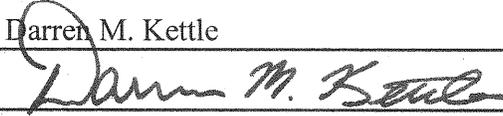
Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (ALLOCATION)

Regional Entity:	
Project Lead: Ventura County Transportation Commission	County: Ventura
Project Title: Oxnard-Camarillo Employment Connector	

Project Lead: I certify the scope, cost, schedule, and benefits as identified in the attached Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process and/or auction receipts. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, project lead shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation - Division of Rail and Mass Transportation.

Name: Darren M. Kettle

Signature: 

Title: Executive Director

Agency: Ventura County Transportation Commission

Date: 1/12/2016

Amount: \$804,001

Contributing Sponsor(s):

*If this project includes funding from more than one project sponsor, the project lead above becomes the "recipient agency" and the additional contributing project sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) contribution. Sign below or **attach a separate officially signed letter providing that information. If there is more than one contributing sponsor, please submit additional page, or a letter from the additional contributors.**

Name:

Signature:

Title:

Agency:

Date:

Amount:

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (FUNDING)

	<i>LCTOP Allocation</i>	<i>15/16</i>	<i>16/17</i>	<i>17/18</i>
Request Amount per PUC 99313:	\$804,001	\$0	\$0	\$0
Request Amount per PUC 99314:	\$0	\$0	\$0	\$0
Total Project Allocation Request:	\$804,001	\$0	\$0	\$0

Project Title: Oxnard-Camarillo Employment Connector

Project Location/Address: 950 County Square Drive, Suite 207, Ventura, CA 93003

Table 1: Project Lead Information

	Legislative District Numbers	
Agency Name: <u>Ventura County Transportation Commission</u>	Assembly:	<u>44</u>
Contact Person: <u>Judith Johnduff</u>	Senate:	<u>19</u>
Contact Phone #: <u>805-642-1591 ext. 108</u>	Congressional:	<u>26</u>
Email Address: <u>jjohnduff@goventura.org</u>	<u>Amount:</u>	<u>PUC Funds Type:</u>
Address: <u>950 County Square Dr. Suite 207</u> <u>Ventura, CA 93003</u>	\$ <u>\$804,001</u>	<u>99313</u>
	\$ _____	

Table 2: Contributing Sponsor Information

Name: _____	Amount :	PUC Fund Type:
Contact: _____	\$ _____	
Contact Phone #: _____	\$ _____	
Email Address: _____		
Address: _____		
Other Contributing Sponsors: (Attach sheet with contact information)	Amount:	PUC Fund Type:
Name: _____	\$ _____	
Name: _____	\$ _____	
Name: _____	\$ _____	

TOTAL \$804,001

(*Contributing project sponsors provide signed letters of verification as to amount and eligibility or sign cover page)

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (PROJECT)

Table 3: Type of Project

See Attachment A for category of project (example: Category 1A Implement new or expanded transit service (for new routes or expansion of existing routes).

Operations Projects			Capital Projects		
x	A1			B1	
	A3				
	A4				

Ai

Aiii

Aiv

Bi

Bii

Table 4: Project Summary

a) Project Description - Describe the project in your own words, using comprehensive overall project description regarding improvements to be made, increased level of service and performance goals.

The project will fund a new weekday bus route connecting Disadvantaged Communities (DAC) in South and Central Oxnard to employment opportunities in Camarillo. LCTOP funds will pay for the purchase of a new transit bus and operation of weekday transit service. It is expected that the 13-mile route would continue to be funded annually with LCTOP funds if the route proves to be successful. The route will provide 3 one-way trips in the morning from two bus transfer stops in Oxnard, and 3 one-way return trips in the afternoon from 3 stops in Camarillo. The VCTC Intercity bus service provides connections between the cities of Ventura County and neighboring Santa Barbara and Los Angeles Counties. The system is currently comprised of six bus routes with an annual ridership of about 825,000. The new LCTOP-funded route would be operated as the seventh VCTC Intercity route. The new route will have 5 stops, 2 in the City of Oxnard and 3 in the City of Camarillo. These stops include: (1) "C" Street Transfer Center (Maywood Way at S. "C" Street); the Oxnard Transportation Center (Oxnard Blvd and 4th Street); (3) the Camarillo Outlet Mall (Ventura Blvd at Camarillo Center Drive); (4) Camarillo Rail Station (Ventura Blvd. at Lewis Road); and (5) Camarillo Industrial Park (near Flynn and Calle Tecolote).

b) Project Location - Describe the location of the project. Also provide an 8 1/2" X 11" project site map that shows the transit service area and project location.

The Project map in Exhibit A shows the location of the new LCTOP funded VCTC Intercity route, the 5 bus stops, and the disadvantaged tracts with a "CalEnviroscreen 2.0" percentile of 81%-85% and higher. The CalEnviroscreen boundaries were obtained from the CalEPA website. Exhibit B takes a closer look at the location of the first bus stop, the "C" Street Transfer Center, to show its location is within a half-mile of a disadvantaged area. The half-mile zone was developed using the Google Earth measuring tool.

c) Project Life - For capital projects, state the Useful Life of the Project. For operations project state the number of months service will operate.

Capital: 12 years (see attached)
 Operations: on-going

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

Table 5: Description of Major Benefits/Outcomes

a) Greenhouse Gas Reduction - Describe how this project will reduce greenhouse gases and any assumptions or data that support this description.

The expanded transit service will reduce VMT and greenhouse gas emissions by replacing auto trips with transit trips. Initial estimates indicate that the expanded service could add 120 commuter bus riders per day initially (with a 20% anticipated growth in the second year of service and 3% per year growth thereafter) to replace an average auto trip of 9.5 miles each way during the first year. The ridership estimate is based on ridership from a similar route that operated 30 years ago between Oxnard and Camarillo that was discontinued due to lack of funding. Daily ridership from this previous service was 300, and 50% of these riders originated from South/Central Oxnard. The average auto trip distance to be replaced of 9.5 miles comes from the SCAG 2012-2035 RTP, Highways & Arterials appendix, Table A9, Median Home Based Work Trip Length (miles), Ventura County, Base Year 2008, p.50.

b) Increased Mode Share - Describe how this project will directly increase mode share.

The project expands transit service by adding a 7th VCTC Intercity bus route funded entirely with LCTOP funds. The new bus service is expected to attract daily ridership of at least 120 daily boardings during the first year of service.

c) Disadvantaged Communities (DAC) Project Criteria

<u>Low Carbon Transportation Projects</u>				<u>Transit Projects</u>					
	1A		2A		1A	x	1G		2E
	1B		2B		1C		2A		2G
	1C		2C		1D		2B		2H
	1D				1E		2C		2I

d) Disadvantaged Communities (DAC) (if applicable*) - Describe how this project will directly benefit the DAC(s) within your service area in your own words. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities.

The new bus route would generate ridership from the two bus stops in Oxnard located in/adjacent to DAC areas. The "C" Street Transfer Center would be the first stop, where the route begins weekday mornings, and the last stop on the afternoon return trips. The "C" Street Transfer Center is located within a half-mile of disadvantaged Census Tract 6111003900 (CalEnviroscreen 2.0 percentile of 81-85%). The bus stop is physically located within Census Tract 6111003802 (CalEnviroscreen 2.0 percentile of 51-55%) at the intersection of Maywood Way and South "C" Street, Bus riders from Gold Coast Transit routes 1A, 1B, 7,8,9 (bus routes that serve DAC areas of Oxnard and Port Heueneme identified in the Project Map in Exhibit A) would be able to connect with the LCTOP-funded bus at the "C" Street Transfer Center. The Oxnard Transportation Center (OTC) would be the second morning stop of the LCTOP-funded service. The OTC is located within disadvantaged Tract No. 6111009100 (CalEnviroscreen 2.09 percentile of 91-95%) at the intersection of 4th Street and Oxnard Boulevard. This major regional transit hub serves as a stop for Goad Coast Transit Route 8 that provides service in disadvantaged areas in Oxnard.

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

Table 5: Description of Major Benefits/Outcomes

e) Co-Benefits - Check all additional Benefits/Outcomes.

<input type="checkbox"/>	Improved Safety	<input type="checkbox"/>	Coordination with Educational Institutions
<input checked="" type="checkbox"/>	Improved Public Health	<input type="checkbox"/>	College/University <input type="checkbox"/> Grades K-12
<input checked="" type="checkbox"/>	Reduced Operating/Maintenance Cost	<input type="checkbox"/>	(walking, biking)
<input type="checkbox"/>	Increased System Reliability	<input checked="" type="checkbox"/>	Promotes integration with other modes of
<input type="checkbox"/>	Other		transportation

f) Co-Benefits - Describe benefits indicated above in d) and any other benefits not listed.

The project improves public health by reducing emissions and encourages the use of active transportation to and from the transit stops. The project will reduce operating and maintenance costs for commuters who might otherwise be using private vehicles for their trips. The project promotes integration with other modes of transportation since it includes stops at the Camarillo Transit Center and Oxnard Transportation Centers. The project provides greater access to jobs.

Table 6: Project Schedule

Capital Projects	
Begin Construction Phase (Contract Award)	
End Construction Phase (Contract Acceptance)	
Begin Vehicle/Equipment Order (Contract Award)	1-May-15
End Vehicle/Equipment Order (Contract Acceptance)	1-Apr-16
Begin Closeout Phase	1-May-16
End Closeout Phase	31-Dec-16

Operations Projects	
Begin expanded/enhanced transit services	1-Apr-16
End expanded/enhanced transit services	on-going
Begin Closeout Phase	
End Closeout Phase	

START DATE FOR LCTOP FUNDED PHASES MAY NOT PROCEED PROJECT APPROVAL LETTER.

Pre-construction costs (e.g design, environmental and right-a-way) are not eligible to be funded by LCTOP funds, they must be funded by other sources.

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (OPERATIONS DESCRIPTION)

Table 7: Operations Project Description

a) Describe the operating plan for this system.

The new route would be managed by the Ventura County Transportation Commission (VCTC) and operated as part of the VCTC Intercity Service. VCTC Intercity is operated under contract to private provider Roadrunner Management Services, Inc. (Camarillo, CA) that was awarded a nine-year contract in July 2014 by VCTC to operate the system. The tentative schedule for the new LCTOP bus route has the three one-way trips (Oxnard to Camarillo) starting from the "C" Street Transfer Center in Oxnard at 7:00 AM, 8:30 AM, and 10:15 AM; and three one-way return trips (Camarillo to Oxnard) beginning from the Camarillo Industrial Park at 4:30 PM, 6:15 p.m. and 9:00 p.m. The bus would deadhead back (out of service) to the first stop after each run. The route will require one bus which is currently in production. A spare back-up bus would be provided by VCTC Intercity. Service adjustments will be considered based on ridership. The service is scheduled to begin in May 2016. This project includes the purchase of one 57-passenger clean diesel fuel MCI commuter coach with GFI farebox estimated at \$630,000, and annual operating costs are estimated at \$265,000. This project was initiated by using Ventura County's FY 14/15 LCTOP funding of \$295,041. This project will fund the remainder of the bus purchase and fund operation of the service.

b) Describe the fare structure for this system.

The fare structure for the new LCTOP-funded bus service would be the same as the fare structure for VCTC Intercity Service which is currently set at \$1.25 for Adults/Students, \$.60 for Senior/Disabled/Medicare cardholder and free for children under 5 years of age. Monthly passes are also available at \$50.00 for Adults/Students and \$25.00 for Disabled/Medicare Cardholders, and accepted in most public fixed-route services in Ventura County and the Camarillo Dial-A-Ride. Free transfers would be available with Gold Coast Transit (local bus service in Oxnard) and most of the VCTC Intercity Routes.

c) Describe the assumptions and process that were used to develop the ridership projections shown in the request.

The ridership estimate is based on ridership from a similar route that operated 30 years ago between Oxnard and Camarillo that was discontinued when it was determined that the service operator was not eligible for Transportation Development Act (TDA) funds, and other funds were not available. Daily ridership from this previous service was 300, and 50% of these riders originated from South/Central Oxnard.

d) Describe the assumptions and process for how the operating cost projections were developed.

The operating costs are based on existing contract operating costs for 8 hours of service per day, five days per week.

Low Carbon Transit Operations Program TOTAL PROJECT COST AND FUNDING PLAN

The following Funding Plan has been reviewed and approved by the undersigned. It includes a complete list of funds for this project and is the total cost of the project, including LCTOP funds.

Person preparing this form: Judith Johnduff, VCTC Program Analyst	805-642-1591 ext. 108	42,391
Approval Authority: Sign <u><i>Darren A. Kettle</i></u> Date <u>2-9-2016</u>	Typed name and phone number: Darren Kettle, Executive Director 805-642-1591	

Shaded fields are automatically calculated. Please do not fill these fields.

Proposed Total Project Cost								Project
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED	0	0	0	0	0	0	0	0
PS&E	0	0	0	0	0	0	0	0
R/W	0	0	0	0	0	0	0	0
CON	0	0	0	0	0	0	0	0
Veh/Equip Purchase	295,041	334,959	0	0	0	0	0	630,000
Operations/Other	13,000	529,042	0	0	0	0	0	542,042
TOTAL	308,041	864,001	0	0	0	0	0	1,172,042

Low Carbon Transit Operations Program (LCTOP)								
Component	Prior	15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase	295,041	334,959						630,000
Operations/Other		469,042						469,042
TOTAL	295,041	804,001	0	0	0	0	0	1,099,042

Funding Source: Farebox								
Component	Prior	15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other	13,000	60,000						73,000
TOTAL	13,000	60,000	0	0	0	0	0	73,000

Funding Source:								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0							

Funding Source:								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0							



California Environmental Protection Agency



California Air Resources Board (ARB)
Greenhouse Gas Emission Reduction Calculator for the
California Department of Transportation (Caltrans)
Low Carbon Transit Operations Program (LCTOP)
Greenhouse Gas Reduction Fund
Fiscal Year 2015-16

Project Name:	Oxnard to Camarillo Employment Connector
Project ID:	0

Inputs in **RED** must be filled out

Results	GHG Emissions (MTCO2e)	Description
Net GHG Benefits	130.88	Total GHG Emission Reductions (MTCO2e)
LCTOP Funds Requested (\$)	804,001.00	Funds requested per State Controller's Office Eligible list for FY 2015-16
Total LCTOP Funds Requested (\$)	1,096,138.00	Includes all LCTOP allocations the applicant intends to utilize (up to three FY allocations including FY 2015-16) for the proposed project. Use the State Controller's Office Eligible list for FY 2015-16 allocation funding amounts to estimate the subsequent funding allocations.
Total GGRF Funds Requested (\$)		
Total GHG Emission Reductions / Total GGRF Funds Requested (\$)	0.0001	Includes the Total LCTOP fund requested and any other GGRF Program monies The metric to be reported in the application.