

**Low Carbon Transit Operations Program (LCTOP)**

**PROJECT DESCRIPTION AND ALLOCATION REQUEST (SUMMARY)**

**Project Information:**

Lead Agency:	Stanislaus County Public Works - Transit Division
Project Name:	Fare Reduction Program
Project Type:	A5: Free or reduced-fare transit vouchers
Description of Project (Short):	Implement a fare reduction program in StaRT's transit service area. The Fare Reduction Program will be offered to residents living in Census Tracts within the following Disadvantaged Communities (DAC) (as defined by SB 35): Ceres, Crows Landing, Empire, Grayson, Hughson, Keyes, Modesto (south/central), Patterson (east), Riverbank, Turlock, and Westley residents.
Project Location:	Stanislaus County
Project Start Date (anticipated):	January 1, 2017
Project End Date (anticipated):	June 30, 2018

**Funding Information:**

Funding Year:	FY 2015-2016
Requested Amount of PUC 99313:	\$19,733
Requested Amount of PUC 99314:	\$5,267
Total LCTOP Funding:	\$25,000
Total Project Cost:	\$25,000

**Project Benefits:**

**Greenhouse Gas Benefits (off of worksheet)**

Estimated GHG Reduction:	21.53 MTCO <sub>2</sub>
Project Life:	1 year
Estimated Total GHG Reduction:	21.53 MTCO <sub>2</sub>

**Disadvantaged Communities (DAC) Benefits:**

Does your service area have a DAC?	Yes
Does the Project Benefit a DAC?	Yes
Identify the DAC Census Tracts?	26.04, 26.05, 30.02, 26.02, 20.02, 25.03, 39.08, 39.04, 38.05, 39.06, 38.04, 37.00, 38.02, 36.03, 38.03, 23.01, 15.00, 22.00, 8.03, 8.05, 14.00, 24.02, 23.02, 17.00, 21.00, 25.01, 16.03, 31.00, 11.00, 16.04, 27.02, 16.01, 24.01, 18.00, 19.00, 8.05, 9.09, 5.10, 5.06, 6.02, 20.04, 34.00, 33.00, 32.01, 3.01, 3.02, 3.03, 3.04, 29.02
Identify Specific DAC Benefit Criteria?	Greenhouse Gas Reduction; Increased Mode Share, Primarily Benefitting DAC residents.
Qualitative Description of DAC Benefit?	Project will provide transit incentives to residents with a physical address within a disadvantaged community within StaRT's service area.
Describe the DAC Need Project Addresses?	This project addresses the need to assist DAC residents living within StaRT's service area who are unable to afford fares for transit service.
Total GGRF \$ Allocated to DAC	\$25,000

**Co-benefit**

Critical Air Pollution Reduction:	
VMT Reduction:	38,732
Ridership Increase	2,436
Fuel Use Reduction:	
Energy Use Reduction:	



## Low Carbon Transit Operations Program (LCTOP)

### PROJECT DESCRIPTION AND ALLOCATION REQUEST (FUNDING)

<i>LCTOP Allocation</i>	<b>15/16</b>	<b>16/17</b>	<b>17/18</b>
<b>Request Amount per PUC 99313:</b>	\$19,733		\$0
<b>Request Amount per PUC 99314:</b>	\$5,267		\$0
<b>Total Project Allocation Request:</b>	\$25,000		\$0
<b>Project Title:</b>	Fare Reduction Program		
<b>Project Location/Address:</b>	1010 10th Street, Suite 4204, Modesto CA 95354		

### Table 1: Project Lead Information

	<b>Legislative District Numbers</b>
Agency Name: Stanislaus County Public Works - Transit	Assembly: District #25
Contact Person: Juan Gonzalez	Senate: District #12
Contact Phone #: 209-525-7504	Congressional: District #10
Email Address: <a href="mailto:gonzalezj@stancounty.com">gonzalezj@stancounty.com</a>	Amount: PUC Funds Type:
Address: 1010 10th Street, Ste 4204	\$ 5,267
Modesto, CA 95354	\$

### Table 2: Contributing Sponsor Information

Name: Stanislaus Council of Governments	Amount :	PUC Funds Type:
Contact: Regina Valentine	\$ 19,733	
Contact Phone #: 209-525-4644	\$	
Email Address: <a href="mailto:rvalentine@stancog.org">rvalentine@stancog.org</a>		
Address: 1111 I St., STE 308, Modesto, CA 95354		

<b>Other Contributing Sponsors: (Attach sheet with contact information)</b>	Amount:	PUC Fund Type:
Name: _____	\$ _____	
Name: _____	\$ _____	
Name: _____	\$ _____	

**TOTAL \$25,000**

(\*Contributing project sponsors provide signed letters of verification as to amount and eligibility or sign cover page)

## Low Carbon Transit Operations Program (LCTOP)

### PROJECT DESCRIPTION AND ALLOCATION REQUEST (PROJECT)

**Table 3: Type of Project**

**See Attachment A for category of project** (example: Category 1A Implement new or expanded transit service (for new routes or expansion of existing routes)).

Operations Projects		Capital Projects	
	A1		Ai
	A2		Aii
	A3		Aiii
	A4		Aiv
X	A5		
			B1
			B2
			B3
			B4
			Bi
			Bii
			Bii

**Table 4: Project Summary**

**a) Project Description - Describe the project in your own words, using comprehensive overall project description regarding improvements to be made, increased level of service and performance goals.**

Stanislaus Regional Transit (StaRT) is seeking funds from the Low Carbon Transit Operations Program to implement a free and/or reduced fare program to encourage residents use transit service offered within its service area that will in turn increase ridership. Start offers transit service in Stanislaus County throughout its service area, which includes a number of Disadvantaged Communities (DAC) identified by California Environmental Protection Agency (CalEPA). This includes Ceres, Crows Landing, Grayson, Empire, Hughson, Keyes, Modesto, Patterson, Riverbank, Turlock, and Westley. The program will enable StaRT to work with selected human and social service agencies as well as educational institutions to distribute the reduced fares to seniors, persons with disabilities and low income individuals living in the identified DAC areas.

**b) Project Location - Describe the location of the project. Also provide an 8 1/2" X 11" project site map that shows the transit service area and project location. Use link to CalEPA website for information, <http://www.calepa.ca.gov/EnvJustice/GHGInvest/default.htm>.**

The project will be located in Stanislaus County and managed by StaRT which provides transit service in Stanislaus County. StaRT offers fixed route, deviated fixed route, demand responsive and non-emergency medical transportation services in its service area. **The Fare Reduction program will be offered to residents living within the DAC areas, as defined by SB 535, in the following communities: Ceres, Crows Landing, Empire, Grayson, Hughson, Keyes, Modesto, Patterson, Riverbank, Turlock, and Westley.** StaRT's system map is included with the package for the grant application.

**c) Project Life - For capital projects, state the Useful Life of the Project. For operations project state the number of months service will operate.**

Capital:

Operations:        Eighteen (18) months

**Low Carbon Transit Operations Program (LCTOP)**  
**PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)**

**Table 5: Description of Major Benefits/Outcomes**

**a) Greenhouse Gas Reduction - Describe how this project will reduce greenhouse gases and any assumptions or data that support this description. For example, "The expanded transit service will reduce VMT and greenhouse gas emissions by replacing auto trips with transit trips. Initial estimates indicate that the expansion could add 50 commuter bus riders per day to replace an average auto trip of 10 miles each way." If available, please provide the expected amount of VMT reductions and greenhouse gas reductions.**

The proposed project will help increase ridership as more passengers in StaRT's service area, especially those in the DAC areas, take advantage of the free and/or reduced fare program to ride transit services. This will help reduce vehicle miles traveled and greenhouse gas emissions. Further, this program will help replace auto trips with transit trips as a result of an increased number of residents using transit service for their transportation and mobility needs. More importantly, this will also help reduce the emission of air particles within this region as well as improve air quality. Initial estimates indicate that the additional trips traveled using transit may result in a reduction of 38,732 Vehicle Miles Traveled (VMT) and an estimated green house gas reduction of 21.53 MTCO<sub>2</sub>.

**b) Increased Mode Share - Describe how this project will directly increase mode share.**

This project will increase mode share by offering additional incentives to seniors, persons with disabilities, and low income residents to use transit service offered by StaRT in its service area for their mobility and transportation needs. Free and reduced transit fare programs have proven to increase transit ridership and decrease auto vehicle trips. It is projected that this program will result in an increased ridership of 2,436 more riders, projected to be a 1.5% increase, based on FY 14/15 annual ridership figures along the DAC routes affected by this program.

**c) Disadvantaged Communities (DAC) Project Criteria**

**See Attachment B** for DAC Criteria to Evaluate Projects (example: Category 1B Project provides transit incentives to residents with a physical address in a disadvantage community (e.g., vouchers, reduced fares, transit passes).

Low Carbon Transportation Projects				Transit Projects			
<input type="checkbox"/>	1A	<input type="checkbox"/>	2A	<input type="checkbox"/>	1A	<input type="checkbox"/>	2E
<input type="checkbox"/>	1B	<input type="checkbox"/>	2B	<input checked="" type="checkbox"/>	1B	<input checked="" type="checkbox"/>	2F
<input type="checkbox"/>	1C	<input type="checkbox"/>	2C	<input type="checkbox"/>	1C	<input type="checkbox"/>	2G
<input checked="" type="checkbox"/>	1D	<input checked="" type="checkbox"/>		<input type="checkbox"/>	1D	<input type="checkbox"/>	2H
				<input type="checkbox"/>	1E	<input type="checkbox"/>	2I
				<input type="checkbox"/>	1F	<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>	1G	<input type="checkbox"/>	
				<input type="checkbox"/>	1H	<input type="checkbox"/>	
				<input type="checkbox"/>	2A	<input type="checkbox"/>	
				<input type="checkbox"/>	2B	<input type="checkbox"/>	
				<input type="checkbox"/>	2C	<input type="checkbox"/>	
				<input type="checkbox"/>	2D	<input type="checkbox"/>	

**d) Disadvantaged Communities (DAC) (if applicable\*) - Describe how this project will directly benefit the DAC(s) within your service area in your own words. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities.**

The program is intended to offer free or reduced fare transit passes/vouchers to seniors, persons with disabilities and low income individuals living in DAC areas within StaRT's service area. StaRT will coordinate with human service agencies as well as School Districts in DAC communities to ensure residents in these areas benefit from the program. StaRT currently works with agencies that work with low-income in disadvantaged communities and plans to work with public and private entities working closely with seniors including city operated senior centers within DAC areas. A minimum of 50% of the funds will be used for this program.

## Low Carbon Transit Operations Program (LCTOP)

### PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

**Table 5: Description of Major Benefits/Outcomes**

**e) Co-Benefits - Check all additional Benefits/Outcomes.**

<input type="checkbox"/> Improved Safety	<input checked="" type="checkbox"/>	Coordination with Educational Institutions
<input checked="" type="checkbox"/> Improved Public Health		<input checked="" type="checkbox"/> College/University <input checked="" type="checkbox"/> Grades K-12
<input type="checkbox"/> Reduced Operating/Maintenance Cost	<input checked="" type="checkbox"/>	Promotes Active Transportation (walking, biking)
<input type="checkbox"/> Increase System Reliability	<input checked="" type="checkbox"/>	Promotes integration with other modes of transportation
<input type="checkbox"/> Other Benefits (describe below)		

**f) Co-Benefits - Describe benefits indicated above in d) and any other benefits not listed.**

Additional benefits of this program will allow StaRT to coordinate with public agencies and private organizations to address the need of seniors and persons with disabilities on fixed income as well as low income residents unable to afford StaRT fares. This will include coordination with social service agencies and educational institutions, such as school districts, community colleges, trade schools, and universities. This program will afford StaRT the opportunity to work with the other transit operators in the County. This program is intended to promote active transportation such as walking and biking which in turn improves their health.

**Table 6: Project Schedule**

Capital Projects	
Begin Construction Phase (Contract Award)	
End Construction Phase (Contract Acceptance)	
Begin Vehicle/Equipment Order (Contract Award)	
End Vehicle/Equipment Order (Contract Acceptance)	
Begin Closeout Phase	
End Closeout Phase	

Operations Projects	
Begin expanded/enhanced transit services	January 1, 2017
End expanded/enhanced transit services	January 31, 2018
Begin Closeout Phase	April 1, 2018
End Closeout Phase	June 30, 2018

**START DATE FOR LCTOP FUNDED PHASES MAY NOT PROCEED PROJECT APPROVAL LETTER.**

*Pre-construction costs (e.g. design, environmental and right-a-way) are not eligible to be funded by LCTOP funds, they must be funded by other sources.*

## Low Carbon Transit Operations Program (LCTOP)

### PROJECT DESCRIPTION AND ALLOCATION REQUEST (OPERATIONS DESCRIPTION)

#### Table 7: Operations Project Description

**a) Describe the operating plan for this system.**

The proposed operating plan will include the following:

- 1] StaRT will develop criteria for the program;
- 2] Work with social service agencies and educational institutions to select beneficiaries for the program;
- 3] Meet with the human and social service agencies to develop process and procedure to monitor, track and evaluate program;
- 4] Develop marketing plan to disseminate information, market and promote program to residents in DAC areas; and
- 5] Implement, track, monitor, and evaluate program.

**b) Describe the fare structure for this system.**

StaRT's current fare structure is attached. StaRT is in the process of seeking approval from the Stanislaus County Board of Supervisors to modify its fare structure.

**c) Describe the assumptions and process that were used to develop the ridership projections shown in the request.**

Assumption and process used in developing the ridership projections outlined in this request are as follows:

- 1] Ridership data for FY 2014-2015 for Routes 15, 40, 45-East, 45 West, Eastside Shuttle, Riverbank Dial-A-Ride (DAR), Patterson DAR, Newman DAR, and Waterford/Modesto Runabout estimated at 162,428;
- 2] Multiply FY 2014-15 ridership number by 1% which is equal to 1,624;
- 3] The projected ridership increase is estimated at 1,624.

**d) Describe the assumptions and process for how the operating cost projections were developed.**

Not applicable.



## Low Carbon Transit Operations Program TOTAL PROJECT COST AND FUNDING PLAN Fare Reduction Program

The following Funding Plan has been reviewed and approved by the undersigned. It includes a complete list of funds for this project and is the total cost of the project, including LCTOP funds.

Person preparing this form (please type or print) Juan Gonzalez	Phone: <b>4</b> (209) 525 - 7501	Date: January 26, 2016
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Approval Authority: Sign and date  <b>E. Lovi</b> <b>1-27-2016</b>	Typed name and phone number: Eunice Lovi (209) 525 - 7560
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Shaded fields are automatically calculated. Please do not fill these fields.

Proposed Total Project Cost								Project Total
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED	0	0	0	0	0	0	0	0
PS&E	0	0	0	0	0	0	0	0
R/W	0	0	0	0	0	0	0	0
CON	0	0	0	0	0	0	0	0
Veh/Equip Purchase	0	0	0	0	0	0	0	0
Operations/Other	0	25,000	0	0	0	0	0	25,000
<b>TOTAL</b>	<b>0</b>	<b>\$25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$25,000</b>

Low Carbon Transit Operations Program (LCTOP)								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other		25,000						25,000
<b>TOTAL</b>	<b>0</b>	<b>\$25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$25,000</b>

Funding Source:								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	<b>0</b>							

Funding Source:								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	<b>0</b>							

Funding Source:								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	<b>0</b>							



## Low Carbon Transit Operations Program TOTAL PROJECT COST AND FUNDING PLAN

<b>Funding Source:</b>								
Component	Prior	FY 15/16	FY _____	Total				
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0

<b>Funding Source:</b>								
Component	Prior	FY 15/16	FY _____	Total				
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0

<b>Funding Source:</b>								
Component	Prior	FY 15/16	FY _____	Total				
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0

<b>Funding Source:</b>								
Component	Prior	FY 15/16	FY _____	Total				
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0



**Low Carbon Transit Operations Program (LCTOP)  
AUTHORIZED AGENT**

AS THE Transit Manager  
(Chief Executive Officer / Director / President / Secretary)

OF THE Stanislaus County Public Works – Transit Division (Stanislaus Regional Transit)  
(Name of County/City Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Eunice Lovi, Transit Manager OR  
(Name and Title of Authorized Agent)

Juan Gonzalez, Associate Planner OR  
(Name and Title of Authorized Agent)

\_\_\_\_\_  
(Name and Title of Authorized Agent)

Eunice Lovi Transit Manager  
(Print Name) (Title)

Eunice Lovi  
(Signature)

Approved this 27th day of January, 2016

Attachment: Board Resolution approving Authorized Agent

## Low Carbon Transit Operations Program (LCTOP) CERTIFICATIONS AND ASSURANCES

**Project Sponsor:** Stanislaus County Public Works – Transit Division

**Agency Name:** Stanislaus Regional Transit

**Effective Date of this Document:** January 26, 2016

The California Department of Transportation (Department) has adopted the following certifications and assurances for the Low Carbon Transit Operations Program. As a condition of the receipt of LCTOP funds, project lead must comply with these terms and conditions.

### A. General

- (1) The project lead agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
- (2) The project lead must submit to the Department a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

### B. Project Administration

- (1) The project lead certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The project lead assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
- (2) The project lead certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
- (3) The project lead certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
- (4) The project lead certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
- (5) The project lead certifies that they will notify the Department of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
- (6) The project lead must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
- (7) Any interest the project lead earns on LCTOP funds must be used only on approved LCTOP projects.
- (8) The project lead must notify the Department of any changes to the approved project with a Corrective Action Plan (CAP).
- (9) Under extraordinary circumstances, a project lead may terminate a project prior to completion. In the event the project lead terminates a project prior to completion, the project lead must (1) contact the Department in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to

verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

- (10) Funds must be encumbered and liquidated within the time allowed.

### C. Reporting

- (1) The project lead must submit the following LCTOP reports:
  - a. Semi-Annual Progress Reports by May 15<sup>th</sup> and November 15<sup>th</sup> each year.
  - b. A Final Report within six months of project completion.
  - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to the Department within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
- (2) Other Reporting Requirements: ARB is developing funding guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with ARB's funding guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

### D. Cost Principles

- (1) The project lead agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The project lead agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
  - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
  - b. Those parties shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (3) Any project cost for which the project lead has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 49 CFR, Part 18, are subject to repayment by the project lead to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the project lead to the State. Should the project lead fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the project lead from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

## E. Record Retention

- (1) The project lead agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the project lead, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the project lead, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the “Project Closeout” report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the project lead, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the project lead pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the project lead’s external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the project lead’s contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the project lead shall furnish copies thereof if requested.
- (3) The project lead, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

## F. Special Situations

The Department may perform an audit and/or request detailed project information of the project sponsor’s LCTOP funded projects at the Department’s discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

BY:



AUTHORIZING OFFICER – Eunice Lovi

Title – Transit Manager

Unit/Department/Agency: Stanislaus County Public Works – Transit Division

**STANISLAUS COUNCIL OF GOVERNMENTS  
RESOLUTION 15-19  
RESOLUTION TO APPROVE THE DISTRIBUTION OF THE FY 2015/16 LOW CARBON  
TRANSIT OPERATIONS PROGRAM (LCTOP) ALLOCATION**

WHEREAS, the Stanislaus Council of Governments (StanCOG) is a Regional Transportation Planning Agency, a Metropolitan Planning Organization, and the designated Council of Governments for Stanislaus County; and

WHEREAS, StanCOG is an eligible contributing project sponsor and recipient of state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities.; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill (2014) named the Department of Transportation (Caltrans) as the administrative agency for the LCTOP; and

WHEREAS, Caltrans has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, StanCOG has been appointed by Caltrans as the designated recipient for the distribution of LCTOP fund allocations in the amount of \$515,595 in Fiscal Year 2015/16; and

WHEREAS, StanCOG, in collaboration with and from consensus of the region's transit managers, developed Table 1, contained in Exhibit A, which identifies the projects selected by the region's transit operators based on existing transit related needs; and

WHEREAS, once approved by the StanCOG Policy Board, the projects identified in Table 1, contained in Exhibit A, will be provided to Caltrans for final approval; and

NOW, THEREFORE BE IT RESOLVED that the StanCOG Policy Board approves the distribution of FY 2015/16 LCTOP allocations.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to execute, in the name of the Stanislaus Council of Governments, administrative modifications and file all certification of assurances, contracts or agreements, and any other documents required all necessary thereto to implement and carry out the purposes specified in this Resolution.

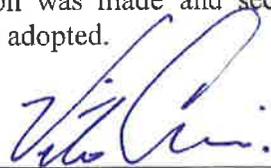
The foregoing Resolution was introduced at a regular meeting of the Stanislaus Council of Governments, on the 20<sup>th</sup> day of January 2016. A motion was made and seconded to adopt the foregoing Resolution. Motion carried and the Resolution was adopted.

MEETING DATE: January 20, 2016

ATTEST



ROSA DE LEON PARK, EXECUTIVE DIRECTOR

  
\_\_\_\_\_  
VITO CHIESA, CHAIRMAN

**Table 1: Distribution of FY 2015/16 LCTOP Allocation**

<b>Agency</b>	<b>Project</b>	<b>Project Description</b>	<b>LCTOP FY 2015/16 Funding Amount</b>
Ceres	No Project Submitted	N/A	\$0
Modesto	Modesto Area Express (MAX) New Transit Route	Add a new route, Route 23, providing service between the Transit Center and Bangs Ave via McHenry Ave and J Street, Modesto	\$322,786
Stanislaus County	Stanislaus Regional Transit (StaRT) Improve Access and Enhance Transit Bus Stops	Improve transit bus stops to meet ADA accessibility requirements and increase ridership	\$173,076
Stanislaus County	Stanislaus Regional Transit (StaRT) Free/Reduced Fare Program	Implement a fare reduction program in the StaRT's transit service area	\$19,733
Turlock	No Project Submitted	N/A	\$0
<b>TOTAL</b>			<b>\$515,595</b>

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Public Works *Haus*

BOARD AGENDA # \*C-2

Urgent  Routine

AGENDA DATE May 7, 2013

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval to Adopt a Resolution Authorizing the Public Works Transit Manager to Act as the Certifying Representative for All Federal and State Grant Funding Activities Initiated By and For Stanislaus County Public Works Transit Division and Stanislaus Regional Transit (StaRT)

STAFF RECOMMENDATIONS:

Adopt a resolution authorizing the Public Works Transit Manager to act as certifying representative for all Federal and State grants and funding activities initiated by and for the Stanislaus County Public Works Transit Division and Stanislaus Regional Transit (StaRT).

FISCAL IMPACT:

The authorization of the Public Works Transit Manager as the certifying representative for all Federal and State grant funding activities simplifies grant and funding processes and increases the opportunities for timely receipt of Federal and State funds. Public Works Transit Division will be pursuing \$1.5 million in grants for the remainder of Fiscal Year 2012-2013 and Budget Year 2013-2014. All grant funding is contained in the Public Works Local Transit Budget.

BOARD ACTION AS FOLLOWS:

No. 2013-220

On motion of Supervisor O'Brien, Seconded by Supervisor Withrow

and approved by the following vote,

Ayes: Supervisors: O'Brien, Withrow, Monteith, De Martini and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

CHRISTINE FERRARO TALLMAN

Clerk of the Board of Supervisors of the County of Stanislaus, State of California

*Christine Ferraro Tallman*  
By *Patricia Inguez*

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.



**Approval to Adopt a Resolution Authorizing the Public Works Transit Manager to Act as the Certifying Representative for All Federal and State Grant Funding Activities Initiated By and For Stanislaus County Public Works Transit Division and Stanislaus Regional Transit (StaRT)**

**DISCUSSION:**

Submitted for consideration is the approval of a resolution authorizing the Public Works Transit Manager to act as the certifying representative for all Federal and State grant and funding activities initiated by and for the Stanislaus County Public Works Transit Division and for Stanislaus Regional Transit (StaRT). The current authorization expires June 30, 2013. This authorization would be effective through June 30, 2016.

The Federal Transit Administration ("FTA") and California Department of Transportation ("Caltrans") require a resolution to be passed authorizing an individual to act as the certifying representative for all Federal and State transit grants and funding activities. The resolution will satisfy the FTA and Caltrans requirement to list one person as the primary contact and project manager for each transit related grant program.

This authorization has been granted by the Board of Supervisors every three years for the last twelve years. The Transit Division has applied for and received several million dollars in Federal and State grants in the last seven years for transit operations and implementation of capital projects. The Division will be pursuing additional transit grants at the end of Fiscal Year 2012-2013 and the beginning of Budget Year 2013-2014.

The continued authorization will enable the Public Works Transit Manager to continue to expedite grant and funding activities and take a proactive role in acquiring transit grants and funding for operations and capital projects.

**POLICY ISSUES:**

Approval of this action supports the Board's priorities of A Well Planned Infrastructure System and Efficient Delivery of Public Services by providing for a public transit system that is compliant with Federal and State efficiency standards.

**STAFFING IMPACT:**

There is no staffing impact associated with this request.

**CONTACT PERSON:**

Eunice Lovi, Public Works Transit Manager. Telephone: 209-525-7560.

EL:lc

H:\Eunice Lovi\BOS\FY 12-13\Transit Manager Grant Authorization\Approval Of Resolution Authorizing Transit Manager To Certify Grant Activities - BOS 5.7.13

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
STATE OF CALIFORNIA

Date: May 7, 2013

No. 2013-220

On motion of Supervisor O'Brien Seconded by Supervisor Withrow  
and approved by the following vote,  
Ayes: Supervisors: O'Brien, Withrow, Monteith, De Martini, and Chairman Chiesa  
Noes: Supervisors: None  
Excused or Absent: Supervisors: None  
Abstaining: Supervisor: None

Item # \*C-2

THE FOLLOWING RESOLUTION WAS ADOPTED:

**RESOLUTION AUTHORIZING THE TRANSIT MANAGER TO ACT AS CERTIFYING REPRESENTATIVE FOR ALL TRANSIT GRANTS FOR STANISLAUS REGIONAL TRANSIT**

WHEREAS, the Stanislaus County Public Works Department, Transit Division operates a public transportation system throughout Stanislaus County, which is known and referred to as Stanislaus Regional Transit ("StaRT"); and,

WHEREAS, StaRT is funded by various grants and funding sources from the State and Federal government, Stanislaus Council of Governments, and other sources; and,

WHEREAS, as a condition precedent to receiving those funds, the County is required to designate and certify one individual to be the primary contact and project manager for administration of grants and funding for the County transit program; and,

WHEREAS, the County historically has designated the Public Works Transit Division Manager as the certified representative to administer the transit program and grant funds in order to expedite grant activities and to take a proactive role in acquiring new or additional funding for transit operations;

NOW, THEREFORE, the Board of Supervisors of the County of Stanislaus, State of California, resolves as follows:

The Public Works Transit Division Manager is authorized to act as the Certifying Representative for all transit related grant or funding activities initiated by and for the County Public Works Transit Division and StaRT, including without limitation funding through the Federal Transit Administration ("FTA") and the California Department of Transportation ("Caltrans"). The Transit Manager is authorized to sign and certify all documents and agreements related to the development of applications, management and administration of transit related grants and funding.

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk  
Stanislaus County Board of Supervisors,  
State of California

*Christine Ferraro Tallman*

I hereby certify that the foregoing is a full,  
true and correct copy of the Original entered  
in the Minutes of the Board of Supervisors.

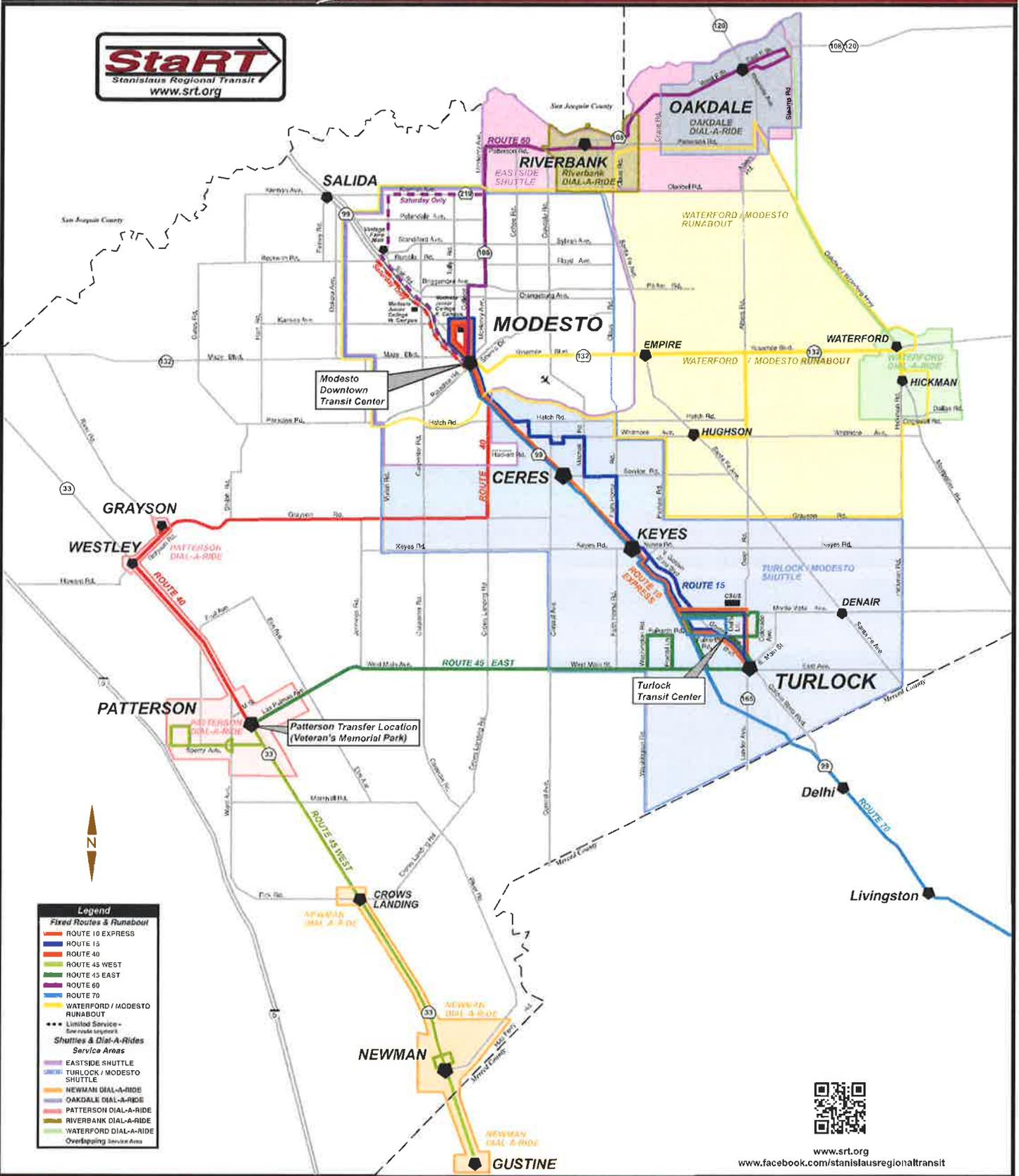
CHRISTINE FERRARO TALLMAN

Clerk of the Board of Supervisors of the  
County of Stanislaus, State of California

By *Fabrizio Gonzales* File No.



Stanislaus Regional Transit Service Map



- Legend**
- Fixed Routes & Runabout**
    - ROUTE 10 EXPRESS
    - ROUTE 15
    - ROUTE 40
    - ROUTE 45 WEST
    - ROUTE 45 EAST
    - ROUTE 60
    - ROUTE 70
    - WATERFORD / MODESTO RUNABOUT
  - Limited Service - See route signposts**
  - Shuttles & Dial-A-Rides**
    - Service Areas**
      - EASTSIDE SHUTTLE
      - TURLOCK / MODESTO SHUTTLE
      - NEWMAN DIAL-A-RIDE
      - OAKDALE DIAL-A-RIDE
      - PATTERSON DIAL-A-RIDE
      - RIVERBANK DIAL-A-RIDE
      - WATERFORD DIAL-A-RIDE
    - Overlapping Service Area



www.srt.org  
www.facebook.com/stanislausregionaltransit

## Fare Information

FARE TYPES	General Public	Seniors (65+) / Disabled (Valid ID Required)	Students (Valid ID Required)
Fixed Routes	\$1.50 <i>(Free Transfers)</i>	\$1.00 <i>(Free Transfers)</i>	---
Route 70 (Only)	\$2.75	\$2.25	---
20 - Ride Card *	\$27.00	\$18.00	\$25.50
31 - Day Pass *	\$45.00	---	---
Dial-A-Ride(s) <i>(Reservation Required)</i>	\$1.50 + \$1.50 Out of Area	\$1.25 + \$1.50 Out of Area	---
Medivan <i>(Bay Area Medical Appointments)</i>	\$10.00 (One-Way) \$3.00 (Attendant One-Way)	---	---
Prepaid Fast Fare Cards **	\$5.00 / \$10.00	---	---
Shuttle Service ** <i>(Curb-to-Curb / Reservation Required)</i>	\$2.75 + \$1.50 Out of Area	\$2.25 + \$1.50 Out of Area	---
Ticket Bundle - 20 One-Way Rides *	\$27.00	\$18.00	---
Waterford / Modesto Runabout <i>(Reservation required for Curb-to-Curb)</i>	\$1.50 (Fixed Stops) \$2.75 (Curb-to-Curb) + \$1.50 Out of Area	\$1.00 (Fixed Stops) \$2.25 (Curb-to-Curb) + \$1.50 Out of Area	---

\*Not valid on Route 70. Valid only on Fixed Route Buses and Waterford Runabout (Fixed Stops only)

\*\* Fast fare Cards are like cash. They can be used on any StaRT Service.

Children age five (5) and under ride free when accompanied by a paying adult. Two (2) children age five (5) and under may ride free for each paid adult fare. Minimum age for a child without adult supervision is nine (9) years old. Children eight (8) and under must be accompanied by someone sixteen (16) years or older.

**NO REFUNDS ARE AVAILABLE. DAMAGED TICKETS WILL NOT BE REPLACED.  
EXACT FARE IS NOT REQUIRED. CHANGE CARDS WILL BE GIVEN IF CHANGE IS OWED AFTER  
PAYMENT OF FARE.**



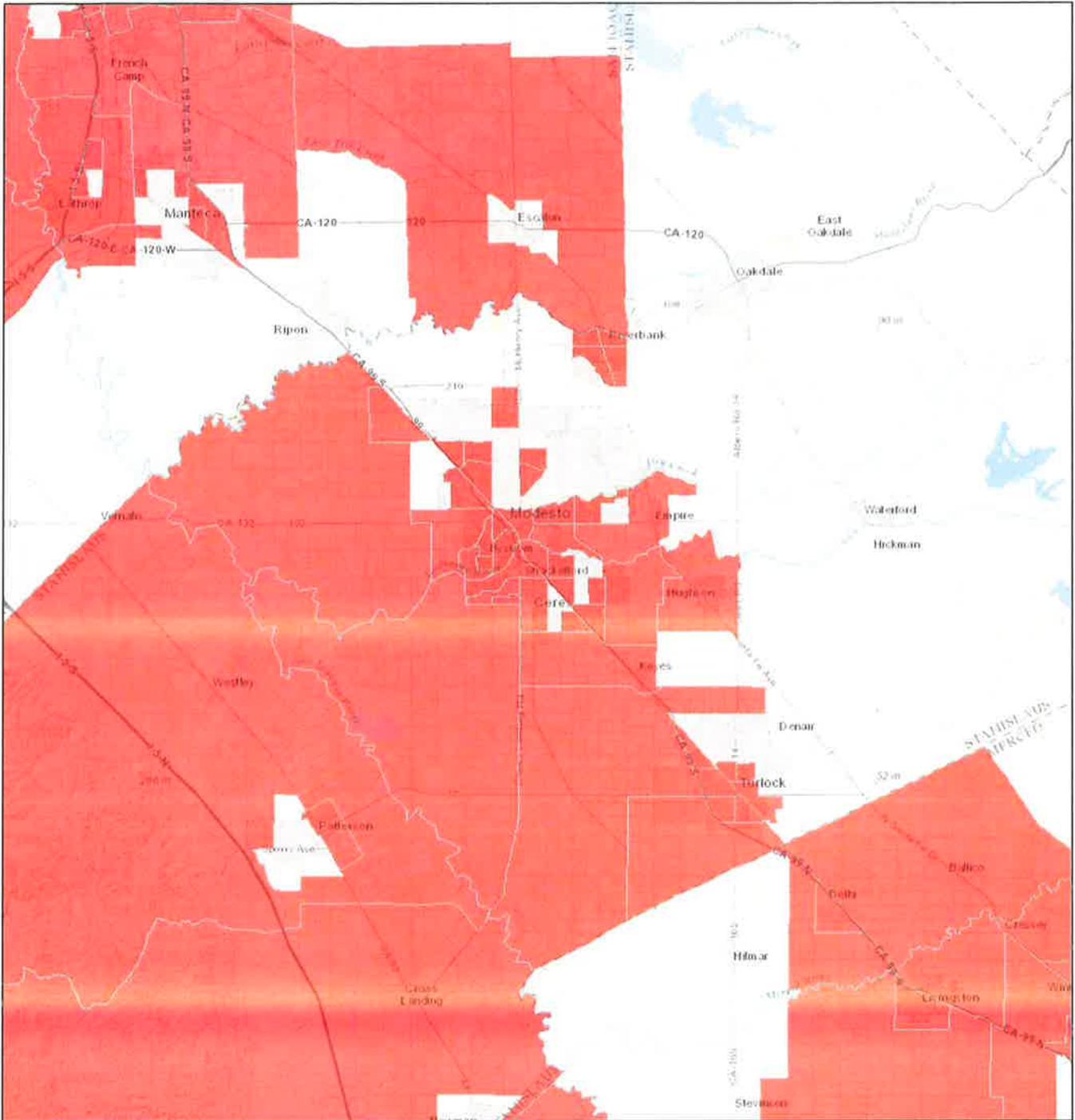
- This symbol indicates a Bike&Ride route (buses have bike racks).



- This symbol indicates that the buses on this route are mobility device accessible.

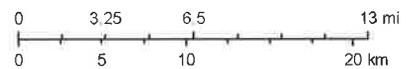
You will find these symbols on the map pages throughout this Ride Guide.

# STANISLAUS COUNTY DISADVANTAGED COMMUNITIES



December 21, 2015

1:288,895



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community