



**DEPARTMENT OF PUBLIC WORKS**

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**Director, County Surveyor**

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**Deputy Director - Construction/Roads/Bridges**

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**Deputy Director - Engineering/Survey/Fleet**

**David Leamon, PE**  
**Deputy Director - Development/Traffic**

**Kathy Johnson**  
**Assistant Director - Business/Finance**

[www.stancounty.com/publicworks](http://www.stancounty.com/publicworks)

January 27, 2016

LCTOP Program  
California Department of Transportation  
Division of Rail and Mass Transportation, MS #39  
P.O. Box 942874  
Sacramento, CA 94274-0001

Dear LCTOP Program Representative:

Please find enclosed Stanislaus County Public Works Transit Division *aka* Stanislaus Regional Transit [StaRT] Low Carbon Transit Operations Program (LCTOP) allocation of transit funded project. StaRT is proposing two projects; one of which is to improve and enhance selected bus stops within the service area. The second project entails offering a free and/or reduced fare to residents in the service area as well. Both projects are intended to benefit residents in Disadvantaged Communities in StaRT's service area in Stanislaus County. The following documents are included:

- LCTOP Project Description and Allocation Requests
- LCTOP Total Project Cost and Funding Plans
- Authorized Agent Form
- LCTOP Certificate and Assurances
- Stanislaus Council of Governments Resolution 15-19
- Stanislaus County Board of Supervisors Approved Resolution Authorizing Transit Manager as Certifying Representative
- Copy of Stanislaus Regional Transit System Map
- Copy of Stanislaus Regional Transit Current Fare Structure
- Maps of Stanislaus Regional Transit Services & Disadvantage Community Area
- Pictures of Selected Bus Stops in StaRT's Service Area

We appreciate the opportunity to submit the grant applications for LCTOP grant funding and strongly encourage the State Department of Transportation (Caltrans) to approve our request for the proposed projects. Should you have any concerns or questions, please feel free to contact and may do so at 209-525-7560.

Sincerely,

Eunice Lovi  
Transit Manager

## Low Carbon Transit Operations Program (LCTOP) PROJECT DESCRIPTION AND ALLOCATION REQUEST (SUMMARY)

### **Project Information:**

Lead Agency:	Stanislaus County Public Works - Transit Division
Project Name:	Bus Stop Enhancement & Access Improvement Program
Project Type: <i>See Attachment A</i>	B3: Upgrade transit stops/stations to support active transportation and encourages ridership
Description of Project (Short):	Improve transit bus stops/station to meet ADA accessibility requirements as well enhance transit service to increase ridership on StaRT's routes.
Project Location:	Stanislaus County
Project Start Date (anticipated):	July 1, 2017
Project End Date (anticipated):	November 30, 2018

### **Funding Information:**

Funding Year:	FY 2015-16
Requested Amount of PUC 99313:	\$173,076
Requested Amount of PUC 99314:	\$0
Total LCTOP Funding:	\$173,076
Total Project Cost:	173,076

### **Project Benefits:**

#### Greenhouse Gas Benefits (off of worksheet)

Estimated GHG Reduction:	17.16 MTCO <sub>2</sub>
Project Life:	One Year
Estimated Total GHG Reduction:	17.16 MTCO <sub>2</sub>

#### Disadvantaged Communities (DAC) Benefits:

Does your service area have a DAC?	Yes
Does the Project Benefit a DAC?	Yes
Identify the DAC Census Tracts?	26.04, 26.05, 30.02, 26.02, 20.02, 25.03, 30.01, 39.08, 39.04, 38.05, 39.06, 38.04, 37.00, 38.02, 36.03, 38.03, 23.01, 15.00, 22.00, 8.03, 14.00, 24.02, 23.02, 17.00, 21.00, 25.01, 16.03, 31.00, 11.00, 16.04, 27.02, 16.01, 24.01, 18.00, 19.00, 8.05, 9.09, 5.10, 5.06, 6.02, 20.04, 34.00, 33.00, 32.01, 3.01, 3.02, 3.03, 3.04, 29.02
Identify Specific DAC Benefit Criteria? <i>See Attachment B</i>	TP 2G: Project improves transit stations or stops that are accessible by walking within ½ mile of a disadvantaged community, to increase safety and comfort.
Qualitative Description of DAC Benefit?	The proposed project addresses the need of providing better access to bus stops that will ensure the safety of passengers walking to and from these bus stops and those waiting at the bus stops. This ensures StaRT improves identified bus stops to meet ADA accessibility and provide amenities to protect passengers from inclement weather.
Describe the DAC Need Project Addresses?	Currently, some bus stops located in DAC areas lack sidewalks that connect passengers to these bus stops. Several bus stops lack amenities such as shelters, lighting, and benches.
Total GGRF \$ Allocated to DAC	\$173,076

#### Co-benefit

Critical Air Pollution Reduction:	
VMT Reduction:	30,862
Ridership Increase	1,941
Fuel Use Reduction:	
Energy Use Reduction:	

## Low Carbon Transit Operations Program (LCTOP)

### PROJECT DESCRIPTION AND ALLOCATION REQUEST (ALLOCATION)

<b>Regional Entity:</b>	
<b>Project Lead:</b> Stanislaus County Public Works - Transit Division	<b>County:</b>
<b>Project Title:</b> Bus Stop Enhancement & Access Improvement Program	

**Project Lead:**

I certify the scope, cost, schedule, and benefits as identified in the attached Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process and/or auction receipts. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, project lead shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation - Division of Rail and Mass Transportation.

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**Name:** Eunice Lovi

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**Signature:** 

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**Title:** Transit Manager

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**Agency:** Stanislaus County Public Works - Transit Division

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**Date:** January 27, 2016                      **Amount:** \$0

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**Contributing Sponsor(s):**

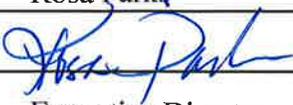
\*If this project includes funding from more than one project sponsor, the project lead above becomes the "recipient agency" and the additional contributing project sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) contribution. Sign below or **attach a separate officially signed letter providing that information. If there is more than one contributing sponsor, please submit additional page, or a letter from the additional contributors.**

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**Name:** Rosa Parks

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**Signature:** 

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**Title:** Executive Director

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**Agency:** Stanislaus Council of Governments

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**Date:** January 27, 2016                      **Amount:** \$173,076

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## Low Carbon Transit Operations Program (LCTOP)

### PROJECT DESCRIPTION AND ALLOCATION REQUEST (FUNDING)

<i>LCTOP Allocation</i>	<i>15/16</i>	<i>16/17</i>	<i>17/18</i>
<b>Request Amount per PUC 99313:</b>	\$173,076		
<b>Request Amount per PUC 99314:</b>			
<b>Total Project Allocation Request:</b>	\$173,076		
<b>Project Title:</b>	Bus Stop Enhancement & Access Improvement Progra		
<b>Project Location/Address:</b>	Stanislaus County		

### Table 1: Project Lead Information

	Legislative District Numbers	
Agency Name: Stanislaus County Public Works - Transit I	Assembly:	District #25
Contact Person: Juan Gonzalez	Senate:	District #12
Contact Phone #: 209-525-7504	Congressional:	District #10
Email Address: <a href="mailto:gonzalezj@stancounty.com">gonzalezj@stancounty.com</a>	Amount:	PUC Funds Type:
Address: 1010 10th St., Ste 4204	\$ 0	99314
Modesto, CA 95354	\$	

### Table 2: Contributing Sponsor Information

Name: Stanislaus Council of Governments	Amount :	PUC Fund Type:
Contact: Regina Valentine	\$ 173,076	99313
Contact Phone #: 209-525-4644	\$	
Email Address: <a href="mailto:rvalentine@stancog.org">rvalentine@stancog.org</a>		
Address: 1111 I St, Ste 308, Modesto, CA 95354		

<b>Other Contributing Sponsors: (Attach sheet with contact information)</b>	Amount:	PUC Fund Type:
Name: _____	\$ _____	
Name: _____	\$ _____	
Name: _____	\$ _____	
<b>TOTAL</b>	<b>\$173,076</b>	

(\*Contributing project sponsors provide signed letters of verification as to amount and eligibility or sign cover page)

## Low Carbon Transit Operations Program (LCTOP)

### PROJECT DESCRIPTION AND ALLOCATION REQUEST (PROJECT)

**Table 3: Type of Project**

**See Attachment A for category of project** (example: Category 1A Implement new or expanded transit service (for new routes or expansion of existing routes)).

Operations Projects				Capital Projects			
	A1		Ai		B1		Bi
	A2		Aii	X	B2	X	Bii
	A3		Aiii		B3		Bii
	A4		Aiv		B4		
	A5						

**Table 4: Project Summary**

**a) Project Description - Describe the project in your own words, using comprehensive overall project description regarding improvements to be made, increased level of service and performance goals.**

StaRT currently has over 130 bus stops within its service area, including bus stop locations in urbanized cities and non-urbanized communities. Several bus stops located in the unincorporated communities in the service area lack basic infrastructure improvements such as curb, gutter, sidewalk, and/or a safe and accessible pathway to bus stops. The lack of these improvements pose health and safety concerns to some transit riders which in turn may discourage using these bus stops.

As part of this project, Stanislaus County is proposing to improve bus stops located along select routes, especially those in DAC areas to provide better access (i.e. safe pathways to bus stops) and service to DAC area residents. If awarded, the majority of LCTOP funds will be used to improve bus stops to meet the Americans with Disabilities Act (ADA) accessibility requirements. Furthermore, StaRT is proposing to enhance existing bus stops in DAC areas that currently do not have any transit amenities by installing such amenities as bus shelters, solar lighting and/or benches. It is StaRT's intent to use some of the LCTOP funds to procure bus stop amenities for installation at selected bus stop location, especially those in the DAC areas. Overall, the proposed improvements will create a safer, more secured and accessible bus stops as well as encourage DAC residents to use the County's public transit services.

**b) Project Location - Describe the location of the project. Also provide an 8 1/2" X 11" project site map that shows the transit service area and project location. Use link to CalEPA website for information,**

<http://www.calepa.ca.gov/EnvJustice/GHGInvest/default.htm>.

If awarded, Stanislaus County will enhance select bus stops by constructing safe pathways to bus stops to meet ADA accessibility and install amenities at bus stops within the following Disadvantaged Communities (DAC) as defined by SB 535 including Ceres, Crows Landing, Empire, Grayson, Hughson, Keyes, Modesto, Patterson, Riverbank, Turlock, and Westley as shown on the attached StaRT System Map. In addition to the system map, StaRT has included pictures of some bus stops needing the related improvements. StaRT will coordinate with jurisdictions along DAC areas for improvement related purposes to ensure any construction issues or concerns are addressed.

**c) Project Life - For capital projects, state the Useful Life of the Project. For operations project state the number of months service will operate.**

Capital:                      10 years

Operations:

## Low Carbon Transit Operations Program (LCTOP)

### PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

**Table 5: Description of Major Benefits/Outcomes**

**a) Greenhouse Gas Reduction - Describe how this project will reduce greenhouse gases and any assumptions or data that support this description. For example, "The expanded transit service will reduce VMT and greenhouse gas emissions by replacing auto trips with transit trips. Initial estimates indicate that the expansion could add 50 commuter bus riders per day to replace an average auto trip of 10 miles each way." If available, please provide the expected amount of VMT reductions and greenhouse gas reductions.**

The proposed project will help increase ridership as more passengers in StaRT's service area have better access to and from bus stops and use the existing transit services. Improving the pathways to the bus stops to meet ADA accessibility with the addition of bus stop amenities such as shelters, lighting, and benches will create a safer environment which in turn may entice more transit users. Increased transit usage will replace auto trips with transit trips; thereby, reducing vehicle miles traveled and greenhouse gas emissions. More importantly, this will contribute toward reducing greenhouse gas emissions within the region as well as improve air quality. Initial estimates indicate that these improvements may result in a reduction of 30,862 Vehicle Miles Traveled (VMT) and an estimated green

**b) Increased Mode Share - Describe how this project will directly increase mode share.**

By improving and enhancing bus stops located in StaRT's service area, residents in these areas including those in the DAC areas of Ceres, Crows Landing, Empire, Grayson, Hughson, Keyes, Modesto, Patterson, Riverbank, Turlock, and Westley will increase their use of transit services provided throughout the County. It is projected that this program will result in an increased ridership of 1,941 more riders, which is projected to be a 1.5% based on the FY 14/15 annual ridership data along routes serving DAC areas.

**c) Disadvantaged Communities (DAC) Project Criteria**

See Attachment B for DAC Criteria to Evaluate Projects (example: Category 1B Project provides transit incentives to residents with a physical address in a disadvantage community (e.g., vouchers, reduced fares, transit passes).

**Low Carbon Transportation Projects**

<input type="checkbox"/>	1A	<input type="checkbox"/>	2A
<input type="checkbox"/>	1B	<input type="checkbox"/>	2B
<input type="checkbox"/>	1C	<input type="checkbox"/>	2C
<input type="checkbox"/>	1D		

<input type="checkbox"/>	1A
<input type="checkbox"/>	1B
<input type="checkbox"/>	1C
<input type="checkbox"/>	1D
<input type="checkbox"/>	1E
<input type="checkbox"/>	1F

**Transit Projects**

<input type="checkbox"/>	1G	<input type="checkbox"/>	2E
<input checked="" type="checkbox"/>	1H	<input checked="" type="checkbox"/>	2F
<input type="checkbox"/>	2A	<input checked="" type="checkbox"/>	2G
<input checked="" type="checkbox"/>	2B	<input type="checkbox"/>	2H
<input type="checkbox"/>	2C	<input type="checkbox"/>	2I
<input type="checkbox"/>	2D		

**d) Disadvantaged Communities (DAC) (if applicable\*) - Describe how this project will directly benefit the DAC(s) within your service area in your own words. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities.**

This project will be very beneficial to residents in the DAC areas within StaRT's service area which will provide better access as well as improve mobility by encouraging passengers to walk within 1/2 mile to bus stops located within DAC communities. Additionally, it will increase the safety, security and comfort of passengers as they wait at the bus stops or walk to the bus stops.

## Low Carbon Transit Operations Program (LCTOP)

### PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

**Table 5: Description of Major Benefits/Outcomes**

**e) Co-Benefits** - Check all additional Benefits/Outcomes.

<input checked="" type="checkbox"/> Improved Safety <input checked="" type="checkbox"/> Improved Public Health <input type="checkbox"/> Reduced Operating/Maintenance Cost <input checked="" type="checkbox"/> Increase System Reliability <input type="checkbox"/> Other Benefits (describe below)	<input type="checkbox"/> Coordination with Educational Institutions <input type="checkbox"/> College/University <input type="checkbox"/> Grades K-12 <input checked="" type="checkbox"/> Promotes Active Transportation (walking, biking) <input type="checkbox"/> Promotes integration with other modes of transportation
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**f) Co-Benefits** - Describe benefits indicated above in d) and any other benefits not listed.

The proposed project will improve safety of passengers walking to and from StaRT's bus stops as well as improve public health as more passengers within these communities are able to walk to the enhanced bus stops. Furthermore, the proposed project would promote active transportation such as walking and biking, or a combination of both and be able to utilize the bike racks attached to StaRT's buses.

**Table 6: Project Schedule**

Capital Projects	
Begin Construction Phase ( <b>Contract Award</b> )	July 1, 2017
End Construction Phase ( <b>Contract Acceptance</b> )	June 30, 2018
Begin Vehicle/Equipment Order ( <b>Contract Award</b> )	N/A
End Vehicle/Equipment Order ( <b>Contract Acceptance</b> )	N/A
Begin Closeout Phase	September 1, 2018
End Closeout Phase	November 30, 2018

Operations Projects	
Begin expanded/enhanced transit services	
End expanded/enhanced transit services	
Begin Closeout Phase	
End Closeout Phase	

**START DATE FOR LCTOP FUNDED PHASES MAY NOT PROCEED PROJECT APPROVAL LETTER.**

*Pre-construction costs (e.g. design, environmental and right-a-way) are not eligible to be funded by LCTOP funds, they must be funded by other sources.*

## PROJECT DESCRIPTION AND ALLOCATION REQUEST (OPERATIONS DESCRIPTION)

**Table 7: Operations Project Description**

**a) Describe the operating plan for this system.**

Not Applicable

**b) Describe the fare structure for this system.**

Not Applicable

**c) Describe the assumptions and process that were used to develop the ridership projections shown in the request.**

Assumption and process used in developing the ridership projections as shown in this request are as follows: 1] Used ridership data for FY 2014-2015 for Routes 15, 40, 45 East, and 45 West = 129,425; 2] Multiply FY 2014-15 ridership numbers by 1.5% which is equal to 1,941; 3] Increased ridership is estimated to be 1,941.

StaRT is currently working on implementing technology improvements such as Automatic Passenger Counters (APC) on its vehicles. Currently, StaRT uses GenFare fareboxes to count ridership on these routes; however, the implementation of new technology such as APC will greatly enhance StaRT's ability to monitor and track ridership at the improved bus stop locations.



## Low Carbon Transit Operations Program TOTAL PROJECT COST AND FUNDING PLAN Bus Stop Enhancement & Access Improvement Program

The following Funding Plan has been reviewed and approved by the undersigned. It includes a complete list of funds for this project and is the total cost of the project, including LCTOP funds.

Person preparing this form (please type or print) Juan Gonzalez	Phone: <b>4</b> (209) 525 - 7507	Date: 1/26/16
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Approval Authority: Sign and date <i>E Lovi</i> <i>1-27-2016</i>	Typed name and phone number: Eunice Lovi (209) 525 - 7560
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Shaded fields are automatically calculated. Please do not fill these fields.

Proposed Total Project Cost								Project
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED	0	0	0	0	0	0	0	0
PS&E	0	0	0	0	0	0	0	0
R/W	0	0	0	0	0	0	0	0
CON	0	173,076	0	0	0	0	0	173,076
Veh/Equip Purchase	0	0	0	0	0	0	0	0
Operations/Other	0	0	0	0	0	0	0	0
<b>TOTAL</b>	0	<b>\$173,076</b>	0	0	0	0	0	<b>\$173,076</b>

Low Carbon Transit Operations Program (LCTOP)								Total
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON		173,076						173,076
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	<b>\$173,076</b>	0	0	0	0	0	<b>\$173,076</b>

Funding Source:								Total
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0

Funding Source:								Total
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0

Funding Source:								Total
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0



## Low Carbon Transit Operations Program TOTAL PROJECT COST AND FUNDING PLAN

<b>Funding Source:</b>								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0

<b>Funding Source:</b>								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0

<b>Funding Source:</b>								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0

<b>Funding Source:</b>								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0

<b>Funding Source:</b>								
Component	Prior	FY 15/16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0



## Low Carbon Transit Operations Program (LCTOP) CERTIFICATIONS AND ASSURANCES

**Project Sponsor:** Stanislaus County Public Works – Transit Division

**Agency Name:** Stanislaus Regional Transit

**Effective Date of this Document:** January 27, 2016

The California Department of Transportation (Department) has adopted the following certifications and assurances for the Low Carbon Transit Operations Program. As a condition of the receipt of LCTOP funds, project lead must comply with these terms and conditions.

### A. General

- (1) The project lead agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
- (2) The project lead must submit to the Department a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

### B. Project Administration

- (1) The project lead certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The project lead assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
- (2) The project lead certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
- (3) The project lead certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
- (4) The project lead certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
- (5) The project lead certifies that they will notify the Department of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
- (6) The project lead must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
- (7) Any interest the project lead earns on LCTOP funds must be used only on approved LCTOP projects.
- (8) The project lead must notify the Department of any changes to the approved project with a Corrective Action Plan (CAP).
- (9) Under extraordinary circumstances, a project lead may terminate a project prior to completion. In the event the project lead terminates a project prior to completion, the project lead must (1) contact the Department in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to

verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

- (10) Funds must be encumbered and liquidated within the time allowed.

### C. Reporting

- (1) The project lead must submit the following LCTOP reports:
  - a. Semi-Annual Progress Reports by May 15<sup>th</sup> and November 15<sup>th</sup> each year.
  - b. A Final Report within six months of project completion.
  - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to the Department within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
- (2) Other Reporting Requirements: ARB is developing funding guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with ARB's funding guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

### D. Cost Principles

- (1) The project lead agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The project lead agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
  - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
  - b. Those parties shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (3) Any project cost for which the project lead has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 49 CFR, Part 18, are subject to repayment by the project lead to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the project lead to the State. Should the project lead fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the project lead from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

## E. Record Retention

- (1) The project lead agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the project lead, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the project lead, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the project lead, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the project lead pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the project lead's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the project lead's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the project lead shall furnish copies thereof if requested.
- (3) The project lead, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

## F. Special Situations

The Department may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at the Department's discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

BY:



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AUTHORIZING OFFICER – Eunice Lovi

Title – Transit Manager

Unit/Department/Agency: Stanislaus County Public Works – Transit Division

**STANISLAUS COUNCIL OF GOVERNMENTS  
RESOLUTION 15-19  
RESOLUTION TO APPROVE THE DISTRIBUTION OF THE FY 2015/16 LOW CARBON  
TRANSIT OPERATIONS PROGRAM (LCTOP) ALLOCATION**

WHEREAS, the Stanislaus Council of Governments (StanCOG) is a Regional Transportation Planning Agency, a Metropolitan Planning Organization, and the designated Council of Governments for Stanislaus County; and

WHEREAS, StanCOG is an eligible contributing project sponsor and recipient of state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities.; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill (2014) named the Department of Transportation (Caltrans) as the administrative agency for the LCTOP; and

WHEREAS, Caltrans has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, StanCOG has been appointed by Caltrans as the designated recipient for the distribution of LCTOP fund allocations in the amount of \$515,595 in Fiscal Year 2015/16; and

WHEREAS, StanCOG, in collaboration with and from consensus of the region's transit managers, developed Table 1, contained in Exhibit A, which identifies the projects selected by the region's transit operators based on existing transit related needs; and

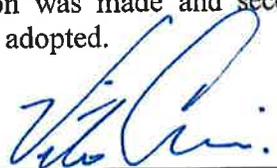
WHEREAS, once approved by the StanCOG Policy Board, the projects identified in Table 1, contained in Exhibit A, will be provided to Caltrans for final approval; and

NOW, THEREFORE BE IT RESOLVED that the StanCOG Policy Board approves the distribution of FY 2015/16 LCTOP allocations.

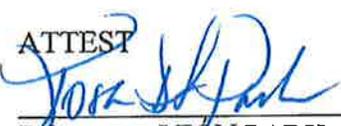
BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and empowered to execute, in the name of the Stanislaus Council of Governments, administrative modifications and file all certification of assurances, contracts or agreements, and any other documents required all necessary thereto to implement and carry out the purposes specified in this Resolution.

The foregoing Resolution was introduced at a regular meeting of the Stanislaus Council of Governments, on the 20<sup>th</sup> day of January 2016. A motion was made and seconded to adopt the foregoing Resolution. Motion carried and the Resolution was adopted.

MEETING DATE: January 20, 2016

  
\_\_\_\_\_  
VITO CHIESA, CHAIRMAN

ATTEST

  
\_\_\_\_\_  
ROSA DE LEON PARK, EXECUTIVE DIRECTOR

**Table 1: Distribution of FY 2015/16 LCTOP Allocation**

<b>Agency</b>	<b>Project</b>	<b>Project Description</b>	<b>LCTOP FY 2015/16 Funding Amount</b>
Ceres	No Project Submitted	N/A	\$0
Modesto	Modesto Area Express (MAX) New Transit Route	Add a new route, Route 23, providing service between the Transit Center and Bangs Ave via McHenry Ave and J Street, Modesto	\$322,786
Stanislaus County	Stanislaus Regional Transit (StaRT) Improve Access and Enhance Transit Bus Stops	Improve transit bus stops to meet ADA accessibility requirements and increase ridership	\$173,076
Stanislaus County	Stanislaus Regional Transit (StaRT) Free/Reduced Fare Program	Implement a fare reduction program in the StaRT's transit service area	\$19,733
Turlock	No Project Submitted	N/A	\$0
<b>TOTAL</b>			<b>\$515,595</b>

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Public Works *Hausf*

BOARD AGENDA # \*C-2

Urgent  Routine

AGENDA DATE May 7, 2013

CEO Concur with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval to Adopt a Resolution Authorizing the Public Works Transit Manager to Act as the Certifying Representative for All Federal and State Grant Funding Activities Initiated By and For Stanislaus County Public Works Transit Division and Stanislaus Regional Transit (StaRT)

STAFF RECOMMENDATIONS:

Adopt a resolution authorizing the Public Works Transit Manager to act as certifying representative for all Federal and State grants and funding activities initiated by and for the Stanislaus County Public Works Transit Division and Stanislaus Regional Transit (StaRT).

FISCAL IMPACT:

The authorization of the Public Works Transit Manager as the certifying representative for all Federal and State grant funding activities simplifies grant and funding processes and increases the opportunities for timely receipt of Federal and State funds. Public Works Transit Division will be pursuing \$1.5 million in grants for the remainder of Fiscal Year 2012-2013 and Budget Year 2013-2014. All grant funding is contained in the Public Works Local Transit Budget.

BOARD ACTION AS FOLLOWS:

No. 2013-220

On motion of Supervisor O'Brien, Seconded by Supervisor Withrow

and approved by the following vote,

Ayes: Supervisors: O'Brien, Withrow, Monteith, De Martini and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

CHRISTINE FERRARO TALLMAN

Clerk of the Board of Supervisors of the County of Stanislaus, State of California

*Christine Ferraro Tallman*  
*Patricia Gonzales*

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.



**Approval to Adopt a Resolution Authorizing the Public Works Transit Manager to Act as the Certifying Representative for All Federal and State Grant Funding Activities Initiated By and For Stanislaus County Public Works Transit Division and Stanislaus Regional Transit (StaRT)**

**DISCUSSION:**

Submitted for consideration is the approval of a resolution authorizing the Public Works Transit Manager to act as the certifying representative for all Federal and State grant and funding activities initiated by and for the Stanislaus County Public Works Transit Division and for Stanislaus Regional Transit (StaRT). The current authorization expires June 30, 2013. This authorization would be effective through June 30, 2016.

The Federal Transit Administration ("FTA") and California Department of Transportation ("Caltrans") require a resolution to be passed authorizing an individual to act as the certifying representative for all Federal and State transit grants and funding activities. The resolution will satisfy the FTA and Caltrans requirement to list one person as the primary contact and project manager for each transit related grant program.

This authorization has been granted by the Board of Supervisors every three years for the last twelve years. The Transit Division has applied for and received several million dollars in Federal and State grants in the last seven years for transit operations and implementation of capital projects. The Division will be pursuing additional transit grants at the end of Fiscal Year 2012-2013 and the beginning of Budget Year 2013-2014.

The continued authorization will enable the Public Works Transit Manager to continue to expedite grant and funding activities and take a proactive role in acquiring transit grants and funding for operations and capital projects.

**POLICY ISSUES:**

Approval of this action supports the Board's priorities of A Well Planned Infrastructure System and Efficient Delivery of Public Services by providing for a public transit system that is compliant with Federal and State efficiency standards.

**STAFFING IMPACT:**

There is no staffing impact associated with this request.

**CONTACT PERSON:**

Eunice Lovi, Public Works Transit Manager. Telephone: 209-525-7560.

EL:lc

H:\Eunice Lovi\BOSIFY 12-13\Transit Manager Grant Authorization\Approval Of Resolution Authorizing Transit Manager To Certify Grant Activities - BOS 5.7.13

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
STATE OF CALIFORNIA

Date: May 7, 2013

No. 2013-220

On motion of Supervisor O'Brien Seconded by Supervisor Withrow  
and approved by the following vote,  
Ayes: Supervisors: O'Brien, Withrow, Monteith, De Martini, and Chairman Chiesa  
Noes: Supervisors: None  
Excused or Absent: Supervisors: None  
Abstaining: Supervisor: None

Item # \*C-2

THE FOLLOWING RESOLUTION WAS ADOPTED:

**RESOLUTION AUTHORIZING THE TRANSIT MANAGER TO ACT AS CERTIFYING REPRESENTATIVE FOR ALL TRANSIT GRANTS FOR STANISLAUS REGIONAL TRANSIT**

WHEREAS, the Stanislaus County Public Works Department, Transit Division operates a public transportation system throughout Stanislaus County, which is known and referred to as Stanislaus Regional Transit ("StaRT"); and,

WHEREAS, StaRT is funded by various grants and funding sources from the State and Federal government, Stanislaus Council of Governments, and other sources; and,

WHEREAS, as a condition precedent to receiving those funds, the County is required to designate and certify one individual to be the primary contact and project manager for administration of grants and funding for the County transit program; and,

WHEREAS, the County historically has designated the Public Works Transit Division Manager as the certified representative to administer the transit program and grant funds in order to expedite grant activities and to take a proactive role in acquiring new or additional funding for transit operations;

NOW, THEREFORE, the Board of Supervisors of the County of Stanislaus, State of California, resolves as follows:

The Public Works Transit Division Manager is authorized to act as the Certifying Representative for all transit related grant or funding activities initiated by and for the County Public Works Transit Division and StaRT, including without limitation funding through the Federal Transit Administration ("FTA") and the California Department of Transportation ("Caltrans"). The Transit Manager is authorized to sign and certify all documents and agreements related to the development of applications, management and administration of transit related grants and funding.

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk  
Stanislaus County Board of Supervisors,  
State of California

*Christine Ferraro Tallman*

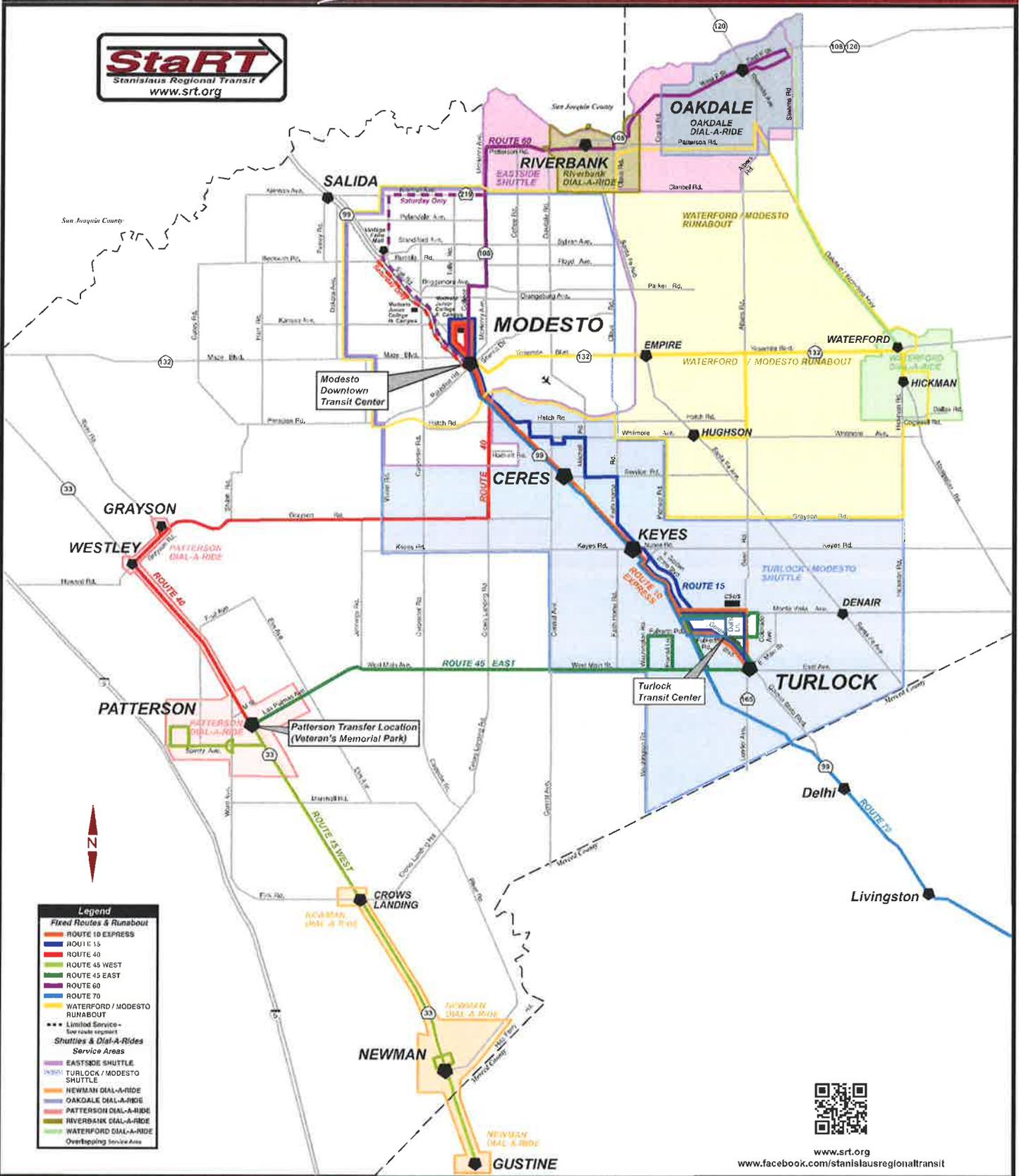
I hereby certify that the foregoing is a full,  
true and correct copy of the Original entered  
in the Minutes of the Board of Supervisors.

CHRISTINE FERRARO TALLMAN  
Clerk of the Board of Supervisors of the  
County of Stanislaus, State of California

By *Fabrizio Gonzalez* File No.







**Legend**

**Fixed Routes & Runabout**

- ROUTE 10 EXPRESS
- ROUTE 15
- ROUTE 40
- ROUTE 45 WEST
- ROUTE 45 EAST
- ROUTE 60
- ROUTE 70
- WATERFORD / MODESTO RUNABOUT

**Shuttles & Dial-A-Rides**

- EASTSIDE SHUTTLE
- TURLOCK / MODESTO SHUTTLE
- NEWMAN DIAL-A-RIDE
- OAKDALE DIAL-A-RIDE
- PATTERSON DIAL-A-RIDE
- RIVERBANK DIAL-A-RIDE
- WATERFORD DIAL-A-RIDE

**Service Areas**

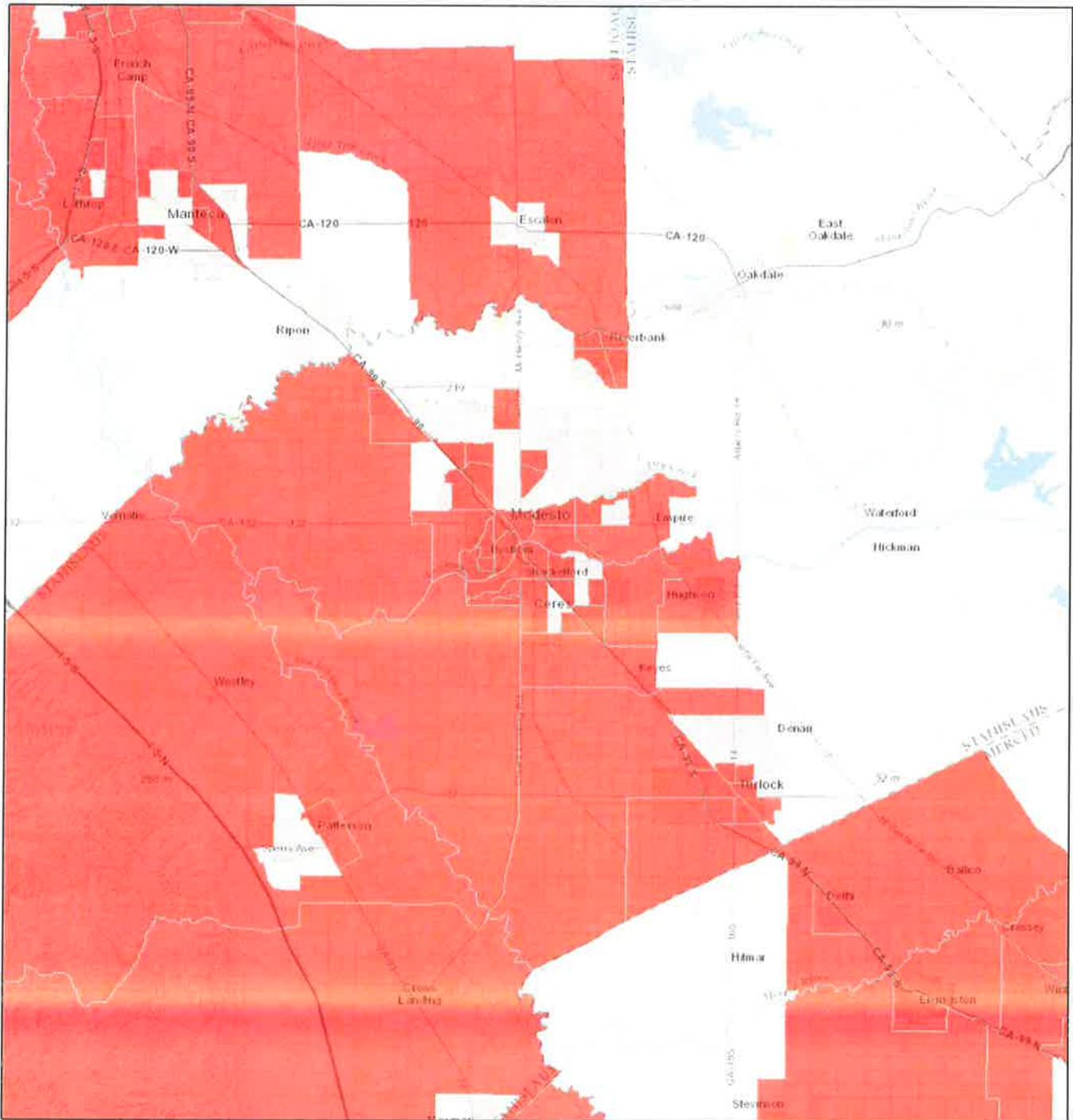
- Overlapping Service Area

**Limited Service - See route segment**



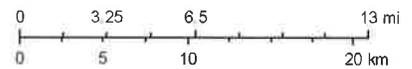
www.srt.org  
www.facebook.com/stanislausregionaltransit

# STANISLAUS COUNTY DISADVANTAGED COMMUNITIES



December 21, 2015

1:288,895



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Laird & Mary - Grayson



Rhode Rd & Esmail - Keyes



Faith Home & Patio Village – Keyes



Abbie St – Empire Resource Ctr



5<sup>th</sup> St & Hwy 33 (west)– Crows Landing



5<sup>th</sup> St & Hwy 33 (east) – Crows Landing

