


# Memorandum

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Be energy efficient!*

**To:** REX JACKMAN, District 1  
MICHELLE MILLETTE, District 2  
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TOM DUMAS/JOHN GEDNEY, District 10  
CHRIS SCHMIDT, District 11

**Date:** May 9, 2011

**From:** JAMES OGBONNA   
Branch Chief  
Rural Transit and Intercity Bus Branch

**Subject:** Section 5311(f) – Grant 47 Intercity Bus Program Application Guidelines and Forms

The Division of Mass Transportation, Rural Transit and Intercity Bus Branch (RTIBB), is pleased to announce the availability of the Section 5311(f) Intercity Bus Program Guidelines and Applications for fiscal year 2011.

Please review carefully as there have been changes to the program as a result of the findings and recommendations of the California Rural Intercity Bus Study. The guidelines and applications will be available on our website: <http://www.dot.ca.gov/hq/MassTrans/5311.html> on May 10, 2011.

The District's roles and responsibilities include:

- Disseminating program information and material to potential applicants.
- Providing guidance and technical support to applicant and regional agency.
- Reviewing reimbursement requests to ensure accuracy.
- Program monitoring and reporting.

Please submit your application to the California Department of Transportation Headquarters (HQ) at the address provided in the Program Guidance posted on our website. The applications will be reviewed and scored at HQ by a committee comprised of an independent broad-based selection committee that includes the California Department of Transportation staff, and external participants (e.g., transportation agencies, non-transit providers, and/or community-based organizations). The application submission period will be from May 10, 2011 through June 20, 2011. Applications that do not meet program requirements will not be scored.

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Technical assistance webinar will be provided as needed. District will be notified of the awards by July 29, 2011.

If you need technical assistance or have further questions, please do not hesitate to call my staff, Ronaldo Hu at (916) 657-3955, email [ronaldo\\_hu@dot.ca.gov](mailto:ronaldo_hu@dot.ca.gov) or Jason Chan at (916) 654-7601, email [Jason\\_chan@dot.ca.gov](mailto:Jason_chan@dot.ca.gov).