

Memorandum

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Be energy efficient!*

To: REX JACKMAN, District 1
MICHELLE MILLETTE, District 2
RICHARD HELMAN, District 3
BECKY FRANK, District 4
BRANDY RIDER, District 5
PAUL-ALBERT MARQUEZ, District 6
LINDA WRIGHT, District 7
MARK ROBERTS, District 8
BRAD METTAM/RICK FRANZ, District 9
TOM DUMAS/JOHN GEDNEY, District 10
CHRIS SCHMIDT, District 11

Date: March 5, 2012

From: JAMES OGBONNA 
Branch Chief
Rural Transit and Intercity Bus Branch

Subject: Section 5311(f) – Grant 52 Intercity Bus Program Application Guidelines and Forms

The Division of Mass Transportation, Rural Transit and Intercity Bus Branch (RTIBB), is pleased to announce the availability of the Section 5311(f) Intercity Bus Program Guidelines and Applications for fiscal year 2012.

Please review carefully as there have been changes to the program as a result of the findings and recommendations of the California Rural Intercity Bus Study. The guidelines and applications will be available on our website: <http://www.dot.ca.gov/hq/MassTrans/5311.html> on March 6, 2012.

The District's roles and responsibilities include:

- Disseminating program information and material to potential applicants.
- Providing guidance and technical support to applicant and regional agency.
- Reviewing reimbursement requests to ensure accuracy.
- Program monitoring and reporting.

For the FY2012 grant cycle, Transportation Development Credits (Toll Credits) can be used to support 5311(f) local match for capital and operating projects. Toll Credits may be used to fulfill a project's local share requirement for eligible expenditures. In essence, this means FTA provides 100-percent of the total 2012 combined maximum grant award amount. **Toll Credits cannot exceed the local share match percentage. For more information on Toll Credits calculation for the local share please see attached Toll Credit Fact Sheet.**

District Seniors

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Please submit your application to the California Department of Transportation Headquarters (HQ) at the address provided in the Program Guidance posted on our website. The applications will be reviewed and scored at HQ by a committee comprised of an independent broad-based selection committee that includes the California Department of Transportation staff, and external participants (e.g., transportation agencies, non-transit providers, and/or community-based organizations). The application submission period will be from March 6, 2012 through April 16, 2012. Applications that do not meet program requirements will not be scored.

Technical assistance webinar will be provided as needed. District will be notified of the awards by May 31, 2012.

If you need technical assistance or have further questions, please do not hesitate to call my staff, Ronaldo Hu at (916) 657-3955, email ronaldo_hu@dot.ca.gov or Nellie Almazan at (916) 657-4587, email Nellie_Almazan@dot.ca.gov.

**TRANSPORTATION DEVELOPMENT CREDITS (TOLL CREDITS)
SECTION 5311(f) INTERCITY BUS PROGRAM**

FACT SHEET

Transportation Development Credits (formerly referred to as Toll Revenue Credits) provides a credit toward a project's local share for certain expenditures with toll revenues. The amount of credit toward local share to be earned by a State is based on revenues generated by toll authorities within the State. Under the provisions of 23 U.S.C. 120(j), FHWA oversees the determination of transportation development credit within each State. For the Federal Transit Administration (FTA), the effect of utilizing transportation development credits means that FTA, in essence, provides 100 percent of the total net project cost up to the maximum grant award amount.

- Starting with the FY 2011-2012 grant cycle, Transportation Development Credits (Toll Credits) may be used to fulfill a project's minimum local share requirement.
- This means FTA provides 100-percent of the total project cost not to exceed the 2012 maximum grant award amount of \$300,000.
- FTA 5311(f) funds will be used in conjunction with Toll Credits to support operating and capital assistance projects. Toll Credits will pay for the previously required local match equivalent to 44.67% for operating assistance and 11.47% for and capital assistance.
- **Toll Credits cannot exceed the minimum required local share match percentage**

Example 1:

FTA calculates a total project dollar amount using toll credits for a 5311(f) **Capital project** as shown in the example:

Total Project Cost:	\$ 300,000
Grant Award (88.53%)	\$ 265,590 (FTA)
Local Share (11.47%)	<u>\$ 34,410 (Toll Credits)</u>
	\$ 300,000

Example 2:

FTA calculates a total project dollar amount using toll credits for a 5311(f) **Operating project** as shown in the example:

Total Project Cost:	\$ 300,000
Grant Award (55.33%)	\$ 165,990 (FTA)
Local Share (44.67%)	<u>\$ 134,010 (Toll Credits)</u>
	\$ 300,000

Example 3:

FTA calculates a total project dollar amount for a 5311(f) project that exceeds the max FTA grant award, as shown in the example:

Total Project Cost:	\$ 500,000
Grant Award (max/yr)	\$ 300,000 (FTA)
Local Share Overmatch	\$ 200,000