

Cycle 3 Infrastructure Federal Safe Routes to School

PART 5: Application Questions and Scoring Rubrics Breakdown

Please respond to the following seven (7) statements. The statements have been broken up into three categories: (1) Project Planning and Selection (2) Project Need and (3) Overall Project Effectiveness. Each question must be answered in sufficient detail and clarity to enable the review committee to fully understand your proposed project. Questions will be evaluated against all the other project proposals received. Scores will be based on the thoroughness and completeness of applicant responses. Scoring rubrics are available to let both the applicant and the reviewer know up front what is expected in terms of the depth and scope of information being sought. Maximum score per statement has been provided. Maximum total score: **100 points**. Refer to Section 24.10 of the SRTS Guidelines which explains the project selection process.

Category 1: Project Planning and Selection (20 points maximum)

1. Describe the planning process that contributed to the development and selection of this proposed project and how the target school(s) were selected and prioritized among potential SRTS projects in the local community or region. Cite the stakeholder names and organizations/agencies within the community that contributed and describe their participation. (15 pts)

Point Breakdown: Maximum 15 points

The planning process was current and adequate to ensure input of key stakeholders	5 points
Applicant gathered input from key collaborative agencies, including (as appropriate) school leadership, parent-teacher organizations, the public health department, law enforcement, traffic engineers, and pedestrian/bicycle advocates	3 points
Applicant's school selection process allows for high need/risk schools to be given high priority	3 points
Applicant cites organizations/agencies that participated in planning process	2 points
Applicant attached letters of commitment and / or support from collaborative agencies	1 point
Applicant provides adequate detail of how the schools were selected for funding	1 point

2. Did the planning process develop into a school travel plan, safe routes to school plan, or school route plan? If yes, please describe briefly and attach a copy to this application. If no, please describe any future plans to develop one. (5 pts.)

Point Breakdown: Maximum 5 points

Applicant has a school travel plan, SRTS plan, or school safety plan to support the need for this proposed project and provided a copy	5 points
Applicant describes future plans to develop a school travel plan, etc.	2 points

Category 2: Project Need (30 points maximum)

3. Identify any potential safety risk/hazard(s) currently encountered at the project location when walking or bicycling to school: (Please check all that apply).

- History of pedestrian/bicycle-vehicle collisions w/in 2-miles of target school
- Limited or no crosswalks
- High vehicular speeds
- Poor sight distance
- High vehicle traffic volume
- No traffic control devices at school crossing
- Possible storm water drainage issues
- Inadequate enforcement of speed limits
- Limited or no bike lanes
- Children walking or bicycling in street
- No crossing guards
- Low visibility crosswalks

- Other (describe):_____

3a. From the safety risk/hazards identified above, describe each risk/hazard that has been encountered and the extent and severity of each. (25 pts.)

Point Breakdown: Maximum 25 points

1. Each identified safety risk/hazard is described in sufficient detail, including the extent and severity of each	15 points
2. Project location has a history of pedestrian/bicycle crashes and / or injuries	10 points
- Project location has a history of pedestrian/bicycle crashes with motor vehicles causing death or severe injury to the pedestrian/bicyclist	(10 points)
- Project location has a history of pedestrian/bicycle crashes with motor vehicles causing no or minor injuries	(5 points)
- Project location has a history of trip and fall or other injuries	(2 points)

3b. Discuss how each item was determined to be a risk/hazard (e.g. cite data such as accident reports, community observations, surveys, reports, walk or bicycle audits, etc) (5 pts)

Point Breakdown: Maximum 5 points

Applicant clearly states how each identified safety risk/hazard was determined to be a hazard	3 points
Applicant describes how supported documentation was used to evaluate the risk/hazard	2 points

Category 3: Overall Project Effectiveness (50 points maximum)

4. Describe how the proposed project addresses each identified risk/hazard. Include a description of the range of alternatives considered and the reason why the proposed project was chosen (cost effective analysis, local standards, etc.). (30 pts.)

Point Breakdown: Maximum 30 points

Solutions are provided and are appropriate for each of the safety risks/hazards	20 points
A range of alternatives considered for each safety risks/hazards are included	5 points
A cost effective solution was determined based upon alternatives considered	5 points

5. How will increased walking and bicycling among students be sustained after the completion of this project? (e.g. future funding, partnership building, policy change, etc.) (10 pts.)

Point Breakdown: Maximum 10 points

Applicant has adopted/implemented a clear and comprehensive plan to ensure sustainability of walking and bicycling to school	5 points
Applicant identifies appropriate and realistic ways to sustain walking and bicycling	5 points

- 6a. Infrastructure projects may also include a non-infrastructure component to encourage safe use of new and existing infrastructure. Use the table below to describe any education, encouragement, enforcement, and evaluation activities this project will undertake to increase and evaluate walking and bicycling to school. Include any activities that will be undertaken to promote walking and rolling among students with disabilities. (5 pts)

Education – Programs that improve safety and convenience for children who walk or bicycle to school; i.e., public safety awareness campaigns or safety training.

Encouragement – Activities that promote walking and bicycling to school; i.e., providing incentives to children who are physically active, introducing children and parents to walking and bicycling through Walk to School Day events, “Walking Wednesdays,” purchasing and distributing bicycle helmets, etc.

Enforcement – Participation by law enforcement in the development and implementation of a project; i.e., ensuring safe speed limits are posted near schools, ticketing abusers, conducting safety check points, etc.

Evaluation – Collection and reporting of project data including student tallies, parent surveys, and before/after reports.

Add additional rows as necessary to include all activities..

Activity	Timeline	Responsible Party	Deliverable(s)
Education Activities			
Encouragement Activities			

<i>Example</i> <i>Organize, promote, and conduct Walk and Bike to School events at 4 elementary schools.</i>	<i>May 2012 – October 2012</i>	<i>County Public Health Department</i>	<i>Flyers, posters, newsletter announcements, and other material promoting Walk and Bike to School events</i>
Enforcement Activities			
Evaluation Activities			

6b. If you are not requesting funds for non-infrastructure activities, please explain any planned or on-going efforts to address each E.

Point Breakdown: Maximum 5 points

Applicant addresses all 4 E's (education, encouragement, enforcement and evaluation)	3 points
Elements described are relevant, appropriate, and supported by literature and promising practices and agency responsible for each E is provided	2 points

7. Does the applicant have a commitment to partner with other agencies once the project is awarded? If yes, cite the name, title, and contact information of the individual responsible for ensuring completion of this project, and indicate if the commitment has been formalized through an MOU, letter of commitment, Inter-Agency Agreement, or other means). (5 pts.)

Point Breakdown: Maximum 5 points

Applicant has commitment from appropriate partners (e.g. school, health department, neighborhood groups, etc) to ensure project is successfully completed	2 points
Applicant cites name, title and contact information and/or signatures to the application	2 points
Partnership has been formalized or will be formalized	1 point