Application Process varies slightly with each event

☐ Declare a “STATE OF EMERGENCY” to CalEMA-
  Go to: www.calema.ca.gov and search on “Emergency Proclamations”
  This is required in order to get the “Governor’s Proclamation of a State of
  Emergency.

☐ Go to the Functional Classification or CRS maps and determine which of
  your damaged routes are FHWA funded or “Fed-aid routes”

  = Go to: http://www.dot.ca.gov/hq/tsip/hseb/crs_maps/

  = All routes EXCEPT yellow and grey colored routes are federal-aid or
    FHWA funded

  = Yellow and grey routes are non-fed-aid or not FHWA funded routes,
    and maybe funded by FEMA or CalEMA.

☐ Take photos of the damage on federal-aid routes, prior to starting any repairs

☐ Start repairs on any Emergency Opening damage

☐☐ Fill out the Initial Damage Estimate spreadsheet (see Application/Forms)
  (separate FHWA [federal-aid] and non-federal-aid routes and email to
  jaime_espinosa@dot.ca.gov and your district contact [see the DLAE
  contact list at: http://www.dot.ca.gov/hq/LocalPrograms/dlae.htm ])

FHWA ER
APPLICATION PROCESS
Once the Governor Proclaims a State of Emergency and the TOTAL Federal-aid route damage repair estimate exceeds $700,000, Caltrans will apply to FHWA for ER eligibility.

Once FHWA acknowledges Caltrans eligibility request, start filling in DAFs for each site and scheduling field reviews with your DLAE contact.

Once the district approves the DAF they will send them to Caltrans HQ.

Caltrans HQ reviews the DAFs and forwards them to FHWA.

Once the DAFs have been sent to FHWA the agency can send an E-76 (Request for Authorization) to the district, which is a request for funding. See the Local Assistance Procedures Manual (LAPM) at: http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm for the Project Authorization process.