

FHWA ER APPLICATION PROCESS

Application Process varies slightly with each event

- Declare a “STATE OF EMERGENCY” to CalEMA-
Go to: www.calema.ca.gov and search on “Emergency Proclamations”
This is required in order to get the “Governor’s Proclamation of a State of Emergency.
- Go to the Functional Classification or CRS maps and determine which of your damaged routes are FHWA funded or “Fed-aid routes”
 - = Go to: http://www.dot.ca.gov/hq/tsip/hseb/crs_maps/
 - = All routes are federal aid eligible EXCEPT for Minor collector (yellow) and Local/Residential (grey).
 - = Minor Collectors or Local/Residential roads are non-fed-aid routes and May be funded by FEMA or CALOES.
- Take photos of the damage on federal-aid routes, prior to starting any repairs
- Start repairs on any Emergency Opening damage
- • Fill out the [Initial Damage Estimate spreadsheet](#) (see Application/Forms)
(separate FHWA [federal-aid] and non-federal-aid routes and email to jaime_espinoza@dot.ca.gov and your **district contact** [see the DLAE contact list at: <http://www.dot.ca.gov/hq/LocalPrograms/dlae.htm>])

- Once the Governor Proclaims a State of Emergency and the TOTAL Federal-aid route damage repair estimate exceeds \$700,000, Caltrans will apply to FHWA for ER eligibility
- Once FHWA acknowledges Caltrans eligibility request, start filling in DAFs for each site and scheduling field reviews with your DLAE contact
- Once the district approves the DAF they will send them to Caltrans HQ
- Caltrans HQ reviews the DAFs and forwards them to FHWA
- Once the DAFs have been sent to FHWA the agency can send an E-76 (Request for Authorization) to the district, which is a request for funding see the *Local Assistance Procedures Manual* (LAPM) at:
<http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm> for the Project Authorization process

