STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

BICYCLE TRANSPORTATION ACCOUNT PROJECT APPLICATION

Exhibit 21-B (REV. 02/2012)

I. APPLICANT INFORMATION

Applicant Agency:	
Responsible City or County:	
Applicant Agency Address:	

City:	County:	State: CA	Zip Code:

Contact Person:

Title:

Phone:	E-mail:

Assembly		Senate		Caltrans
Member	District No.	Member	District No.	District

II. PROJECT SCREENING CRITERIA

A. Local Match

1. Is the required resolution committing the applicant to the minimum 10% local match included with the application package?

Y ☐ N ☐

B. California Environmental Quality Act (CEQA)

Note: BTA projects must be in compliance with the applicable provisions of the California Environmental Quality Act (CEQA) by the BTA application submittal date. The lead agency is responsible for preparing the required environmental documentation and submitting it with the application.

1. Is documentation of California Environmental Quality Act (CEQA) compliance (signed and dated) included with the application package?

Y ☐ N ☐

C. Bicycle Transportation Plan (BTP)

☐ What is the title of the BTP the applicant is using to establish eligibility for BTA funding?

☐ Date BTP was adopted by applicant's governing body:

☐ What is the name of the applicant's Regional Transportation Planning Agency (RTPA)?

☐ Date BTP was approved, adopted, or certified by RTPA:

☐ Please list the pages in the BTP that the proposed project is identified.

☐ Attach BTP page with project to BTA application.

D. Prior BTA Funding -

SHC 893.4. *If available funds are insufficient to finance completely any project whose eligibility is established..., the project shall retain its priority for allocations in subsequent fiscal years.*

Was another part or segment of this project funded in a previous BTA cycle? ☐ YES ☐ NO

If yes, what cycle? _____

Does Responsible Local Agency have BTA awards active? ☐ YES ☐ NO _____

If yes, List BTA Award Numbers _____

II. PROJECT SCREENING CRITERIA

Project Title:				
Project Type:	Class I Bikeway ☐	Class II Bikeway ☐	Class III Bikeway ☐	Other ☐

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STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

BICYCLE TRANSPORTATION ACCOUNT PROJECT APPLICATION

Exhibit 21-B (REV. 02/2012)

Project Location:
"Bikeway" Example: *Along abandoned railroad right-of-way from Apricot Street to Elm Street.*
"Other" Example: *Update bike map with detailed information on routes in South Bay region.*

Type of Work:
"Bikeway Example: *Design and construct a Class I Bikeway.*
"Other" Example: *Purchase and install front-mount bicycle racks on all regional buses.*

Project Description:

Length	(Miles)

Estimated Cost:

Note: Applicant agency must provide 10% (minimum) of the total project cost.

Funding Source	Preliminary Engineering	Construction Engineering	Right of Way Acquisition	Construction Contract	Total Amount	Total Percent
BTA	$	$	$	$	$	
Local	$	$	$	$	$	
Other	$	$	$	$	$	
Total	$	$	$	$	$	

Map and Cross Section Attachments:

- ☐ **Attach a map** to scale with north arrow showing the project location, length, limits, adjacent land uses, activity centers and origins and destinations served.
- ☐ If this is an **on-street** bikeway project, include cross-sections showing the roadway prior to and after project implementation.
- ☐ If this is an **off-street** bikeway project include a cross-section.

Project Schedule:

Item	Beginning Date Month/Year	Ending Date Month/Year	Comments
CEQA Clearance			
Right of Way Acquisition			
Preliminary Engineering			
Final Design			
Advertise Project			
Award Construction			
Submit Final Invoice			

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BICYCLE TRANSPORTATION ACCOUNT PROJECT APPLICATION

Exhibit 21-B (REV. 02/2012)

IV. EVALUATION CRITERIA

Street and Highway Code Section 893 requires Caltrans to **disburse money** "...from the Bicycle Transportation Account... for projects that improve the safety and convenience of bicycle commuters."

Street and Highways Code Section 890.3 defines **bicycle commuter** as "...a person making a trip by bicycle primarily for transportation purposes, including, but not limited to, travel to work, school, shopping, or other destination that is a center of activity and does not include a trip by bicycle primarily for physical exercise or recreation without such a destination.

The BTA Evaluation Committee evaluates applications as Excellent, Good, Fair, Poor, or Ineligible according to the following criteria:

How well has the applicant demonstrated that the project:

- ☐ 1. Will be used primarily by bicycle commuters?
- ☐ 2. Has the potential to increase bicycle commuting?
- ☐ 3. Is the best alternative for the situation?
- ☐ 4. Improves bikeways and/or amenities that support bicycle commuting e.g., bicycle parking, lockers, showers, lighting, call boxes, maps, and bicycle safety education programs.
- ☐ 5. Provides or improves bikeway continuity to activity centers such as public buildings, transit terminals, business districts, shopping centers, schools, etc.
- ☐ 6. Is consistent with the applicable BTP?

Other considerations used in evaluating BTA project applications include:

- ☐ 7. Citizen and community involvement
- ☐ 8. Cost of project and cost-effectiveness
- ☐ 9. Geographic distribution
- ☐ 10. Projects initiating a community bikeway network
- ☐ 11. Land use, population density, and settlement patterns
- ☐ 12. Local - State match ratio
- ☐ 13. Project readiness
- ☐ 14. Project type Class II & III (on-road) / Class I (off-road) / other
- ☐ 15. Prior funding and project implementation
- ☐ 16. Urban/Rural balance
- ☐ 17. Transportation interface with other modes of transportation
- ☐ 18. Trip purpose work, school, shop, social/recreational, other
- ☐ 19. Is applicant willing to accept partial funding?
- ☐ 20. Does BTA project conect to or become a part of a larger project or facility with a design not meeting HDM standards?
- ☐ 21. Is facility open 24/7? If not what are the hours os use? And why isn't the facility always available?

1. How will the proposed project benefit bicycle commuters?:

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BICYCLE TRANSPORTATION ACCOUNT PROJECT APPLICATION

2. How will the proposed project increase bicycle commuting?

3. Why is the proposed project the best alternative for the situation?

4. Improves bikeways and or amenities that support bicycle communities (e.g., bicycle parking, lockers, showers, lighting, call boxes, maps, and bicycle safety education programs.)

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5. Provides or improves bikeway continuity to activity centers such as public buildings and transit terminals.

6. Is consistent with the applicable BTP?

7. Citizen and community involvement

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8. Cost of project and cost-effectiveness

9. Geographic distribution

10. Project initiating a community bikeway network

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BICYCLE TRANSPORTATION ACCOUNT PROJECT APPLICATION

11. Land use, population density, and settlement patterns

12. Local - State match ratio

13. Project readiness

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BICYCLE TRANSPORTATION ACCOUNT PROJECT APPLICATION

14. Project type Class II & III (on-road) / Class I (off-road) / other

15. Prior funding and project implementation

16. Urban / Rural balance

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BICYCLE TRANSPORTATION ACCOUNT PROJECT APPLICATION

17. Transportation interface with other modes of transportation

18. Trip purpose work, school, shop, social / recreational, other

19. Is applicant willing to accept partial funding? (If funds are not available to fully fund the project is applicant willing to reduce scope or increase other funding?)

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20. Does BTA project connect to or become a part of a larger project or facility with a design not meeting HDM standards?

21. Is facility open 24/7? If not what are the hours of use? And why isn't the facility always available?

V. APPLICANT SIGNATURE

An authorized representative of the applicant agency must sign the application.

The undersigned affirms that the statements contained in the application package are true and complete to the best of the applicant's knowledge.

NAME	DATE

Print Name

Title

Distribution:

- ☐ Local agency sends original and one copy to the DLAE.
- ☐ DLAE forwards original to BFU.
- ☐ DLAE retains copy for district file.

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BICYCLE TRANSPORTATION ACCOUNT PROJECT APPLICATION

Exhibit 21-B (REV. 02/2012)

VI. FOR CALTRANS USE ONLY			
BTA NO.			
DLAE RANK		DLAE SCORE	
DLAE RATING		HQ SCORE	
HQ RATING		WEIGHTED SCORE	
WEIGHTED RATING		REQUESTED BTA $	
BTA $ (1ST CRITERIA)		BTA $ (2ND CRITERIA)	
10% RES		BTA RES	
BTP RTPA (REGIONAL TRANSPORTATION PLANNING AGENCY)		CEQA (California Environmental Quality Act)	
CWA		ELIGIBILITY	
APPLICATION STATUS			
ASSEMBLY NAME		ASSEMBLY DISTRICT	
SENATE NAME		SENATE DISTRICT	
AUTHORIZED REPRESENTATION		TITLE	
DISTRICT COMMENTS			
HQ COMMENTS			
MISSING ITEMS			

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