

**ACTION MINUTES**  
**CALIFORNIA BICYCLE ADVISORY COMMITTEE**

June 4, 2015 – 10:00 a.m. to 3:00 p.m.

Department of Transportation, 1227 O Street, Sacramento, Room 518, 5<sup>th</sup> Floor  
**(Veterans Affairs Building)**

<b>Members Present (Includes teleconference)</b>	<b>Others Present: (includes Teleconference)</b>
<b>Jim Baross, CBAC Co-Chair</b> - San Diego Co. Bicycle Coalition	Duper Tong – Caltrans Traffic Operations
Shiloh Ballard – Silicon County Bicycle Coalition	Beth Thomas – D04
Dave Snyder –California Bicycle Coalition (CBC)	Alan Forkosh – California Association of Bicycling
Scott Taylor - CHP	Nicholas Don Paladino – Fresno Cycling Club
Austin McInerny – (NICA) National Interscholastic	Morgan Beryl – Tahoe Regional Planning Agency
Victoria Custodio – Department of Public Health	Dan Allison – Bicycle Advocate
Keith Williams –Shasta Regional Trans. Agency	Paul Martin - OCTA
Dan Klinker, California State Association of Counties)	Steve Bonrepos – StanCOG Bike/ Ped Advisory
<b>Michelle Mowery, CBAC Chair</b> – League of California	Eric Anderson – City of Berkeley
Alan Thompson – S. Calif. Association of Gov'ts.	Robert Cronin – Peninsula Bicycle & Pedestrian
Charles Nelson – Lake Tahoe Bicycle Coalition	Rich Marshall - Dept of Public Works
Vacant – SRTS National Partnership	Stanley & Lindell Price - Bicycle Advocates El
Cindy Parra – Bike Bakersfield	Tami Quigley – District 02
David Takemoto-Weerts – UC Davis Bicycle Coord.	Michelle DeRoberts – Santa Clara Valley
Jennifer Rice – City of SLO Public Works	Phil Skilbeck – National MTB
<b>Members Absent</b>	Dan Gutierrez – Caltrans, Traffic Operations
Alan Wachtel – CABO	Scott Forsythe – Caltrans, Office of System Planning
<b>Others Present: (includes Teleconference)</b>	John Cinatl – Retired Caltrans Bike Coord. D6
Pedro Ramirez – District 6	Matt Ramsey – CHP
Bob Shanteau – Consulting Traffic Engineer	Alex Fong – Caltrans District 3
Seth Cutter – Caltrans District 11	Thomas Glaski – Caltrans District 6
Maggie O’Mara – Caltrans, Retired	Lynne Goldsmith – Retired LACMTA Bike Program
Richard Dennis – Caltrans District 8	Lisa Hockaday – Caltrans District 1
Rick Fong – Caltrans District 9	Paul Moore – Bicycle Facilities Program Manager
Emily Mraovich - Caltrans Office of Community Planning, Division of Transportation Planning	Deborah Lynch – Caltrans, HQ, BTA, ATP Coordinator
Jennifer Dolon-Wyant – Alta Planning	Kevin Herritt – Caltrans, Division of Design

Note: The action minutes include the agenda items in the agendized order, Motions made, and any actions taken. Actions may be interpreted as a recommendation, inquiry, etc.

<b>A. Welcome, Roll Call, Introductions, and Announcements</b>
Action: Meeting called to order by Acting Chair, Jim Baross
<b>B. Review and Approval of Previous Meeting Notes</b>
Motion: Approve minutes for April 2, 2015
By: Jim Baross
Seconded by: David Takemoto-Weerts
Action: Motion approved, unanimous
<b>C. Status Reports</b>
<ol style="list-style-type: none"> <li>1. Paul Moore, Bicycle Facilities Program Manager <ol style="list-style-type: none"> <li>a. Caltrans's Statewide Bicycle and Pedestrian Plan: Task Force still working on forming the scope.</li> <li>b. ATP Update: 650 applications were received. They are currently being logged in before the reviewing process can begin.</li> <li>c. May is Bike Month: Caltrans Sacramento Region came in 1<sup>st</sup> place with overall bike mileage and 2<sup>nd</sup> place in trip replacement miles (CalEPA came in 1<sup>st</sup> in this category).</li> <li>d. Paul Moore will begin to work on the annual Non-motorized Report which goes to the Legislature.</li> <li>e. The Class IV Bikeway Summit was held in Sacramento, May 27, 2015. The Summit was an all-day event to gather input from a wide cross-section of our external transportation partners and stakeholders interested in improving transportation in California. The purpose and goal for the Summit was to obtain preliminary input to help identify pertinent issues, concerns and recommendations relative to content, style and format of the design and traffic operations guidance which is to be published by January 1, 2016.</li> </ol> </li> </ol>
Motion: CBAC would like to review the design and traffic operations guidance before it is to be published. A request for this is to be added to the next agenda and invite Timothy Craggs, Chief, Caltrans Division of Design, to give an update.
By: Michelle Mowery
Seconded by: Cindy Parra
Action: Motion approved, unanimous
<b>D. Unfinished Business/Follow Up Items from Prior Meetings</b>
<ol style="list-style-type: none"> <li>1. Scott Forsythe, Caltrans, Office of System Planning <ol style="list-style-type: none"> <li>a. Update on the California Bicycle &amp; Pedestrian Plan: A consultant will be hired to look into best practices from other states. Timeline: <ul style="list-style-type: none"> <li>• April 25: Advertised Request for Proposal</li> <li>• May 22: Consultant proposals due to Caltrans.</li> <li>• June 30: Consultant hire-by date.</li> <li>• July 2015: Begin planning process.</li> <li>• February 2017: Final Plan</li> </ul> </li> </ol> </li> </ol>
Recommendation: Add Scott Forsythe, Caltrans, Office of System Planning, to the August CBAC meeting for an update.
<ol style="list-style-type: none"> <li>2. Subcommittee: Jim Baross – CBAC Co-Chair, Maggie O'Mara – Caltrans, Retired, John Cinatl – Retired Caltrans Bicycle Coordinator, D6, Paul Moore – Caltrans, Bicycle Facilities Program Manager, Dave Snyder – CBC, &amp; Alan Forkosh - CABO <ol style="list-style-type: none"> <li>a. Alternate routes for closed state highways: Jim Baross addressed a letter to Kome Ajise.</li> <li>b. Bicycle turnouts &amp; Rural roads: 3 ft. rule: refer to AB208. See legislative update.</li> </ol> </li> </ol>

Motion: Add alternate routes for closed state highways and the response from Kome Ajise to the August CBAC Agenda to review response, if any, by Kome Ajise. Paul Moore will confer with Kome on a response to issue included in Chapter 31 of the HDM (Highway Design Manual).

By: Jim Baross

Seconded by: Charles Nelson

Action: Motion approved, unanimous

**D. Unfinished Business/Follow Up Items from Prior Meetings**

3. Subcommittee: Maggie O'Mara – Retired Caltrans, & John Cinatl – Retired Caltrans Bicycle

Coordinator, (for 1.a.)

- a. HDM & MUTCD Bollards Discussion & Language Difference in both Guidance: Maggie met with Brian Alconcel, Traffic Operations Bike Specialist and Chris Engelmann, Traffic Operations to request removal of conflicting language on bike paths addressed in CA MUTCD. Also to remove guidance that actually belongs in CA MUTCD manual.

Subcommittee: (for 1.b.), Dan Allison – Bicycle Advocate, Morgan Beryl – Tahoe Regional Planning Agency, Maggie O'Mara – Retired Caltrans, Bob Shanteau – Consulting Traffic Engineer & Jim Baross – SDCBC, CBAC Co-Chair, and Charles Nelson – Lake Tahoe Bicycle Coalition:

- b. Design for Bike Lanes Approaching Intersections, Standards Committee Report and/or Recommendations

Recommendation: Add these issues and invite Brian Alconcel & Chris Engelmann from Traffic Operations to the August 6, 2015 CBAC Meeting.

**E. New Business**

1. Subcommittee: Maggie O'Mara - Caltrans, Senior Transportation Engineer, Division of Design, John Cinatl – Retired Caltrans Bicycle Coordinator, D6, John Ciccarelli – Member CTCDC, & Devinder Singh – Caltrans, Senior Engineer, Traffic Operations

- a. HDM & MUTCD Bollards Discussion & Language Difference in both Guidance

Motion: To add to August 6, 2015 for further discussion.

By: Jim Baross

Seconded by: Charles Nelson

Action: Motion approved, unanimous

Subcommittee: Maggie O'Mara - Caltrans, Senior Transportation Engineer, Division of Design, Dan Allison – Bicycle Advocate, John Ciccarelli – Member CTCDC, & Morgan Beryl – Tahoe Regional Planning Agency, & Charles Nelson – Lake Tahoe Bicycle Coalition

- b. Rethinking Bike Lane Design Standards Committee Report and/or Recommendations

2. Keith Williams, Shasta Transportation Regional Agency

- a. Rumble Strip Placement Where there is Bicycle Traffic
- b. Caltrans Rumble Strip Policy on Shoulders violating the 5 Foot Zone

Motion: To add topic to next August CBAC Meeting and Invite Timothy Craggs to Discuss

By: Keith Williams

Seconded by: Jim Baross

**F. Legislative Update**

1. Dave Snyder, California Bicycle Coalition

<p>a. AB 40: Golden Gate Bridge: sidewalk fees. Last action date: 6/24/2015: referred to Commission on Transportation. An act to add Section 25767 to the Streets and Highway Code, relating to transportation. Bill passed.</p> <p>b. AB 157: Richmond-San Rafael Bridge: Last action date: 6/25/ 2015: Referred to Commission on Transportation. An act to add Section 30910.7 to the Streets and Highway Code, relating to transportation.</p>
<p>c. AB 208: Bikeways: Next action date: 7/07/2015: An action to amend Section 891 to the Streets and Highway Code, relating to bikeways. CBAC recommends that Caltrans opposes AB 208 by Assembly Member Frank Bigelow. CBAC opposes the bicycle language included in this bill, <b>“This bill would require the operator of a bicycle behind which 5 or more vehicles are formed in a line, to turn off the roadway at the nearest place designated as a turnout in order to permit the vehicles following him or her to proceed if the driver of a motor vehicle is unable to overtake or pass a bicycle proceeding in the same direction on a highway at a distance less than 3 feet between any part of the motor vehicle and any part of the bicycle or its operator.”</b></p> <p>d. AB 323: Topic: California Environmental Quality Act: exemption: roadway improvement. Passed 6/17/2015.</p>
<p><b>G. Topics for Next Meeting/ Additional Items / Adjourn</b></p>
<p>a. Paul Moore, Caltrans, Bicycle Facilities Program Manager: ATP Update, Class IV Bikeway Summit and closed highways response from Kome Ajise.</p>
<p>b. Invite Scott Forsythe, Caltrans, Office of System Planning: Update on CA Bike &amp; Ped Plan.</p>
<p>c. Subcommittee: a) Alternate routes for closed state highways, b) Bicycle turnouts &amp; Rural roads: 3 ft rule.</p>
<p>d. Subcommittee: a) HDM &amp; MUTCD bollards &amp; cycle track discussion &amp; language difference in both guidance.</p>
<p>e. Subcommittee: Design for Bike Lanes approaching intersections, standards committee report and/or recommendations.</p>
<p>f. Invite Brian Alconcel and Chris Engelmann from Caltrans Traffic Operations: HDM &amp; MUTCD discussion on language differences.</p>
<p>g. Invite Dan Gutierrez, CTCDC: CBAC to review issues before going to vote at the CTCDC meetings.</p>
<p>h. Invite Timothy Craggs, Caltrans, Office Chief, Division of Design: Reduction of vehicle speed in high bicycle traffic areas and placement of rumble strips.</p>
<p>i. CBAC voting members to vote on Ed Cox, Bike and Pedestrian Coordinator for the City of Sacramento to fill the local governmental agency vacancy.</p>
<p>j. Legislative Report – Alan Wachtel &amp; Dave Snyder</p>
<p><b>Next Meeting August 6, 2015, Veteran’s Affairs Building, 1227 O Street, Room 518, 5<sup>th</sup> Floor, Sacramento, CA</b></p>