

**ACTION MINUTES**  
**CALIFORNIA BICYCLE ADVISORY COMMITTEE**

August 6, 2015 – 10:00 a.m. to 3:00 p.m.

Department of Transportation, 1227 O Street, Sacramento, Room 518, 5<sup>th</sup> Floor  
**(Veterans Affairs Building)**

<b>Members Present (Includes teleconference)</b>	<b>Others Present: (includes Teleconference)</b>
<b>Jim Baross, CBAC Co-Chair</b> - San Diego Co. Bicycle Coalition	Duper Tong – Caltrans Traffic Operations
Shiloh Ballard – Silicon County Bicycle Coalition	John Liu – Caltrans District 6
Dave Snyder –California Bicycle Coalition (CBC)	Alan Forkosh – California Association of Bicycling
Scott Taylor - CHP	Nicholas Don Paladino – Fresno Cycling Club
Austin McInerny – (NICA) National Interscholastic	Morgan Beryl – Tahoe Regional Planning Agency
Victoria Custodio – Department of Public Health	Dan Allison – Bicycle Advocate
Keith Williams –Shasta Regional Trans. Agency	Paul Martin - OCTA
Dan Klinker, California State Association of Counties	Steve Bonrepos – StanCOG Bike/ Ped Advisory
Alan Wachtel - CABO	Eric Anderson – City of Berkeley
Alan Thompson – S. Calif. Association of Gov'ts.	Robert Cronin – Peninsula Bicycle & Pedestrian Coalition
Charles Nelson – Lake Tahoe Bicycle Coalition	Rich Marshall - Dept of Public Works
Vacant – SRTS National Partnership	Stanley & Lindell Price - Bicycle Advocates El Dorado County
Cindy Parra – Bike Bakersfield	Tami Quigley – District 02
David Takemoto-Weerts – UC Davis Bicycle Coord.	April Nitsos – Chief, Office of ATP & Special
Jennifer Rice – City of SLO Public Works	Phil Skilbeck – National MTB
<b>Members Absent</b>	Dan Gutierrez – Caltrans, Traffic Operations
<b>Michelle Mowery, CBAC Chair</b> – League of California Cities	Scott Forsythe – Caltrans, Office of System Planning
<b>Others Present: (includes Teleconference)</b>	John Cinatl – Retired Caltrans Bike Coord. D6
Pedro Ramirez – District 6	Matt Ramsey – CHP
Bob Shanteau – Consulting Traffic Engineer	Alex Fong – Caltrans District 3
Seth Cutter – Caltrans District 11	Thomas Glaski – Caltrans District 6
Austin Sos – Caltrans District 8	Lynne Goldsmith – Retired LACMTA Bike Program
Richard Dennis – Caltrans District 8	Lisa Hockaday – Caltrans District 1
Rick Fong – Caltrans District 9	Paul Moore – Bicycle Facilities Program Manager
Emily Mraovich - Caltrans Office of Community Planning, Division of Transportation Planning	Deborah Lynch – Caltrans, HQ, BTA, ATP Coordinator
Jennifer Dolon-Wyant – Alta Planning	Kevin Herritt – Caltrans, Division of Design

Note: The action minutes include the agenda items in the agendized order, Motions made, and any actions taken. Actions may be interpreted as a recommendation, inquiry, etc.

<b>A. Welcome, Roll Call, Introductions, and Announcements</b>
Action: Meeting called to order by Acting Chair, Jim Baross
<b>B. Review and Approval of Previous Meeting Notes</b>
Motion: Approve minutes for April 2, 2015
By: Jim Baross
Seconded by: Charles Nelson
Action: Motion approved, unanimous
<b>C. New Business</b>
1. Deborah Lynch, Caltrans, BTA & ATP Coordinator <ol style="list-style-type: none"> <li>a. Overview of the CBAC Charter, the Bagley-Keene Open Meeting Act and amendments</li> </ol>
Motion: None, Update only
2. Vote on Ed Cox, Bike and Pedestrian Coordinator, City of Sacramento as a voting CBAC member to fill the local governmental agency vacancy <b>Please note: I talked with Ed Cox on Monday, August 24, 2015, he has to see if he can still fill the position as he is no longer a Bike &amp; Pedestrian Coordinator, although he still works for the City of Sacramento. He will get back to us as soon as possible.</b>
Motion: Nominate Ed Cox to fill vacancy
By: Alan Wachtel
Seconded by: Charles Nelson
Action: Motion approved, unanimous
<b>E. Status Reports</b>
1. Paul Moore, Caltrans, Bicycle Facilities Program Manager <ol style="list-style-type: none"> <li>a. ATP Update</li> </ol>
Motion: None, Update Only
<b>D. Unfinished Business/Follow Up Items from Prior Meetings</b>
1. Scott Forsythe, Caltrans, Office of System Planning <ol style="list-style-type: none"> <li>a. Update on the California Bicycle &amp; Pedestrian Plan</li> </ol>
Request: To send out to all CBAC members the “California Statewide Bicycle and Pedestrian Plan (CSBPP)”. October will be the kick off month for external input.
2. Subcommittee: Maggie O’Mara – Retired Caltrans, Senior Transportation Engineer, Division of Design, John Cinatl – Retired Caltrans Bicycle Coordinator, D6, Dan Allison – Bicycle Advocate, Morgan Beryl – Tahoe Regional Planning Agency, Robert Shanteau – Consulting Traffic Engineer, Charles Nelson – Lake Tahoe Bicycle Coalition, & Jim Baross – SDCBC, CBAC Co-chair <ol style="list-style-type: none"> <li>a. HDM &amp; MUTCD Bollards Discussion &amp; Language Difference in both Guidance</li> </ol>
Action: Addressed by Chris Engelmann, & Vijay Talada, Caltrans Transportation Engineers, Traffic Operations in the afternoon.
<ol style="list-style-type: none"> <li>b. Design for Bike Lanes Approaching Intersections, Standards Committee Report and/or Recommendations</li> </ol>
Action: Committee members had a separate meeting after this one to discuss the above and make recommendations at the next CBAC meeting on October 1, 2015.

<p>3. Pedro Ramirez, Caltrans, District 6, Bicycle / Complete Streets Coordinator</p> <p>a. Bicycle Guide District 6</p>
<p>Request: To send out the “Bicycle Guide District 6 and Complete Streets Elements”, by Pedro Ramirez to all CBAC members.</p>
<p>Comments: Excellent presentation and guidance.</p>
<p><b>E. Status Reports Continued</b></p> <p>3. Chris Engelmann &amp; Vijay Talada, Caltrans Transportation Engineers, Traffic Operations</p> <p>a. Discussion on Caltrans Policy and Standards on Rumble Strips</p>
<p>Request: To send out Caltrans Rumble Strip Policy and Placement Standards to all CBAC Members by email.</p>
<p>b. HDM &amp; MUTCD Bollards Discussion and language differences in both guidance’s: Request removal of conflicting language on bike paths addressed in CA MUTCD. Also remove guidance in HDM that actually belongs in CA MUTCD Manual</p>
<p>Request to discuss at the next CBAC meeting in October.</p>
<p><b>F. Legislative Update</b></p> <p>1. Alan Wachtel, CABO</p> <p>a. AB 28: As amended, Chu. Bicycle safety: rear lights. Existing law requires that a bicycle operated during darkness upon a highway, a sidewalk where bicycle operation is not prohibited by the local jurisdiction, or a bikeway, as defined, be equipped with a red reflector on the rear that is visible from a distance of 500 feet to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A violation of this requirement is an infraction. This bill would instead require that a bicycle operated under those circumstances be equipped with a red flashing <i>red reflector, a solid red light, or a flashing red light</i> on the rear that is visible from a distance of 500 feet to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle, or, in lieu of the red flashing light, reflective gear worn by the bicyclist. <i>vehicle</i>. By revising the definition of a crime, the bill would impose a state-mandated local program. The bill would also include a statement of legislative findings and declarations. This bill is currently with the Senate.</p> <p>b. AB 40: Golden Gate Bridge: sidewalk fees. Last action date: 6/24/2015: referred to Commission on Transportation. An act to add Section 25767 to the Streets and Highway Code, relating to transportation. Bill passed.</p> <p>c. AB 157: Richmond-San Rafael Bridge: Last action date: 6/25/ 2015: Referred to Commission on Transportation. An act to add Section 30910.7 to the Streets and Highway Code, relating to transportation. This bill is now on the Senate Floor.</p> <p>d. AB 208: Bikeways: Next action date: 7/07/2015: An action to amend Section 891 to the Streets and Highway Code, relating to bikeways. CBAC recommends that Caltrans opposes AB 208 by Assembly Member Frank Bigelow. CBAC opposes the bicycle language included in this bill, <b>“This bill would require the operator of a bicycle behind which 5 or more vehicles are formed in a line, to turn off the roadway at the nearest place designated as a turnout in order to permit the vehicles following him or her to proceed if the driver of a motor vehicle is unable to overtake or pass a bicycle proceeding in the same direction on a highway at a distance less than 3 feet between any part of the motor vehicle and any part of the bicycle or its operator.”</b></p>

- e. AB 323: Topic: California Environmental Quality Act: exemption: roadway improvement. Passed 6/17/2015.
- f. AB 604: This bill would define the term “electrically motorized skateboard.” *The bill would prohibit the operation of an electrically motorized skateboard upon a highway while under the influence of an alcoholic beverage or any drug, or under the combined influence of an alcoholic beverage and any drug. The bill would require the operator of an electrically motorized skateboard who is under 18 years of age to wear a helmet while operating an electrically motorized skateboard. The bill would require an operator to be at least 14 years of age in order to operate an electrically motorized skateboard. Because a violation of these provisions would be punishable as an infraction, this bill would impose a state-mandated local program.* Currently with the Senate.
- g. AB 902: as amended, Bloom. Traffic violations: diversion programs. Existing law specifies the penalties for a violation of the Vehicle Code or an ordinance or resolution adopted under the Vehicle Code, including the imposition of fines, fees, and forfeitures, and imprisonment, as specified. Existing law also specifies procedures related to the imposition of those penalties and the disposition of fees, fines, and forfeitures. Existing law provides that a local authority may not allow a person who has committed a traffic violation under the Vehicle Code to participate in a driver awareness or education program as an alternative to *the imposition of* those penalties and procedures, unless the program is a diversion program for a minor who commits an infraction not involving a motor vehicle and for which no fee is charged. This bill would instead allow any person of any age who commits an infraction not involving a motor vehicle to participate in a diversion program of the type described above. *This that is sanctioned by local law enforcement. The bill would eliminate the requirement that such a program charge no fee.* The bill would make other technical, no substantive changes.
- h. AB 1096: The bill would define an “electric bicycle” as a bicycle with fully operable pedals and an electric motor of less than 750 watts, and would create 3 classes of electric bicycles, as specified. The bill would require manufacturers or distributors of electric bicycles to affix a label to each electric bicycle that describes its classification number, top assisted speed, and motor wattage. *The bill would require every electric bicycle manufacturer to certify that it complies with specified equipment and manufacturing requirements. The bill would also require an electric bicycle to operate in a manner so that the electric motor disengages or stops functioning when brakes are applied, or in a manner so that the release or activation of a switch or other mechanism disengages or stops the electric motor from functioning.* The bill would require a person riding an electric bicycle to comply with the above-described requirements relating to the operation of bicycles. The bill would prohibit persons under 16 years of age from operating a class 3 electric bicycle. The bill would also require persons operating, or riding upon, a class 3 electric bicycle to wear a helmet, as specified. The bill would prohibit the operation of a class 3 electric bicycle on specified paths, lanes, or trails, unless that operation is authorized by a local ordinance.
- i. SB 192: as amended, Liu. Bicycles: helmets. Existing law prohibits a person under 18 years of age from operating a bicycle, riding on a bicycle as a passenger, or riding in a trailer towed by a bicycle unless the person is wearing a bicycle helmet meeting specified standards. A violation of those provisions is an infraction punishable by a fine of not more than \$25. This bill would require the Office of Traffic Safety, in coordination with the Department of the California Highway Patrol, to conduct a comprehensive study of bicycle helmet use, including specified information, and to report the study’s findings to the Senate Committee on Transportation and Housing and the Assembly Committee on Transportation by January 1, 2017. *by January 1, 2017, as specified.* Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

- j. SB 530: as amended, Pan. Pedicabs. Existing law generally regulates the operation of bicycles, including, among other things, providing that a person operating a bicycle on the highway has all the rights and is subject to all the provisions applicable to the driver of a vehicle, including a prohibition against operating a bicycle while under the influence of an alcoholic beverage or any drug. These provisions also apply to a pedicab, as defined. A violation of the provisions regulating the operation of a bicycle or pedicab is an offense. This bill would expand the definition of a pedicab to include a 4-wheeled device that is primarily or exclusively pedal-powered, has a seating capacity for 8 or more passengers, cannot travel in excess of 15 miles per hour, and is being used for transporting passengers for hire, as prescribed. The bill would impose specified requirements on these pedicabs defined by the bill, relating to, among other things, a maximum seating capacity for 15 passengers, local authorization to operate, operator qualifications and training, safety equipment, financial responsibility, and passenger alcohol consumption. Because a violation of these provisions would be a crime, this bill would impose a state-mandated local program. The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement. This bill would provide that no reimbursement is required by this act for a specified reason. Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: yes.

**G. Topics for Next Meeting/ Additional Items / Adjourn**

- a. Deborah Lynch, Caltrans, Bicycle Facilities Unit Coordinator: The Bagley-Keene Open Meeting Act and its relationship to the CBAC Charter
- b. Paul Moore, Caltrans, Bicycle Facilities Program Manager: ATP Update
- c. Subcommittee: a) Alternate routes for closed state highways, b) Bicycle turnouts & Rural Roads: 3ft rule c) Standards committee report and/or recommendations
- d. Austin Sos, Caltrans District 8: Route 66 Update
- e. Chris Engelmann & Vijay Talada, Caltrans Transportation Engineers, Traffic Operations: A) Discussion on Caltrans Rumble Strip Policies b) HDM & MUTCD Discussion on Language Difference in both Guidance
- f. Legislative Report – Alan Wachtel & Dave Snyder

**Next Meeting October 1, 2015, Veteran’s Affairs Building, 1227 O Street, Please note: Room 513, 9AM to Noon, then Room 518, 12PM to 3PM, 5<sup>th</sup> Floor, Sacramento, CA**