

# ATP CYCLE 4

## APPLICATION FORM TECHNICAL ISSUES INFORMATION

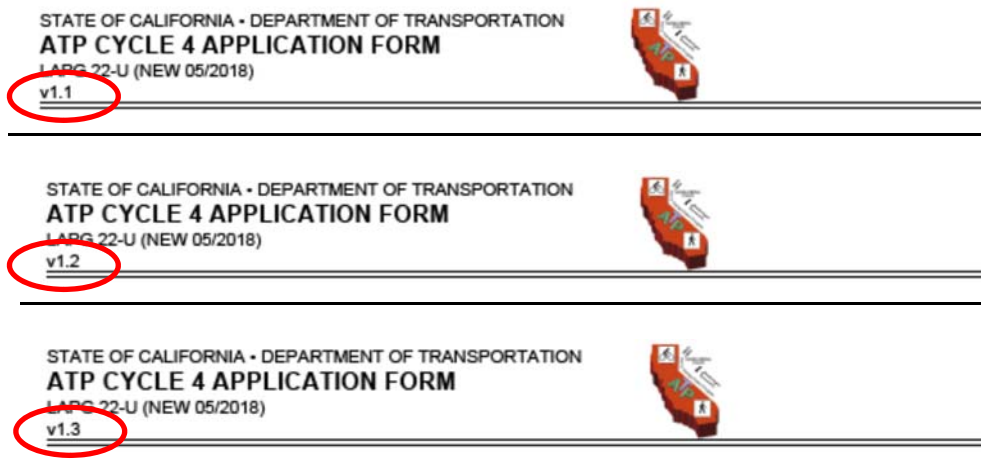
This document explains some technical issues, or glitches, in the programming of the ATP Cycle 4 application form. These are minor issues and the information herein is provided for your reference.

If you downloaded the application between May 30 and June 26, you should have application form version 1.1. With v1.1, you may encounter some of these minor technical issues. You **do not** need to start over, but please read this document so you are aware of what you may encounter.

### NOTE:

- The application form was updated to version 1.2 on June 26 and to version 1.3 on July 2, which corrects most of these items. *Only* download the new application version and copy your information over if you are not able to work around these issues. Otherwise continue using v1.1.

**Please make sure that your application form shows v1.1, 1.2, or v1.3 in the upper left hand corner.**



### Item 1: Word Count

In the application form, anytime an apostrophe, hyphen, or slash is used between letters, the form counts it as two words. Therefore applicants using v1.1 should note that if they are using any of these characters, they will actually have "less" words than what is stated as the max.

If you can eliminate apostrophes, hyphens, or slashes, or can spare a few words then continue to use the v1.1 form. If you must use those characters and need all of the words, then you will need to download the new version of the application form and copy over all text and data.

\*This issue was corrected on v1.2 and v1.3.

**Item 2: Warning Message on Part A5 and A6**

When the form is saved and reopened, a warning message appears in Part A5 and A6 stating that those sections can't be completed until the project type has been selected in Part A3 even though a project type has already been selected. The sections can still be filled out, but the message just keeps re-appearing. Ignore the message and continue work.

\*This issue was corrected on v. 1.2 and v1.3.

**Item 3: Question 1B (Disadvantaged Communities - CalEnviroScreen)**

If you select the CalEnviroScreen option, you will notice that the text states CalEnviroScreen 2.0, The "2.0" is a typo and should be 3.0. The link provided and the threshold score of greater than or equal to 39.34 is correctly referenced to CalEnviroScreen 3.0.

\*This typo was corrected on v1.3.

**Item 4: Question 4A and 4B (on Medium Application only):**

The same question is prompted in both 4A and 4B (shown highlighted below). The applicant does not need to answer it twice. Applicants should answer the repeated question in 4B and answer the other remaining questions in 4A.

**QUESTION #4**

**PUBLIC PARTICIPATION and PLANNING (0-10 POINTS)**

Describe the community based public participation process that culminated in the project

- A. What is/was the process of defining designs to prepare for future needs of users of this project? How did the applicant analyze the alternatives and impacts on the transportation system to influence beneficial outcomes? Describe who was/will be engaged in the identification and development of this project. Describe how stakeholders will continue to be engaged in the implementation of the project. If applicable - Describe the feedback received during the stakeholder engagement process.

(Max of 500 words)

Words Remaining:

- B. How did the applicant analyze the range of alternatives and impacts on the transportation system to influence beneficial outcomes? (Max of 500 words)

Words Remaining:

Attach any applicable Public Participation & Planning documents

**Item 5: Question 4E (on Large Application only)**

This question allows for a 50 words response, but the word count box starts counting at 200. As soon as the word count box hits 150, it will give you an error message that you have reached your word limit. The programming in the form is in fact counting for 50 words, even though the word count box will show more than what is allowed.

\*This issue was corrected on v 1.2 and v1.3.

**Item 6: Question 6A (on Large Application only)**

This question allows for a 500 word response. If you type in less than 500 words, you will have no issues. However if you type in more than 500 words an error message appears that reads “Maximum of 200 words are allowed”. Even though this message says “200”, the programming in the form is in fact counting for 500. This is a typo and there is no actual issue.

\*This typo was corrected on v1.2 and v1.3.

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**Questions/Comments:**

If you have any questions or experience any other technical issues with the application form, please contact Caltrans HQ ATP Program Managers. Contact information is located at the bottom of this web page: <http://www.dot.ca.gov/hq/LocalPrograms/atp/>