

California Local HSIP Advisory Committee

Meeting Minutes
Wednesday, January 27, 2016
1:00 pm – 4:00 pm

Sacramento International Airport
Terminal A, 2nd Floor, Air-Media Conference Room

Attendees: Chiu Liu, Richard Ke, Robert Peterson, Paul Moore, Dean Lehman, Tom Mattson, Stephanie Holloway, Lisa Davey-Bates, Adriann Cardoso, Steve Castleberry (on phone), Ken Kochevar, Jana Cervantes, Rick Tippett, Bob Goralka, Susan Herman

Time*	Topic	Lead(s)
1:00 pm	Welcome	Robert / Tom
1:05 pm	Program/Staff updates <ul style="list-style-type: none">Richard Ke and Paul Moore joined the committeeGretchen Chavez is new SHSP CoordinatorNeed alternate for CA League of Cities	Robert
1: 15 pm	Systemic Safety Analysis Report Program (SSARP) Update Call for Applications begins in Feb. After the SHSP regional summits on Feb 23-25 and April 5-8, another call will be extended. <u>Decisions</u> <ul style="list-style-type: none">Update section 4.2 to include four screening criteria: 1. Raw crash numbers, 2. Crash rates, 3. Ever applied for HSIP funds, 4. Applied but never received HSIP funds.Advisory committee will analyze which agencies rise to the top first based on the above criteria before applying any points-ranking formula.SSAR applications will include the OTS link for accident rate data.Richard Ke will supply new wording for Paragraph 4.2 for committee approval.	Robert
1:30 pm	Delayed project list update Cycle 3: two projects will be deobligated Cycle 4: down from 15 to 9 delayed projects.	Robert/Chiu

	<p>Cycle 5: 84 delayed projects.</p> <p>Cycle 6: only about 8-9% grantee projects delayed. The extra 10% time-limited incentive seems to have worked.</p> <p>Cycle 7: No reported issues so far</p>	
1:50 pm	<p>Penalty due to delivery delay of existing HSIP projects</p> <p>Three options presented in handout addressing how to allow agencies to complete their projects even if glitches cause delays (e.g. permits, right of way).</p> <p><u>Decisions</u></p> <ul style="list-style-type: none"> • Approved Option #2 with modifications to eliminate blanket extension. • Robert Peterson will bring an outline to the committee with reasonable criteria for rejecting extension requests. • Cycle 8 webinar will include info about one-time extension for delayed Cycle 5 projects. 	Robert/ Richard
2:20 pm	<p>Information sharing:</p> <ul style="list-style-type: none"> • Region 9 Local Road Safety Peer Exchange Follow-up Meeting (2/1/16 at FHWA division office 10am-1:30pm PST, includes webinar). Notes from September 17-18, 2013 here: http://safety.fhwa.dot.gov/p2p/region9/ • Options for training on installation of guardrails/end treatments presented. Committee requests immediate distribution of previously-recorded training webinars from other states as available, and a California-specific version to be recorded and distributed in the future. 	Ken
2:35 pm	<p>HSIP Cycle 8 Call for projects and proposed changes</p> <p>Handout includes eight potential changes in HSIP Cycle 8 Call for Projects</p> <p>Cycle 8 schedule: April 2016 call for projects, July 2016 applications due</p> <p><u>Decisions</u></p> <ul style="list-style-type: none"> • Cycle 8 call will include a reminder that projects can deliver early—not carried to next FTIP (with Expedited Project Selection Procedures) • Changes 1, 2, 3 approved 	Robert/ Richard

	<ul style="list-style-type: none"> • 4 (amount limit for project)—keep \$10 million ceiling for one more cycle. • 5 (number years collision date)—provide 5 years' data • 6 (state cost participation in intersection improvements on state highways)—approved with language added to address increased capacity and whether state has already declined to contribute. • 7 (limit number of signal timing projects)—need full discussion, deferred to March meeting • 8 (set asides for proactive safety measures)—deferred to March meeting • Robert will bring a Cycle 8 application to next meeting to discuss how to simplify and quantify for easier ranking 	
3:40 pm	<p>Roundtable</p> <p>An HSIP advisory committee representative (preferably non-CalTrans) should engage with FAST Act working groups to ensure Local HSIP gets 50/50 split with state rather than 35/65 currently. Tom Mattson will follow up.</p>	All
4:00 pm	End of Meeting	
<p>*Times are approximate</p> <p>Next Meeting: Thursday, March 3, 2016, 1-4 PM, Air-Media Conference Room</p> <p><u>Future Agenda Topics</u></p> <ul style="list-style-type: none"> • DLAEs and CalTrans education and outreach opportunities to encourage agencies to participate in HSIP, apply for SSARP and proactive measures • Develop boilerplate/sample RFPs and contracts agencies can use to hire engineering firms and a list of pre-approved engineers • Discuss larger match percentage for signal timing type projects to address capacity issue, e.g. change the CRF to less than 15% to lower the B/C • Cycle 8 set asides for proactive safety measures • Discuss ways to incorporate cost vs. price into Cycle 8 applications, specifically to make roundabouts (high initial cost) more competitive with signal projects (lower initial cost but higher cost over multiple years due to maintenance). 		